

Licensing (Licensing and Gambling) Sub-Committee

Monday, 22nd July, 2019
at 4.00 pm

PLEASE NOTE TIME OF MEETING

Conference Room 3 - Civic
Centre

This meeting is open to the public

Members

Three Members drawn from the Licensing
Committee

Contacts

Democratic Support Officer
Pat Wood
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Service Director - Transactions & Universal
Services

Mitch Sanders
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PUBLIC INFORMATION

The Members of the Licensing Committee are Councillors Mrs Blatchford, G Galton, B Harris, Kataria, McEwing, Noon, Prior, Renyard, Spicer, and Streets.

Terms of Reference

The Sub-Committee deals with licences for which the Council is responsible under the Licensing Act 2003 and Gambling Act 2005, including:-

- Determination of applications for review of premises licences and club premises certificates;
- Determination of representations to applications for premises licences and club premises certificates, variations and various permits;
- Determination of police objections to applications for:
 - Variation of designated premises supervisors
 - Transfer of premises licences
 - Personal licences for the sale of alcohol
- Determination of objections to temporary event notices.

Relevant Representations

Those who have made relevant representations may address the meeting about the matter in which they have an interest. New matters, not raised within a written representation, can not be relied upon at the hearing.

When dealing with Licensing Act matters the Sub-Committee must only take into account the following statutory Licensing Objectives:-

- prevention of crime and disorder
- public safety
- prevention of public nuisance
- protection of children from harm

Likewise, when dealing with Gambling Act matters the Sub Committee must only take into account the statutory Licensing Objectives below:-

- Preventing gambling from being a source of crime or disorder, being associated with crime or disorder or being used to support crime
- Ensuring that gambling is conducted in a fair and open way, and
- Protecting children and other vulnerable persons from being harmed or exploited by gambling

The Southampton City Council Strategy (2016-2020) is a key document and sets out the four key outcomes that make up our vision.

- Southampton has strong and sustainable economic growth
- Children and young people get a good start in life
- People in Southampton live safe, healthy, independent lives
- Southampton is an attractive modern City, where people are proud to live and work

Fire Procedure:- In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access:- Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Smoking policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

Dates of Potential Meetings Municipal Year 2018/19

Meetings are scheduled on a weekly basis usually at 6pm on a Wednesday evening.

CONDUCT OF MEETING

Terms of Reference

The terms of reference are contained in the Council's Constitution.

Business to be discussed

Only those items listed on the attached agenda may be considered at this meeting.

Rules of Procedure

The meeting is governed by the Licensing Act 2003 (Hearings) Regulations 2005 and the Council Procedure Rules as set out in Part 4 of the Constitution, so far as it is applicable.

Quorum 3

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

(i) Any employment, office, trade, profession or vocation carried on for profit or gain.

(ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 **ELECTION OF CHAIR**

To appoint a Chair for the purposes of this meeting.

2 **APOLOGIES AND CHANGES IN MEMBERSHIP (IF ANY)**

To note any changes in the membership of the Sub-Committee made in accordance with the Licensing Act 2003.

3 **DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

4 **STATEMENT FROM THE CHAIR**

5 **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)** (Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meeting held on 12 June 2019 and to deal with any matters arising, attached.

6 **EXCLUSION OF THE PRESS AND PUBLIC - LEGAL ADVICE**

At a predetermined point during the consideration of all items the Sub-Committee may move into private session in order to receive legal advice when determining issues. The parties to the hearing, press and the public, unless otherwise excluded by the Licensing Act 2003 (Hearings) Regulations 2005, will be invited to return immediately following that private session at which time the matter will be determined and the decision of the Sub-Committee will be announced.

7 **APPLICATION FOR A GRANT OF A PREMISES LICENCE - BEARDS AND BOARDS, 33 BEDFORD PLACE, SOUTHAMPTON SO15 2DG** (Pages 3 - 132)

Application for a grant of a premises licence - Beards and Boards 33 Bedford Place Southampton SO15 2DG

Friday, 12 July 2019

Service Director - Transactions and Universal
Services

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SOUTHAMPTON CITY COUNCIL
LICENSING (LICENSING AND GAMBLING) SUB-COMMITTEE
MINUTES OF THE MEETING HELD ON 12 JUNE 2019

Present: Councillors Mrs Blatchford, McEwing and B Harris

1. **ELECTION OF CHAIR**

RESOLVED that Councillor Blatchford be elected as Chair for the purposes of this meeting.

2. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the meetings held on 28 November 2018 and 30 November 2018 be approved and signed as a correct record.

3. **EXCLUSION OF THE PRESS AND PUBLIC - LEGAL ADVICE**

RESOLVED that the Sub-Committee move into private session in order to receive legal advice when determining issues. The parties to the hearing, press and the public, unless otherwise excluded by Category 4 of paragraph 10.4 of the Council's Access to Information Procedure Rules, would be invited to return immediately following that private session at which time the matter would be determined and the decision of the Sub-Committee announced.

4. **APPLICATION FOR GRANT OF A VARIATION OF A PREMISES LICENCE -THE REGENTS PARK,35 REGENTS PARKS,SOUTHAMPTON SO15 8PG**

The Sub-Committee considered the report of the Service Director of Transactions and Universal Services for grant of a variation of a premises licence in respect of the Regents Park, 35 Regents Park Road, Southampton SO15 8PG

The Licensees, Kevin and Marion Healy, their representative George Domleo and Councillor S Galton were present and with the consent of the Chair, addressed the meeting.

The Sub-Committee considered the decision in confidential session in accordance with the Licensing Act (Hearings) Regulations 2005.

RESOLVED that the variation of premises licence be granted, save for the extension of the terminal hour for the sale of alcohol on Sunday, which shall remain at 23:00. In view of this the application for late night refreshment on Sunday was also refused.

After private deliberation the Sub-Committee reconvened and the Chair read out the following decision:-

All parties will receive formal written confirmation of the decision and reasons.

The Sub-Committee has considered very carefully the application for variation of a premises licence at The Regents Park, 35 Regents Park Road, Southampton SO15 8PG. It has given due regard to the Licensing Act 2003, the Licensing Objectives,

statutory guidance and the adopted statement of Licensing Policy. Human Rights legislation was borne in mind whilst making the decision.

The Sub-Committee noted that representations had been made by one resident and a Councillor. No responsible authority had made representations and no other residents had objected.

The Sub-Committee also noted that the application was amended so that when regulated entertainment, including live and recorded music was taking place inside the premises, all external windows and doors shall be kept closed from 21:00.

In light of all the above, the Sub-Committee has determined to grant the application, save for the extension of the terminal hour for the sale of alcohol on Sunday, which shall remain at 23:00. In view of this the application for late night refreshment on Sunday is also refused.

Reasons

The Sub-Committee heard from the applicant's representative and evidence from the premises licence holder. The Sub-Committee also heard from Councillor S Galton in person at the hearing and considered both written objections.

Generally, the objectors are concerned that any additional extension to licensable activities will lead to an increase in public nuisance. The Sub-Committee accepted legal advice provided during the course of the hearing confirming that the scope of the Sub-Committee's remit is limited to determination of the variation application and not a wider review of the premises generally. Accordingly, the Sub-Committee had to determine to what extent, if at all, the proposed variation would lead to additional issues at the premises. In this case the Sub-Committee specifically looked at the increased hours on Sundays, and felt that this would adversely impact on the licensing objective of the prevention of public nuisance.

There is a general right to review a premises licence which can be brought by residents or responsible authorities. In the event that the premises causes issues of concern the licence, in its entirety, can be considered at that stage where the evidence supports it.

There is a right of appeal for all parties to the Magistrates' Court. Formal notification of the decision will set out that right in full.

Agenda Item 7

**DECISION-
MAKER****LICENSING (LICENSING & GAMBLING) SUB COMMITTEE****SUBJECT**

HEARING TO CONSIDER AN APPLICATION FOR GRANT OF A
PREMISES LICENCE -

Beards and Boards Ltd. 33 Bedford Place Southampton SO15 2DG

**DATE OF
HEARING
REPORT OF**

22Nd July 2019 at 16:00hrs

SERVICE DIRECTOR – TRANSACTIONS & UNIVERSAL SERVICES

E-mail

licensing@southampton.gov.uk

Application Date :28th May 2019

Application Received 28th May 2019

Application Valid 28th May 2019

Reference : **2019/03130/01SPRN**



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Representations from Responsible Authorities

Responsible Authority	Satisfactory?
Safeguarding Children	Yes
Fire Service	No Response
Environmental Health - Licensing	No Response
Home Office	No Response
Building Control	No Response
Public Health Manager	No Response

Police - Licensing	Yes
Trading Standards	No Response

Other Representations

Name	Address	Contributor Type
S Christian	Flat 1, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs. I.R. Thomas	Flat 25, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs. R. Lupton	Flat 13, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs. J. Clarke	Flat 14, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs. D. Guidi	Flat 24, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
S Stevens	Flat 17, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs. M. Best	Flat 4, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs.L. Carpenter	Flat 5, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs D Churchill	Flat 12, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
J Patience	Flat 35, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Mrs A Clifford	Flat 26, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Miss P. Gilham	Flat 20, Thorners Court, Henstead Road, Southampton SO15 2GW	Resident
Miss C Costello	First Floor flat, 34 Bedford Place, Southampton So15 2DG	Resident

Legal Implications

1. The legislation specifically restricts the grounds on which the sub-committee may refuse an application for grant of a premises licence, or impose conditions. The legislation provides for a presumption of grant of an application for a premises licence, subject to the determination of the application with a view to promoting the licensing objectives in the overall interests of the local community. In doing so the sub-committee must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
 - the representations (including supporting information) presented by all the parties;
 - its own statement of licensing policy
 - the Statutory Guidance
2. An application may be refused in part and thereby only permit some of the licensable activities sought.
 3. An applicant for grant of a premises licence whose application has been refused, or who is aggrieved by conditions imposed, may appeal against the decision to the Magistrates' Court. Any other person, who made a valid representation, may appeal to the Magistrates' Court against the decision to grant the application or against any conditions imposed.
 4. In considering this application the sub-committee will sit in a quasi-judicial capacity and is thus obliged to consider the application in accordance, in particular, with both the Licensing Act 2003 (Hearings) Regulations 2005 (as amended) and the rules of natural justice. The practical effect of this is that the sub-committee must make its decision based on evidence submitted in accordance with the legislation and give adequate reasons for reaching its decision.
 5. Only persons that made relevant representations or their representative, within the time limits, will be allowed to present evidence and this will be restricted to the points raised in their written representation. Any evidence used to expand upon specific points already raised in a written representation should be served upon all parties in good time before the hearing date in order to allow proper consideration. A failure to properly serve any such additional evidence in advance is likely to mean it cannot be produced or relied upon at the hearing.
 6. The sub-committee must also have regard to:
 - *The Crime and Disorder Act 1998*
Section 17 of the Crime and Disorder Act 1998 places the sub-committee under a duty to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.
 - *The Human Rights Act 1998*
The Act requires UK legislation to be interpreted in a manner consistent with the European Convention on Human Rights. It is unlawful for the sub-committee to act in a way that is incompatible (or fail to act in a way that is compatible) with the rights protected by the Act. Any action undertaken by the sub-committee that could have an effect upon another person's Human Rights must be taken having regard to the principle of proportionality - the need to balance the rights of the individual with the rights of the community as a whole. Any action taken by the sub-committee which affects another's rights must be no more onerous than is necessary in a democratic society. The matters set out in this report must be considered in light of the above obligations.

Copies of the application for grant of a premises licence and the representations to it are annexed to this report.

Summary of application

Applicant	Beards and Boards Ltd.
Agent for licence Holder:	Licensing Lawyers
Proposed DPS	Mr. Tobias Jay Jackson

This is an application for a new premises licence, which is located in the Cumulative Impact Policy Area (CIP). The premises will be serving craft beer and small amount of spirits, wines and soft drinks.

It has been confirmed by the Planning dept. that the premises only has planning to permit customers on the premises between the hours of 12.00-22.00 on any day.

The new premises licence application is for the following licensable hours and activities:

Opening Times		Supply by retail of alcohol (for consumption on and off the premises)	
Sunday to Wednesday	12:00 – 22:00	Sunday to Wednesday	12:00 – 22:00
Thursday to Saturday	12:00 – 23:00	Thursday to Saturday	12:00 – 23:00
Recorded Music.			
Sunday to Wednesday	12:00 – 22:00		
Thursday to Saturday	12:00 – 23:00		

Following discussions with the police the applicant amended the application on 10th June 2019 to include the following conditions:

CCTV

A colour recording CCTV system that captures images from the main public areas must be fully operational whilst licensable activities are taking place.

The system shall be able to cope with all levels of illumination.

The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.

The system shall be serviced at twelve monthly intervals and maintained to a standard that is acceptable to the police licensing department responsible for the area.

The system clock shall be checked regularly for accuracy taking account of GMT and BST.

Digital systems shall have sufficient storage capacity for 28 days evidential quality recordings (minimum 4 frames per second).

The images produced shall be date and time stamped.

A notice shall be displayed at the entrance to the premises advising that CCTV is in operation.

An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises.

Provision shall be made that at all times a person is in attendance who is nominated by the data controller who has access to the secure area who is able to operate the equipment

The premises licence holder shall ensure all operators receive training from the installer when equipment is installed and that this is cascaded down to new members of nominated staff and have a simple operator's manual available to assist in replaying and exporting data (particularly important with digital systems) and to produce images to the police responsible authority for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the data protection Act.

In the event of a technical failure of the CCTV equipment, the premises licence holder or DPS shall notify the police licensing department responsible for the area within 24 hours.

REFUSALS BOOK

A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the venue manager/manageress.

The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.

The record of refusals will be retained for 12 months.

STAFF TRAINING

Before commencing their duties all new staff must receive information and training concerning the sale of age-restricted products. This training must cover their legal responsibilities and action to be taken in the event of suspicions being aroused that someone is purchasing or attempting to purchase an item under the legal age. All employees will sign a letter to acknowledge that they have completed this training and have understood their responsibilities on this area. This training should be reviewed and updated at reasonable intervals but at least annually.

CHALLENGE 25

There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

Acceptable identification for the purposes of age verification will include a photo card driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth.

If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

'Challenge 25' posters shall be displayed in prominent positions at the premises.

Having considered all the representations the applicant on the 28th June 2019 e-mailed requesting to amend the terminal hour for all licensable activities to 22.00 hrs every day.

Representation - Objecting – Pages 27-42

Amended application (conditions to be added) – Pages 43-45

Licensing policy Statement (CIP document pages 61-64) – Pages 46-126

Hearing Procedure Notes – Pages 127-130

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Beards and Boards Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description 33 Bedford Place			
Post town	Southampton	Postcode	SO152DG

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£10.500,00

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |

- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
- statutory function or ☐
- a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Beards and Boards Ltd
Address 44 Oakmount Avenue Southampton SO17 1ED
Registered number (where applicable) 11904012
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?.

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

As soon as possible

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

A small independent venue serving craft beer and small amount of spirits, wines & soft drinks.

The premises are located amongst other retail outlets towards the northern end of the special policy area, with a view along Canton Street. They were formerly used for an A1 retail use and are relatively small in size. The size, nature, proposed trading hours and control measures at the premises are intended to address the matter of the special policy and the application has been discussed prior to submission with the police and licensing authority.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue						
Wed			State any seasonal variations for performing plays (please read guidance note 5)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sun						

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)			
Tue						
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)			
Thur						
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Most music will be exempt from the need for a licence because of the provisions of the Live Music Act 2012 / Schedule 1, Part 2 of the Licensing Act 2003.		
Mon	12:00	22:00			
Tue	12:00	22:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Wed	12:00	22:00			
Thur	12:00	23:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	12:00	23:00			
Sat	12:00	23:00			
Sun	12:00	22:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)			
Mon						
Tue						
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)			
Thur						
Fri						
Sat			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	12:00	22:00			
Tue	12:00	22:00			
Wed	12:00	22:00			
Thur	12:00	23:00			
Fri	12:00	23:00			
Sat	12:00	23:00			
Sun	12:00	22:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Tobias Jay Jackson	
Date of birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) 2019/03361/02SPEN	
Issuing licensing authority (if known) Southampton City Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NA

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Mon	12:00		
		22:00	
Tue	12:00		
		22:00	
Wed	12:00		
		22:00	
Thur	12:00		
		23:00	
Fri	12:00		
		23:00	
Sat	12:00		
		23:00	
Sun	12:00		
		22:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1. Staff shall be provided with training, commensurate with their duties, on the promotion of the licensing objectives, the law relating to the sale of alcohol and the policies in place at the premises. A record of completion of this training will be maintained, which shall be retained for inspection at the premises for a period of at least 6 months from the date of last entry.

b) The prevention of crime and disorder

2. A closed circuit television system shall be installed at the premises with cameras in the locations indicated on the approved plan. The system shall be of sufficient quality to enable facial recognition of persons entering the premises.
The system shall record images from the cameras, along with the date and time of recording, on a storage system that will be capable of reproducing the recorded images for a period of no less than 30 days after the date of recording. The system shall incorporate the means of copying the recorded footage onto media that can be played on a domestic-grade television or personal computer.
Whilst the premises are trading, there shall be a person at the premises or able to return to the premises within a period of 30 minutes, who has been trained to operate the system and copy recorded footage.
3. Customers will be instructed not to take beverages out of the premises. Signage shall be displayed at the public exits to this effect.
4. Where any beverage is sold for consumption off the premises, it shall be provided in a sealed container. Any off-sales shall be ancillary to on-sales from the premises.
5. A policy on the admission of persons to the premises shall be implemented and maintained. This shall include provisions concerning the banning of persons, the criteria for entry and other appropriate measures.

c) Public safety

6. All matters of public safety are dealt with at this premises through the provisions of the Health and Safety at Work etc Act 1974, the Regulatory Reform (Fire Safety) Order 2005 and subordinate legislation. There are no conditions considered to be appropriate, which would not already be encapsulated within the statutory requirements.

d) The prevention of public nuisance

7. A complaints log shall be maintained at the premises which will record any complaint that is received in relation to public nuisance. The log will be retained at the premises for at least six months from the date of last entry and shall contain the date and time of complaint, the nature of the complaint and where available the name and contact details of the complainant. The record will show what corrective actions, if any, are taken.
8. A telephone number shall be legibly displayed at the external of the premises and shall be monitored whilst the premises are trading under the licence.
9. Matters of public nuisance are adequately covered by virtue of the Environmental Protection Act 1990 and the Noise Act 1996.

e) The protection of children from harm

10. Where any person attempting to purchase alcohol appears to be under the age of 25, proof of age identification shall be requested. Acceptable forms of identification shall be a passport, driving licence, photographic identity card issued by a government agency or bearing the PASS logo, or any other form of identification recognised by the licensing authority as being valid for the purpose of proving age.
11. All refusals to sell alcohol shall be recorded in a log book, which shall contain a description of the person attempting to purchase (unless their name is known, in which case the name will be recorded), the date time and identity of the person refusing. The licence holder or a person nominated in writing will review the refusals register on a monthly basis.

Checklist:**Please tick to indicate agreement**


- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. (Not required, as electronic application) ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	28-5-
Capacity	Solicitors and agents for the applicant


For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Licensing Lawyers
The Old Counting House
82e High Street

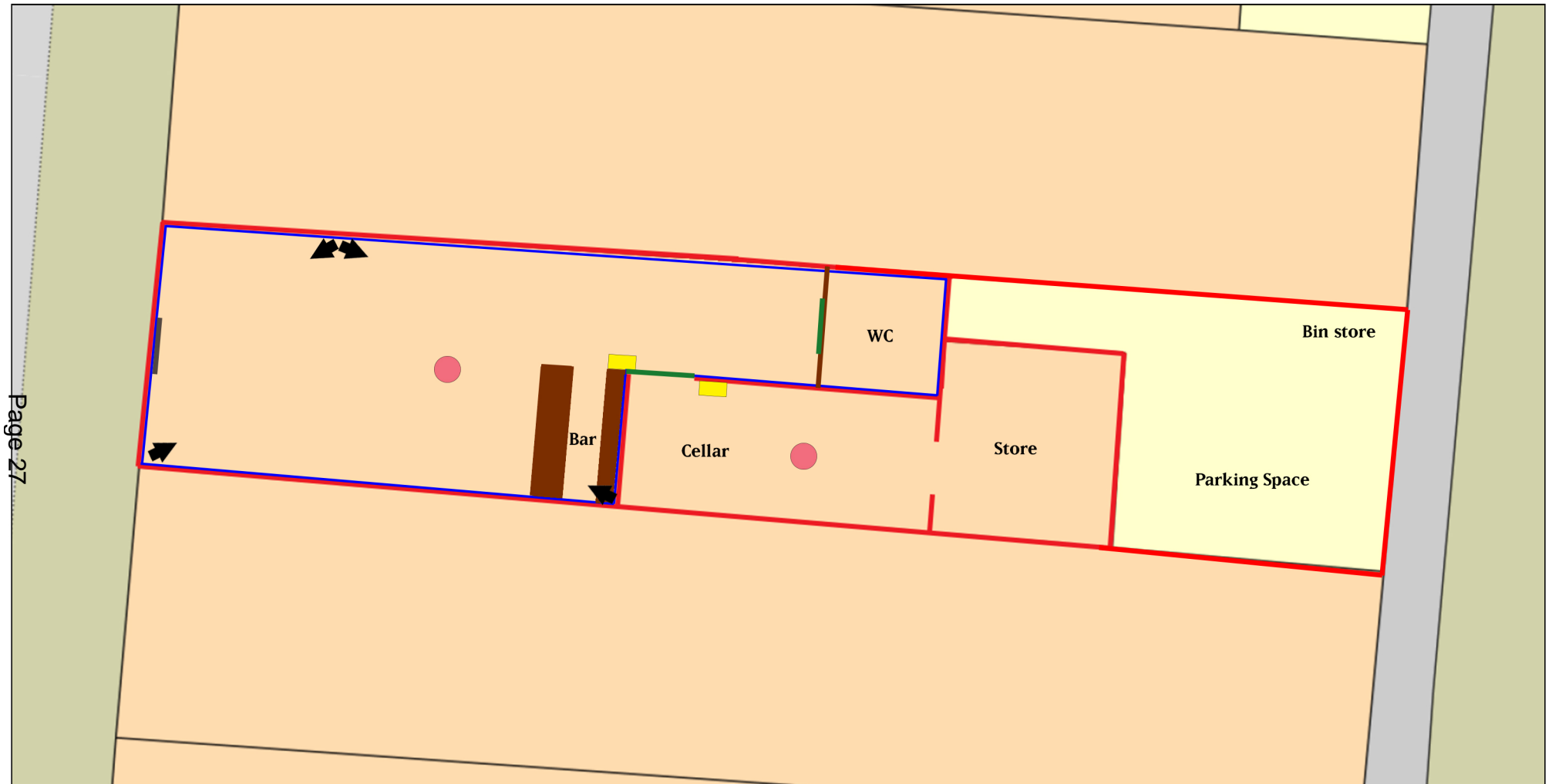
Post town	Wallingford	Postcode	OX10 0BS
-----------	--------------------	----------	-----------------

Telephone number (if any)	
---------------------------	---

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

a 

33 Bedford Place



Page 27

- Boundry
- Licensable area
- Internal doors
- Front & only accesible entrance / exit
- Linked Fire detector / alarms
- Liquid & CO2 fire extinguishers
- ➡ CCTV & direction

0 10
Metres

Plan Produced for: Tobias Jackson

Date Produced: 26 Mar 2019

Plan Number/Project ID: TQRQM19085212037951

Scale: 1:100 @ A4

25 of 130

Consent of individual to being specified as premises supervisor

I Tobias Jay Jackson

[full name of prospective premises supervisor]

of

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for a [variation of the Designated Premises Supervisor] [new licence]

by

[name of applicant] Tobias Jackson

relating to a premises licence

[number of existing licence, if any]

for

Beards & Boards, 33 Bedford Place, Southampton, SO15 2DG

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Tobias Jay Jackson

[name of applicant]

concerning the supply of alcohol at

Beards & Boards, 33 Bedford Place, Southampton, SO15 2DG

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

2019/03361/02SPEN

[insert personal licence number, if any]

Personal licence issuing authority

Southampton City Council

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

Tobias Jay Jackson

Name (please print)

Tobias Jay Jackson

Date

Flat 1
Thorners Court
Henstead Road
Southampton
SO15 2GW



13 June 2019

Notice ID: MF0431830

To Who it May Concern,

I am objecting to the above application for a Premises License at Beards & Boards, 33 Bedford Place, Southampton SO15 2DG.

The application is for the sale of alcohol and provision of music 12.00-23.00 Sunday to Wednesday and 12.00-24.00 all other days.

However, it clearly states in the Change of Use Conditional Approval (application no.19/00578/FUL) that 'customers will only be permitted on the premises between the hours of 12.00-22.00 on any day'.

I trust this condition will be enforced. This area is mainly residential and already suffers from anti-social behaviour on a regular basis due to the vast number of licensed establishments in the area selling alcohol.

Thorners Court is sheltered housing for older women, some of whom are vulnerable. I am one of those. On a nightly basis I am disturbed by shouting, fighting and wilful damage to property. There is rubbish everywhere and vomit over the pavements. Intruders into the ground outside my windows use it for drug taking and as a toilet. This is scary.

I trust that the original decision to restrict the hours at the above-mentioned establishment will be upheld and the nearby residents will be listened to.

Yours Faithfully

S. CHRISTIAN (MRS)

To :

The Licensing Authority
Southampton City Council

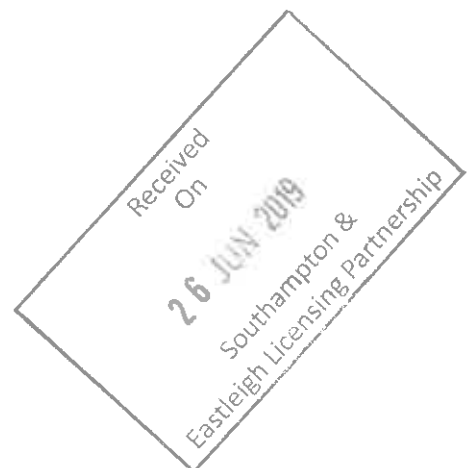
RE: Licence Application, 33 Bedford Place

Further to my representation in relation to the above, I am willing to withdraw my objection and believe that a hearing will not be necessary if the application is amended to include a closing time of 10:00pm each day.

Signed _

. Dated 24/06/19

Thorners Court,
Henstead Road,
Southampton SO15 2GW



Flat 25

Thorners Court

Henstead Road

Southampton

SO15 2GW

13 June 2019

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Yours Faithfully



I. THOMAS (MRS)



Flat 13

Thorners Court

Henstead Road

Southampton

SO15 2GW



13 June 2019

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Yours Faithfully

A solid black rectangular box used to redact the signature of the sender.

R.S. LUPTON (MR)

Flat 14

Thorners Court

Henstead Road

Southampton

SO15 2GW

13 June 2019

Notice ID: MF0431830



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Yours Faithfully

A solid black rectangular box used to redact the signature of the sender.

J. CLARKE (MRS)

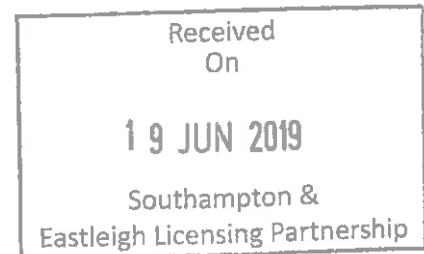
Flat 24

Thorners Court

Henstead Road

Southampton

SO15 2GW



13 June 2019

Notice ID: MF0431830

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A solid black rectangular box used to redact the signature of the sender.

(MRS) D. GUIDI

Flat

17

Thorners Court

Henstead Road

Southampton

SO15 2GW

13 June 2019

Notice ID: MF0431830



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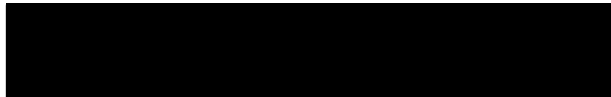
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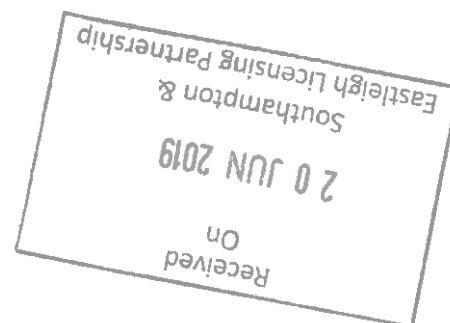
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Yours Faithfully

SUSAN STEVENS



Flat 4
Thorners Court
Henstead Road
Southampton
SO15 2GW



13 June 2019

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Yours Faithfully

 M. M. BEST (MRS)

Flat 5

Thorners Court

Henstead Road

Southampton

SO15 2GW

13 June 2019

Notice ID: MF0431830

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Yours Faithfully

[Redacted Signature]

(LIZ CARPENTER MRS)



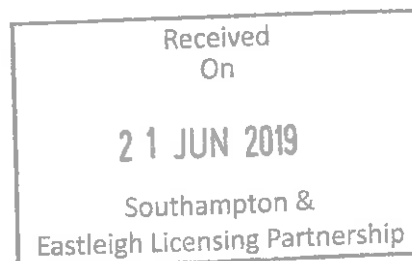
Flat 12

Thorners Court

Henstead Road

Southampton

SO15 2GW



13 June 2019

Notice ID: MF0431830

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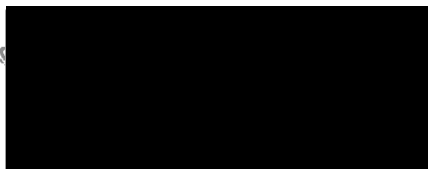
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Yours Faithfully



A handwritten signature in cursive script, appearing to be "Mrs D Churchill", written over the redacted area.

(Mrs) D. CHURCHILL

Flat 35.

Thorners Court

Henstead Road

Southampton

SO15 2GW



13 June 2019

Notice ID: MF0431830

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The application is for the sale of alcohol and provision of music 12.00-23.00 Sunday to Wednesday and 12.00-24.00 all other days.

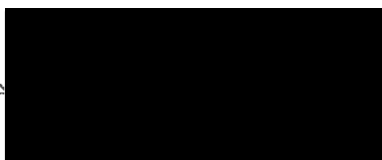
However, it clearly states in the Change of Use Conditional Approval (application no.19/00578/FUL) that 'customers will only be permitted on the premises between the hours of 12.00-22.00 on any day'.

I trust this condition will be enforced. This area is mainly residential and already suffers from anti-social behaviour on a regular basis due to the vast number of licensed establishments in the area selling alcohol.

Thorners Court is sheltered housing for older women, some of whom are vulnerable. I am one of those. On a nightly basis I am disturbed by shouting, fighting and wilful damage to property. There is rubbish everywhere and vomit over the pavements. Intruders into the ground outside my windows use it for drug taking and as a toilet. This is scary.

I trust that the original decision to restrict the hours at the above-mentioned establishment will be upheld and the nearby residents will be listened to.

Yours Faithfully



Flat 26

Thorners Court

Henstead Road

Southampton

SO15 2GW

13 June 2019

Notice ID: MF0431830

To Who it May Concern,

I am objecting to the above application for a Premises License at Beards & Boards, 33 Bedford Place, Southampton SO15 2DG.

The application is for the sale of alcohol and provision of music 12.00-23.00 Sunday to Wednesday and 12.00-24.00 all other days.

However, it clearly states in the Change of Use Conditional Approval (application no.19/00578/FUL) that 'customers will only be permitted on the premises between the hours of 12.00-22.00 on any day'.

I trust this condition will be enforced. This area is mainly residential and already suffers from anti-social behaviour on a regular basis due to the vast number of licensed establishments in the area selling alcohol.

Thorners Court is sheltered housing for older women, some of whom are vulnerable. I am one of those. On a nightly basis I am disturbed by shouting, fighting and wilful damage to property. There is rubbish everywhere and vomit over the pavements. Intruders into the ground outside my windows use it for drug taking and as a toilet. This is scary.

I trust that the original decision to restrict the hours at the above-mentioned establishment will be upheld and the nearby residents will be listened to.

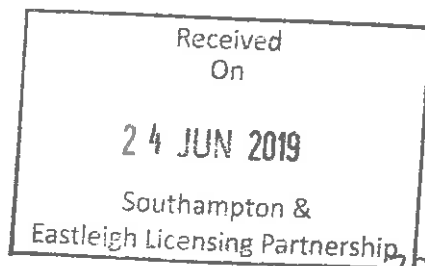
Yours Faithfully



A. CLIFFORD (Mrs)



Flat 20



Thorner's Court
Henshead Road
Southampton
SO15 2GW

22nd June 2019

To Whom It May Concern

Notice ID: MF0431830

I am objecting to the above Premises
Licence Application at Beards & Beards Ltd.,
33 Bedford Place, Southampton,
SO15 2DG.

The application is for the sale of
alcohol & provision of music from
12-00 - 22-00 hrs. Sunday to Wednesday,
& 12-00 - 23-00 hrs. all other days.

However, it clearly states in the
Change of Use Conditional Approval
(application no. 19/00578/FUL) that

/---

"customers will only be permitted on the premises between the hours of 12-00 - 22-00 on any day."

I trust this condition will be enforced.

This area is mainly residential & already suffers from anti-social behaviour on a regular basis due to the vast number of licensed establishments in the area selling alcohol.

Thorner's Court is sheltered housing for older women, some of whom are vulnerable. On a nightly basis we are disturbed by shouting, fighting, & wilful damage to property. There is litter everywhere & vomit over the pavements. Intruders into the grounds use it for drug-taking & as a toilet, which is disgusting & frightening.

1 PTO

I trust that the original decision
to restrict the hours at the afore-
mentioned establishment will be upheld
& the nearby residents will be listened to.

Yours faithfully,

[REDACTED]

(Miss).

From: publicaccess@southampton.gov.uk
To: [Licensing](#)
Subject: Comments for Licensing Application 2019/03130/01SPRN
Date: 24 June 2019 10:37:27

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 10:37 AM on 24 Jun 2019 from Miss Charlie Costello.

Application Summary

Address: 33 Bedford Place Southampton SO15 2DG

Proposal: Premises Licence

Case Officer: Mrs. K Head

[Click for further information](#)

Customer Details

Name: Miss Charlie Costello

Email: [REDACTED]

Address: First Floor Flat, 34 Bedford Place, Southampton SO15 2DG

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 10:37 AM on 24 Jun 2019 I object on the basis of noise. I live above Retro Cafe who often host live music events with NO sound proofing, which travels up into my entire flat. It is ridiculously loud, I can't even relax in my own home. I dread to think how loud having an actual bar next door will be.

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From:
To:
Cc:
Subject: FW: Amended New Premises Licence application-FW: Beards and Boards Ltd 33 Bedford Place Southampton
Date: 11 June 2019 15:22:48
Attachments: [image002.png](#)
[image003.png](#)

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

From: Licensing & Alcohol Harm Reduction Team Mailbox
Sent: 11 June 2019 14:43
To: Swallow, Brian
Subject: FW: Amended New Premises Licence application-FW: Beards and Boards Ltd 33 Bedford Place Southampton
As below, Bob

[REDACTED]

Place Southampton
Please see e-mail below regarding new premises licence application for 33 Bedford Place Southampton So15 2DG.Ref 2019/03130/01SPRN
You have until the 25th June 2019 to make any comments on this application.
Kind Regards
Karen Head
Licensing Officer
Southampton and Eastleigh Licensing Partnership

Southampton City Council

Post: Licensing - Southampton City Council
PO Box 1767, Southampton SO18 9LA

From: Licensing Lawyers

Sent: 10 June 2019 13:45

To: Licensing

Subject: Beards and Boards

CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Further to this application, we would like to amend it to include the following in place of the similar provisions that are on the current form, or to supplement as appropriate ;

CCTV

A colour recording CCTV system that captures images from the main public areas must be fully operational whilst licensable activities are taking place.

The system shall be able to cope with all levels of illumination.

The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and maintain the integrity of the system.

The system shall be serviced at twelve monthly intervals and maintained to a standard that is acceptable to the police licensing department responsible for the area.

The system clock shall be checked regularly for accuracy taking account of GMT and BST. Digital systems shall have sufficient storage capacity for 28 days evidential quality recordings (minimum 4 frames per second).

The images produced shall be date and time stamped.

A notice shall be displayed at the entrance to the premises advising that CCTV is in operation.

An additional recording CCTV camera shall be installed and fully operational whilst the venue is open to the public to cover the area immediately outside the front of the premises.

Provision shall be made that at all times a person is in attendance who is nominated by the data controller who has access to the secure area who is able to operate the equipment

The premises licence holder shall ensure all operators receive training from the installer when equipment is installed and that this is cascaded down to new members of nominated staff and have a simple operator's manual available to assist in replaying and exporting data (particularly important with digital systems) and to produce images to the police responsible authority for the purpose of the prevention and detection of crime as long as the request is lawful and complies with the data protection Act.

In the event of a technical failure of the CCTV equipment, the premises licence holder or DPS shall notify the police licensing department responsible for the area within 24 hours.

REFUSALS BOOK

A written log shall be kept of all refusals including refusals to sell alcohol. The Premises Licence Holder shall ensure that the refusals log is checked, signed and dated on a weekly basis by the venue manager/manageress.

The refusals log will be kept and maintained at the premises and will be available for inspection immediately upon request by Hampshire Constabulary and any responsible authority.

The record of refusals will be retained for 12 months.

STAFF TRAINING

Before commencing their duties all new staff must receive information and training concerning the sale of age-restricted products. This training must cover their legal responsibilities and action to be taken in the event of suspicions being aroused that someone is purchasing or attempting to purchase an item under the legal age. All

employees will sign a letter to acknowledge that they have completed this training and have understood their responsibilities on this area. This training should be reviewed and updated at reasonable intervals but at least annually.

CHALLENGE 25

There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older.

Acceptable identification for the purposes of age verification will include a photo card driving licence, passport or photographic identification bearing the "PASS" logo and the persons date of birth.

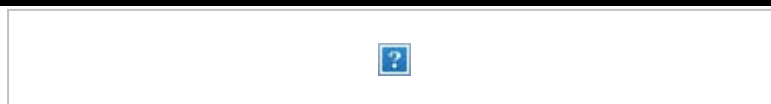
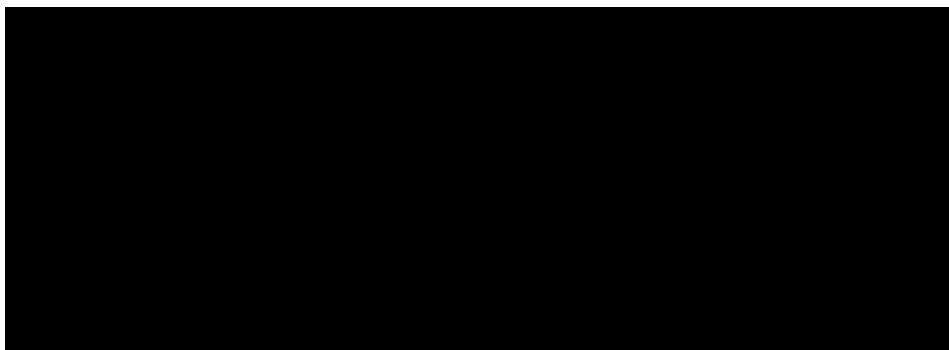
If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.

'Challenge 25' posters shall be displayed in prominent positions at the premises.

If you would like an amended form, please can you let us know ?

Kind Regards,

Enquiries



Note that we do not accept service of any document by email or any other electronic means.

Licensing Lawyers is a trading name of Licensing & Safety Lawyers Ltd, a law practice authorised and regulated by the Solicitors Regulation Authority.

Head Office : Prama House, 267 Banbury Road, Oxford OX2 7HT Managing Director : Jon Godfrey-Payne Consultants : D Foster, J Payne. For details of other lawyers, please contact the office.

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LICENSING ACT 2003



STATEMENT OF LICENSING POLICY

**from
7 January 2016
to
7 January 2021**

Contents

1	VISION STATEMENT	3
2	INTRODUCTION	3
3	CITY PROFILE	5
4	LICENSING PROCESS.....	8
5	SOUTHAMPTON POLICIES AFFECTING LICENSING.....	11
6	MANAGEMENT OF PREMISES.....	13
7	CUMULATIVE IMPACT POLICY	16
8	CHILDREN	21
9	ENFORCEMENT	22

1 VISION STATEMENT

- 1.1 To create an environment that attracts a diverse range of well managed premises, able to flourish and grow, offering a range of entertainment to satisfy the needs of the city. To ensure Southampton is a safe and pleasant city to live, work and visit.

2 INTRODUCTION

- 2.1 The Licensing Act 2003 requires licensing authorities to publish a "statement of licensing policy" every five years, which sets out how they intend to exercise their functions. The policy sets out a general approach to making licensing decisions. Each application will be considered on its own individual merits. The discretion of the licensing authority in relation to applications is only used if relevant representations are made
- 2.2 The Policy relates to all those licensing activities identified as falling within the provisions of the Act (Part 1 Section 1) namely
- Retail sale of alcohol;
 - Supply of alcohol to club members;
 - The supply of hot food and/or drink from any premises between 11 p.m. and 5 a.m.;
 - Provision of "Regulated Entertainment" – to the public, to club members or with a view to profit. "Regulated Entertainment" is defined as:
 - A performance of a play;
 - An exhibition of a film;
 - An indoor sporting event;
 - Boxing or wrestling entertainment;
 - A performance of live music;
 - Any playing of recorded music;
 - A performance of dance;
 - Provision of facilities for making music;
 - Provision of facilities for dancing.
- 2.3 The Legislative Reform (Entertainment Licensing) Order 2014 and the Deregulation Act 2015 provide significant exemptions to some of the activities.
- 2.4 The licensing authority has a duty under the Act to carry out its functions with a view to promoting the four licensing objectives, which are:
- Prevention of crime and disorder
 - Public safety
 - Prevention of public nuisance
 - Protection of children from harm
- 2.5 We must also have regard to this Statement of Licensing Policy and any statutory guidance issued by the Secretary of State. That does not mean that we have to follow the policy and guidance slavishly. We can depart from it if, having properly taken it into account, we have good reason to do so and where it is appropriate to do so to promote one or more of the licensing objectives.

2.6 In promoting the licensing objectives the licensing authority has a number of key aims and purposes which should be principal aims for everyone involved in licensing work and are therefore integral to the Policy. They include:

1. Protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
2. Giving the police, licensing officers and responsible authorities the powers they need to effectively manage and police the night-time economy and take action against those premises that are causing problems;
3. Recognising the important role which licensed premises play in our local communities and economy by minimizing the regulatory burden on business, encouraging innovation and supporting responsible premises;
4. Providing a regulatory framework for alcohol which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing strategies for their local area; and
5. Encouraging greater community involvement in licensing decisions and giving local residents the opportunity to have their say regarding licensing decisions that may impact upon them.

CONSULTATION

2.7 In accordance with section 5 of the Act and prior to the publication of this Policy the Licensing Authority consulted with

- Chief Officer of Police for the area (Hampshire Police)
- Hampshire Fire and Rescue Authority
- Persons/bodies representative of local holders of premises licences;
- Persons/bodies representative of local holders of club premises certificates;
- Persons/bodies representative of local holders of personal licences;

In addition we consulted with:

- **Premises licence holders in the area added to the Bevois Valley CIP Stress Area**
- **Health and Safety Executive**
- **Southampton Marine Office**
- **Head of Regulatory Services, SCC**
- **Planning and Development Manager SCC**
- **Children's Social Services, SCC**
- **Hampshire Chamber of Commerce**
- **Licensing Solicitors used by applicants to SCC**
- **Residents Associations**

This Policy will come into effect on 7 January 2016 and remain in force for a period of five years. During this time the policy will be subject to regular review.

3 CITY PROFILE

- 3.1 Southampton is the south coast's regional capital with a population of over 242,100 in an area of 50 square km. The dynamic and vibrant city is forward-looking, balancing steady growth as a prosperous commercial centre with a high quality of life for its citizens.
- 3.2 Southampton is home to a number of the country's largest companies including Carnival, and Old Mutual Wealth. Commercially, Southampton's success is also notable. The renowned West Quay shopping centre opened in 2000 and IKEA opened its first UK city centre store in 2009.
- 3.3 The Port of Southampton Is Europe's most productive port and the second largest container terminal in the UK. It is the cruise capital of northern Europe contributing to 7 million day visits to Southampton per annum.
- 3.4 Southampton is the largest city in southeast England outside London. Southampton's city centre is undergoing a significant and ambitious transformation. The council's 2012 city Centre Master Plan will see £3 billion of investment into the city by 2030. It will improve the city for residents, businesses and visitors, creating a vibrant and eclectic city centre. The aim to bring over 24,000 new jobs and 5,000 new homes to Southampton is yielding success, with over £1.6 billion of investment already committed.
- 3.5 The £40m+ new arts complex will be a stunning visitor attraction at the heart of the Cultural Quarter. Incorporating two auditoria and dedicated art gallery space, presenting world-class art exhibitions, inspirational performances, outstanding resources for film-makers, media artists and creative events. **As such it will contain a number of licensed premises.** It will provide a new home for prominent local arts establishments including the University of Southampton, John Hansard Gallery and City Eye. With 38 exclusive city centre apartments on the border of the city's unique park complex, the scheme offers everything for those aspiring to city centre living. The retail offer will include up to 7 new restaurants and cafes.
- 3.6 Figures that show it is the second highest ranking city in England for 'good growth' and 4th in the UK, based on the "Good Growth Index 2013" (produced by PwC and think tank Demos).
- 3.7 Confirmation of its position as top of the marine and maritime sectors, with gross value added (GVA) of 18%; 10% higher than the national average, demonstrating that Southampton is at the forefront of the marine sector in the UK. Since the launch of the master plan in 2012 five of the seven 'Very Important Projects' (VIP Projects) have started on site:
 - The Arts Complex complete the Cultural Quarter
 - WestQuay Watermark
 - Station Quarter public realm improvements
 - New homes are being built at the Fruit and Vegetable market
 - Solent University campus is underway
- 3.8 The remaining two (the largest and most complex) are moving forward; a master plan for Itchen Riverside is being prepared and a Development Agreement has been signed for Royal Pier Waterfront
- 3.9 Southampton is a major hub of creativity and innovation with two outstanding universities, working closely with the business community and over 42,500 students.

The University of Southampton is a member of the Russell Group and ranked 20th in the UK. The Southampton Marine and Maritime Institute (SMMI) will be an internationally recognised, state-of-the-art research institute, a centre for innovation, business and education. The new Global Technology Centre for research and development opening in August 2014. The £120 million investment from Southampton University and Lloyd's Register is the largest such business-focused endeavour in any UK university.

- 3.10 Southampton is accessed by multiple modes of transport. Just outside of the city limits is Southampton International Airport. From the airports website in 2014 there were 35,713 air transport movements involving 1.83 million passengers through 21 airline and tour operators.
- 3.11 There are a number of train stations in the city limits but the main station is Southampton Central that, according to The Office of Rail Regulation has around 6 million passenger movements each year.
- 3.12 There are close links to both the M3 and the M27 providing excellent road links to the rest of the country.
- 3.13 Apart from being Europe's leading turnaround Cruise port, it is the UK's number one car handling port and the UK's most productive container port.
- 3.14 Southampton is in the top 10 of happiest cities in the UK and is the gateway to a wide range of world-class features from the Solent with its maritime opportunities, over 400 sailing events in the Solent annually to the New Forest.
- 3.15 Three and a half million people live within one hour's drive of the city.

THE IMPACT OF ALCOHOL ON SOUTHAMPTON

- 3.16 Figures from Public Health England show Southampton is significantly higher than the England average in all the groups measured in the Local Alcohol profile. The table below are their figures for the year 2013/14.
- 3.17 Public Health England state "Alcohol consumption is a contributing factor to hospital admissions and deaths from a diverse range of conditions. Alcohol misuse is estimated to cost the NHS about £3.5 billion per year and society as a whole £21 billion annually.
- 3.18 The following table compares Southampton to the England average and other cities on key indicators on alcohol admissions. **In each area Southampton is above the average for England, the highest for under 18 and male admissions and there is no area where we record the lowest number. Consideration has to be given that each of the cities in the comparison have their own unique demographics but they do provide a guide and demonstrate cities are the areas with alcohol issues.**

Indicator	England Average	Southampton	Brighton	Plymouth	Bournemouth	Nottingham	Sunderland	Coventry
5.01 - Alcohol-specific hospital admission – under 18 year olds	40.1	87.1	63.1	57.5	69.3	34.9	86.6	45.5
6.01 - Alcohol-specific hospital admission	374	534	532	418	456	548	525	531
6.01 - Alcohol-specific hospital admission Male	515	764	701	592	614	762	722	753

6.01 - Alcohol-specific hospital admission Female	241	311	368	255	296	336	341	317
7.01 - Persons admitted to hospital due to alcohol-related conditions (Broad),	1253	1375	1257	1405	1265	1459	1453	1483
7.01 - Persons admitted to hospital due to alcohol-related conditions (Broad), Male	1715	1906	1702	1919	1745	1981	2011	2021
7.01 - Persons admitted to hospital due to alcohol-related conditions (Broad), Female	859	908	862	959	833	998	990	1016
8.01 - Persons admitted to hospital due to alcohol-related conditions (Narrow),	444	542	497	480	447	607	540	522
8.01 - Persons admitted to hospital due to alcohol-related conditions (Narrow), Male	594	725	648	644	601	830	750	700
8.01 - Persons admitted to hospital due to alcohol-related conditions (Narrow), Female	310	373	356	332	301	399	355	359
9.01 - Hospital admissions for alcohol-related conditions (Broad),	2111	2303	1938	2890	2461	2605	2523	2686
9.01 - Hospital admissions for alcohol-related conditions (Broad), Male	2917	3296	2681	3100	3471	3568	3530	3647
9.01 - Hospital admissions for alcohol-related conditions (Broad), Female	1426	1429	1276	1590	1564	1754	1684	1854
10.01 - Hospital admissions for alcohol-related conditions (Narrow),	645	733	645	665	671	954	967	810
10.01 - Hospital admissions for alcohol-related conditions (Narrow), Male	835	991	844	835	851	1278	1293	1031
10.01 - Hospital admissions for alcohol-related conditions (Narrow), Female	475	492	457	510	498	647	677	605

4 LICENSING PROCESS

- 4.1 Applicants are strongly encouraged to seek advice at the earliest possible stage from the licensing authority and other responsible authorities before making an application.
- 4.2 Applicants will need to comply with the statutory requirements or risk their application being invalid.
- 4.3 The licensing authority will expect individual applicants to address the licensing objectives in their operating schedule, having regard to the type of premises (which includes a vessel i.e. ship or boat), the licensable activities to be provided, the operational procedures, the nature of the location and needs of the local community.
- 4.4 It is recommended that applicants obtain planning permission and building regulation approval along with all other necessary permissions and licences for the premises prior to an application being submitted.
- 4.5 When formulating their operating schedule applicants will be expected to make themselves aware of any relevant planning and transportation policies, tourism and cultural strategies or local crime prevention strategies and to have taken these into account where appropriate
- 4.6 When determining applications the licensing authority will have regard to any guidance issued by the Government. In particular, account will be taken of the need to encourage and promote live music, dancing and theatre for the wider cultural benefit of the community as a whole. If representations are made concerning the potential for limited disturbance in a particular neighbourhood, the licensing authority's consideration of those representations will be balanced against the wider benefits to the community. As and when appropriate the licensing authority will consider establishing a policy of seeking to licence public spaces within the community in the name of Southampton City Council.
- 4.7 When determining applications the only conditions which should be imposed on a premises licence or club premises licence are those that are appropriate and proportionate for the promotion of the licensing objectives. In particular, regard will be had to any Crime Prevention Strategies i.e. the Local Crime and Disorder Reduction Partnership and any Cultural Strategies such as those that are aimed at monitoring the impact of licensing on the provision of regulated entertainment.
- 4.8 The licensing authority acknowledges that the views of vocal minorities should not be allowed to predominate over the general interests of the community.

OPERATING SCHEDULES

- 4.9 The operating schedule must form part of the completed application form for a premises licence. It should include information, which is necessary to enable a responsible authority or other person to assess whether and what steps have been taken or are proposed in order to promote the licensing objectives.
- 4.10 As and when appropriate the applicant should provide in the operating schedule such further relevant additional information/evidence where there is an apparent departure from the promotion of the licensing objectives
- 4.11 It is strongly recommended that applicants and/or their legal advisors discuss with Council officers and representatives of responsible authorities the draft operating schedule before it is formally submitted. This will help ensure it properly addresses all relevant issues that might give rise for concern. This may avoid the necessity for a hearing if the application otherwise passes without representation.

GUIDANCE DOCUMENTS

4.12 The Licensing Authority has provided a number of documents to assist with the process; these are available at www.southampton.gov.uk/la03

REPRESENTATIONS

4.13 There is a prescribed period during which the Licensing Authority can receive a written representation to an application. This is usually 28 days from the date the Licensing Authority receives the application but varies depending on the type of application under consideration. **Current guidance can be found by visiting www.southampton.gov.uk/licensing**

4.14 “Relevant representations” can include positive, supportive representations as well as objections.

DECISION MAKING PROCESS

4.15 It will be the Licensing Authority’s policy to provide an efficient and cost effective service to all parties involved in the licensing process. With the exception of the approval and review of this Policy, decisions on licensing matters will be taken in accordance with an approved scheme of delegation.

4.16 In accordance with DCMS Guidance the licensing authority has delegated licensing functions to sub-committees or in appropriate cases, to officials supporting the licensing authority as follows:

Matter to be dealt with	Sub Committee	Officers
Application for personal licence	If a police objection	If no objection made
Application for person licence with unspent convictions	All cases	
Application for premises licence/club premises certificate	If a relevant representation made	If no relevant representation made
Application for provisional statement	If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate	If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor	If a police objection	All other cases
Request to be removed as designated premises supervisor		All cases
Application for transfer of premises licence	If a police objection	All other cases
Applications for interim authorities	If a police objection	All other cases

Matter to be dealt with	Sub Committee	Officers
Application to review premises licence/club premises certificate	All cases	
Decision on whether a complaint is irrelevant frivolous vexatious etc.		All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application	All cases	
Determination of a police objection to a temporary event notice	All cases	
Determination of application to vary premises licence at a community premises to include alternative licence condition	If a police objection	All other cases
Decision whether to consult other responsible authorities on minor variation application		All cases
Determination of minor variation application		All cases

4.17 If no relevant representations are received then the authorisation will be issued automatically with, in the case of a premises licence or club premises certificate, such conditions attached as are mandatory or are consistent with the operating schedule accompanying the application. The Licensing Authority will have no discretion to refuse the application. The operating schedule will be translated into conditions attached to the licence.

4.18 Where relevant representations are made and not withdrawn, the Licensing Authority must hold a hearing before the Licensing Committee or, more usually, a sub-committee of the Licensing Committee who will take such of the following steps as it considers appropriate for the promotion of the licensing objectives. The steps are:

- grant the licence subject to the operating schedule modified to such extent as the (Sub) Committee considers appropriate for the promotion of the licensing objectives, and subject to the relevant mandatory conditions;
- exclude from the scope of the licence any of the licensable activities to which the application relates;
- to refuse to specify a person in the licence as the premises supervisor;
- reject the application.

APPLICATIONS FOR LARGE EVENTS

4.19 Events that the Council believe may require a co-ordinated approach to manage may be subject to a Safety Advisory Group (SAG) process. This will be at the discretion of

the Council. Applicants will need to demonstrate to the members of the SAG they are supporting the licensing objectives.

5 SOUTHAMPTON POLICIES AFFECTING LICENSING

PUBLIC SPACES PROTECTION ORDERS (PSPO)

- 5.1 These were formerly known as Drinking in Public Spaces Orders (DPPO) and the Anti-Social Behaviour, Crime and Policing Act 2014 made provision for the existing DPPO to continue for up to one year.
- 5.2 Southampton City Council recognises the effectiveness of this tool in preventing crime and disorder and tackling anti-social behaviour. Premises are expected to have measures in place to prevent their customers contributing to anti-social behaviour.
- 5.3 A DPPO was set for the entire city and this continues in the new guise of a PSPO.

CULTURAL QUARTER

- 5.4 The Cultural Quarter is a key development in the heart of the city the final phase of which is nearing completion as this policy is developed. The intention is to provide a mix of use in the area including a new theatre, Mayflower theatre, Guildhall Square, O2 Guildhall Concert venue, a number of licensed cafes and bars and prime residential property.
- 5.5 Although the latest phase is within the boundaries of one of the CIPs there is an exemption for premises in the Cultural Quarter.
- 5.6 The “Background to the Night Time Economy” report produced to support the City Centre Action Plan mentions as a Core Strategy to create a Cultural Quarter in the Northern part of Above Bar Street (see City Centre Action, below).

LATE NIGHT LEVY

- 5.7 The Late Night Levy was introduced by Southampton City Council on 1 April 2015. The late night levy is a contribution paid by late opening premises supplying alcohol. The money raised is used to pay for policing the night time economy. Imposing the levy is a local power which Southampton City Council has decided to adopt. The Council can choose which exemptions (from those set out in regulations) it will allow in relation to payment of the charge.
- 5.8 Currently, the following exemptions are applied:
 - Premises providing overnight accommodation
 - Theatres
 - Cinemas
 - Bingo halls
 - Registered community amateur sports clubs
 - Certain community premises
 - New Year’s Day
- 5.9 No reductions have been allowed but the Council wish to work with the Trade to allow a business led Best Practice Scheme. This scheme will need to fulfil the requirements agreed between the Head of Legal and Democratic Services, the Chief Officer of Police and the Hampshire Police and Crime Commissioner.
- 5.10 Apart from the reduction for a Business led Best Practice Scheme any proposed changes to the Late Night Levy will be independently consulted upon. The Council

has agreed to pass 70% of the net amount to the Police and Crime commissioner who has agreed to apply the money to purposes within the city in accordance with the arrangements as specified in the late night levy legislation.

5.11 The arrangements, as specified in the Act, are for:

1. the reduction or prevention of crime and disorder;
2. the promotion of public safety;
3. the reduction or prevention of public nuisance;
4. the cleaning of any highway maintainable at the public expense or land in the Council's area.

5.12 Various schemes support the Night Time Economy in Southampton.

- Taxi marshals
- Southampton Street Pastors
- I.C.E. bus (in case of emergency)

5.13 The costs of the Taxi Marshals and I.C.E. bus have predominantly been provided by the City Council and it also makes a considerable contribution to the Southampton Street Pastors. The I.C.E. bus and the Southampton Street Pastors have been identified as excellent schemes by national bodies. It is anticipated these schemes will figure high on the list to receive funding from the Levy as all three are recognised as making a significant contribution to keeping people safe within the Night Time Economy. Street Cleaning is another area that will feature on the list of funding from the levy.

CITY CENTRE ACTION PLAN

5.14 In 2013 Planning developed a background paper on the Night Time Economy - two Core Strategies are mentioned.

- City Centre approach to include leisure/cultural/hotel development including the creation of a Cultural Quarter in Northern Above Bar
- Major Development Quarter to include leisure/hotel/cultural or tourist uses.

5.15 The policy creates hubs and zones with recommended opening times for planning purposes. These do not completely reflect the reality of operating hours within the Night Time Economy but do seem to act as a limit to new applications.

SHOPS SELLING ALCOHOL (OFF LICENCES)

5.16 In 2013 the British Beer and Pub Association estimated that twice as much alcohol is bought in off-licensed premises as from pubs or other licensed premises. This was after years of seeing a steady increase in the amount of alcohol sold in off licences. Pre-loading with alcohol before a night out is much more frequent. This change in habit has the potential to negatively impact on the licensing objectives with on-licensed premises most at risk of the consequences. There are additional increased potential risks such as easier access to alcohol by children (given that consumption is not monitored / regulated), theft, increased street drinking and an increase in crime and disorder.

5.17 To address this applicants, existing premises and the authority can consider a number of strategies to mitigate the problems. To address pre-loading the consideration of an earlier terminal hour for off-licences near to or on a well-used route to established late night premises will be considered. To address theft and

access by children to alcohol the layout of premises, CCTV, where alcohol will be displayed and what steps will be undertaken to support the licensing objectives will be considered. In areas where it is identified street drinking is an issue consideration should be given to not selling single cans of high strength drinks or even whether single cans of high strength alcohol are to be sold at all.

TEMPORARY EVENT NOTICES (TENS)

- 5.18 The Licensing Act 2003 enables certain organised events for fewer than 500 people to take place following notification to the Licensing Authority, the Police and Environmental Health.
- 5.19 Guidance on giving Notice can be found in the Home Office Fact Sheet.
www.gov.uk/government/publications/temporary-events-notices-factsheet
- 5.20 Although the statutory legal minimum time required for the notification of a temporary event to the Licensing Authority, Police and Environmental Health is ten working days, or five working days for a late temporary event, it is essential that proper consideration of the proposed event is given. Statutory guidance allows the Licensing Authority to publicise its preferred timescale for notification.
- 5.21 The Licensing Authority will encourage bona fide community events. Giving TENS for existing licensed premises will not be encouraged where the proposal is simply to extend the existing hours of operation. TENS give for premises in cumulative impact areas will be subject to increased scrutiny due to the potential impact upon an area already identified as suffering from increased crime and disorder. Objections should not rely solely on this policy but should be based on one or more of the licensing objectives.
- 5.22 The Licensing Authority expects those who have given notice of a temporary event to have identified any particular issues having regard to their type of premises and/or activities, and to have in place written policies for addressing issues such as drunkenness, crime/disorder and drugs on their premises and for ensuring staff are trained on these policies.

6 MANAGEMENT OF PREMISES

DESIGNATED PREMISES SUPERVISOR

- 6.1 Any premises where alcohol is sold under a premises licence must have a designated premises supervisor (DPS). The DPS will be named in the premises licence, a summary of which must be displayed on the premises. A DPS must be a personal licence holder. Every sale of alcohol must be made or authorised by a person who holds a personal licence (or must be made or authorised by the management committee in the case of community premises).
- 6.2 The Licensing Act 2003 does not require a DPS or any other personal licence holder to be present on the premises at all times when alcohol is sold. However, the DPS and the premises licence holder remain responsible for the premises at all times.
- 6.3 The Licensing Authority will normally expect the DPS to have been given the day-to-day responsibility for running the premises and as such it is expected that the DPS would usually be present at the licensed premises on a regular basis. The Authority expects that this will be in excess of 50% of a seven-day week.
- 6.4 The premises licence holder will be expected to ensure that the DPS has experience commensurate with the size, capacity, nature and style of the premises and licensable activities to be provided.

- 6.5 Within all licensed premises, whether or not alcohol is to be sold, the Licensing Authority will expect there to be proper management arrangements in place which will ensure that there is an appropriate number of responsible, trained/instructed persons at the premises to ensure the proper management of the premises and of the activities taking place, as well as adherence to all statutory duties and the terms and conditions of the premises licence.

DOOR SUPERVISORS

- 6.6 The premises licence holder and DPS should ensure that their premises do not increase the fear of crime as well as actual crime in their locality. To this end they should ensure, so far as is possible, that customers do not cause nuisance or disorder outside the premises and that measures to ensure the safety of customers and prevention of nuisance are in place. Door supervisors have an important role in managing customers, not only on the doors but also in the immediate area of premises.

DISPERSAL POLICIES

- 6.7 The Licensing Authority accepts that licensed premises can have a diffuse impact. People can cause disturbance when returning to residential areas from later-opening premises elsewhere and people who use off-licences may locate to a remote spot to drink. These problems may not be within the direct control of any particular licensed premises. However, premises licence holders are generally expected to take measures to encourage people to leave their premises quietly and considerately. The Licensing Authority would encourage premises to adopt a dispersal policy where appropriate.

RISK ASSESSMENT

- 6.8 The Licensing Authority will expect that appropriate and satisfactory general and technical risk assessments, management procedures and documentation have been made available to the relevant responsible authorities and to the Licensing Authority, that demonstrate that the public will be safe within and in the vicinity of the premises.
- 6.9 As a minimum the following matters must be taken into consideration:
- Whether the premises already have a licence which specifies the maximum number of people that can be present and, whether a risk assessment has been undertaken as to the maximum number of people who can be present in various parts of the premises, so that they can be operated safely and can be evacuated safely in the event of an emergency.
 - Whether there are procedures in place to record and limit the number of people on the premises with opportunities for “pass outs” and readmission.
 - Whether patrons can arrive at and depart from the premises safely.
 - Whether there may be overcrowding in particular parts of the premises;
 - Whether music and dance venues and performance venues will use equipment or special effects that may affect public safety (e.g. moving equipment, vehicles, pyrotechnics, strobe lights, smoke machines).
 - Whether there are defined responsibilities and procedures for medical and other emergencies and for calling the emergency services.

PROMOTERS

- 6.10 The premises licence holder, DPS and personal licence holders remain responsible for activities taking place on premises when promotions take place. In addition the Licensing Authority will expect premises licence holders to have in place written agreements to ensure that when hiring out venues to promoters, the responsibility for the management of the premises is clear. The Promoter and its employees or agents, shall comply in all respects with all conditions, requirements and regulations of the local authority, Licensing Authority, police authority and fire authority and have regard to good practice for licensed premises.

TAKEAWAY PREMISES AND PREMISES PROVIDING LATE NIGHT REFRESHMENT

- 6.11 The Licensing Authority considers that it will normally be inappropriate to grant a premises licence permitting the sale of alcohol at premises which are principally used for selling hot food for consumption off the premises ("takeaway" premises).
- 6.12 It is recognised that takeaway premises open late at night can be associated with disorder as persons under the influence of alcohol having left, or in some cases being ejected from, late night venues congregate there. Applicants are recommended to have clear written policies for dealing with disorder and nuisance.
- 6.13 Operators of takeaway premises (including mobile units) must have suitable arrangements in place for the containment and disposal of their waste in accordance with the Environmental Protection Act 1990 and subsidiary regulations. Operators of premises where food or drink is provided in disposable containers for consumption elsewhere than on the premises are expected to consider the potential for litter near their premises and take steps to actively reduce the amount of litter generated from their premises. Applicants are also asked to consider the type of packaging container, whether it is always necessary and whether it can be sourced from sustainable materials.
- 6.14 Where the Licensing Authority considers it appropriate, it may impose conditions on a premises licence to require the operator of premises serving customers with hot food or drink to provide litter bins in the vicinity of the premises in order to prevent the accumulation of litter from its customers. It may require the proprietor to service those litter bins as part of their own waste management arrangements.

EXTERNAL AREAS

- 6.15 The introduction of the requirement for smoke free public places under the Health Act 2006 has led to an increase in the number of people outside licensed premises. The provision of tables and chairs outside premises can enhance the attractiveness of a venue, but regard should be had to the need to ensure that the use of such areas will not cause nuisance to the occupiers of other premises in the vicinity. In particular, those with authorisations are expected to manage persons smoking in the vicinity of premises so they do not impede access to the premises and do not cause disturbance. In addition they are expected to provide secure ash trays or wall mounted cigarette bins for patrons so as to minimise litter.
- 6.16 Licensees should also be aware of the possibility of breakages of drinking glasses and glass bottles in outside areas. Consideration should therefore be given to the use of toughened or "plastic" drinking vessels and other management controls to avoid or lessen the likelihood of broken glass in these areas.
- 6.17 The Licensing Authority has a number of concerns with respect to the development of external areas to licensed premises, and will consider imposing conditions to

improve the management of the outside area or prohibiting or restricting the use of these areas in order to promote the public nuisance objective.

- 6.18 As there is a PSPO in place across the city the DPS needs to carefully consider policies on allowing alcohol outside of the premises.

7 CUMULATIVE IMPACT POLICY

- 7.1 In some areas concentrated “pockets” of licensed premises / activities can exist which lead to serious problems of nuisance and disorder arising in the area, and even some distance away from the premises / activity. In such circumstances the impact of those premises / activities when taken as a whole can be far greater than that arising from individual premises / activities. It may not be possible to distinguish individual premises / activities as being the sole cause, or even a major contributing factor, of a particular problem. It is the cumulative combined impact of all of the premises / activities, which causes problems for a wider area and potentially undermines the Licensing Objectives.
- 7.2 The potential impact on the promotion of the Licensing Objectives by a significant number of licensed premises concentrated in one area is often referred to as “cumulative impact”. This should not be confused with the issue of “need” which relates to the commercial demand for licensed premises and cannot be taken into account when determining licensing applications.
- 7.3 The Council has had a cumulative impact policy since May 2009 when three defined areas were identified. The CIP areas were reviewed and amended in line with the review of the Statement of Licensing policy in 2011. Consultation responses have continued to show the CIP is still required to deal with outstanding issues of crime and disorder within identified locations in the city (“Stress Areas”).

STRESS AREAS

- 7.4 In some circumstances an area may have such numbers of licensed premises / activities that it becomes a focal point for large groups of people to congregate and eventually leave. This can create exceptional problems of disorder, noise and other nuisance.
- 7.5 Stricter controls will generally be expected and may be imposed, if appropriate and proportionate, with regard to noise controls in areas which have denser residential accommodation.
- 7.6 The five Cumulative Impact Policies (CIPs), generally, deal with the following matters:
1. Identifies the areas
 2. The basic operation of the policy
 3. How hearings will deal with applications within stress areas
 4. How evidence of Cumulative Impact is dealt with outside of a stress area
 5. How hearings will apply the CIP to applications from within or out of a stress area.

POLICY CIP 1

- 7.7 The Licensing Authority believes that three areas identified in appendix A are suffering from Cumulative Impact and are designated as the “Bedford Place Stress Area”, the “Above Bar Street Stress Area”, and the “Bevois Valley Stress Area”. These areas are the same as in previous years with the exception of Bevois Valley

that extends the boundary further south along St. Mary's Road. The police report and appendices supporting this is attached as appendix B. The redacted material contains information that is premises specific and not appropriate to be made public.

- 7.8 Reason: Evidence indicates that these areas already suffer from cumulative impact and that it is appropriate, proportionate and necessary for special policies to address that issue.

POLICY CIP 2

- 7.9 Where representations are received in respect of applications for either new premises or variations to existing premises in the three Stress Areas a rebuttable presumption will apply that such applications shall be refused. However, this policy only applies to applications of the types listed below namely:
- New premises licences
 - New club premises certificates
 - Provisional statements, including those for material variations to existing premises licences or club premises certificates (i.e. where the modifications are directly relevant to the issue of cumulative impact (e.g. those which significantly increase the capacity of the premises)
 - Substantial variations to existing premises or club premises licences (e.g. length of opening hours or increase in period licensable activities may take place). Whether a variation is "substantial" for the purposes of this policy shall be determined by the Licensing Authority in any instance of doubt.
- 7.10 Reason: To ensure that those applications which will add to the cumulative impact already being experienced are refused
- 7.11 This policy creates a rebuttable presumption that certain types of applications will normally be refused. Because of the short life of activities covered by a Temporary Event Notice these will not be taken into account when considering cumulative impact other than in relation to the crime and disorder objective. However, that does not prevent the reverse – i.e. the consideration of cumulative impact or the fact that a proposed premises for a Temporary Event Notice is within a designated Stress Area when applying the relevant statutory test.
- 7.12 The onus shall be upon applicants to demonstrate through their Operating Schedule and, where appropriate, supporting evidence such as risk assessments, that the operation of the premises will not add to the cumulative impact already being experienced. The standard of proof for the consideration by the Licensing Committee of any application or matter relating to cumulative impact shall be on the balance of probabilities. This policy, however, does not relieve Responsible Authorities or Interested Parties of the need to make representations raising cumulative impact as an issue before such applications are considered in light of the policy. If no representations are received then the application must be granted in terms consistent with the submitted Operating Schedule.
- 7.13 Applications for Provisional Statements may be made where new premises are proposed but have not yet been built or where a substantial variation is proposed to existing premises. Potential licensees may make such an application in order to have a degree of assurance that a licence would be granted before committing themselves to the necessary investment. Where a Provisional Statement has been issued by the Authority to the effect that an application would be granted and the schedule of works accompanying the application for the Provisional Statement is

completed satisfactorily then any subsequent application for a premises licence must be granted and any objection raised at that stage which could have been raised at the Provisional Statement stage must be disregarded (unless there has been a material change in circumstances). It is important therefore that if there is potential for new or altered premises to contribute to or cause cumulative impact in any given area that the issue is addressed as soon as possible in the licensing process and that Responsible Authorities recognise the continuing requirement to make representations based on cumulative impact if appropriate. For this reason the Provisional Statement procedure is included in **the policy and accordingly the rebuttable presumption will apply when considering applications for provisional statements**

- 7.14 The Authority may choose to review this Statement of Policy in the future with a view to designating other Stress Areas to which policy CIP2 or a similar **policy or removal of a stress area** may be applied. In such circumstances the Authority will consult widely to ensure that such a designation and the application of such a policy would be justified. The application of policy CIP2 and any similar policy will be the subject of regular review to assess its impact.
- 7.15 Responsible Authorities and other persons may make representations on specific applications concerning cumulative impact even though those applications are not for premises in designated Stress Areas (and therefore not covered by this policy). In such circumstances the application may be refused (though there will be no presumption that this will be the case) and the Authority may then choose to review this policy statement and consult as to whether the particular area should be formally designated as a Stress Area to which policy CIP2 (or one similar) should apply. To be clear, nothing within this policy shall prevent the consideration of cumulative impact issues simply because a premises (or proposed premises) is not situated within a designated Stress Area.

EXEMPTIONS

- 7.16 The creation of a “Cultural Quarter” has been fulfilled with a wide variety of activities both within new buildings such as the Sea City Museum and new Arts Complex on the former Tyrrell and Green’s site, existing buildings, and the improved and expanded Guildhall Square all of which fall within the area of Above Bar partly covered by the above Stress Area as shown edged with a broken line on the attached plan at appendix C.
- 7.17 The policy is to encourage venues within the Cultural Quarter which promote well run family friendly sit down eating and drinking, complement the City’s cultural offer and may include al fresco dining, subject to appropriate licensing restrictions. These may include theatres, other performing arts venues, galleries and restaurants.
- 7.18 The Licensing Authority will ordinarily treat applications in relation to any licensing use in the Guildhall Square, or within or directly related to any building primarily used for an arts or cultural purpose as an exception to the CIP but each matter will be judged on its merits.

POLICY CIP 3

- 7.19 Should a relevant representation in turn lead to a hearing to determine an application for a premises located within a designated Stress Area applicants should note that the onus is on the applicant to establish that the proposed licensable activities will not, on the balance of probabilities, lead to an increase in or add to the cumulative impact already experienced within the designated area. It should be stressed that when considering the application the Licensing Committee

will consider the effect of the proposals upon the licensing objectives in light of the underlying reasons for the designation of the area as being one for which the special Stress Area policies should apply.

7.20 Whilst making any decision the Committee shall not ordinarily consider the following as an exception to the policies applying to Stress Areas or as justification for departure from those policies:

- The quality of management of the premises
- The character or experience of the applicant
- That the capacity, size, hours or any increase therein applied for, is not substantial
- That the applicant has a good understanding of how to reduce the potential for crime on the premises.

POLICY CIP 4

7.21 In cases where Responsible Authorities or other persons seek to establish that an application, other than within a stress area, should be refused on the grounds that it would result in or further contribute to a cumulative impact which would undermine one or more of the Licensing Objectives they shall be expected to:

1. Identify the boundaries of the area from which it is alleged problems are arising
2. Identify the Licensing Objective(s) which it is alleged will be undermined;
3. Provide full details and evidence with specific regard to the matters listed in Policy CIP1 to 4 to show the manner and extent to which it is alleged that the Licensing Objective(s) are being, or are at risk of being, undermined in the area;
4. Provide evidence to show that the undermining of the objective(s) is caused by the patrons of licensed premises in the area.

7.22 Reason: To ensure that representations are neither frivolous nor vexatious and that there is an evidential basis for the Committee to reach a decision.

REPRESENTATIONS IN RESPECT OF APPLICATIONS IN STRESS AREAS

7.23 Where a representation seeks to establish that the grant or variation of a premises licence within an existing designated Stress Areas would undermine one or more of the Licensing Objectives and add to the Cumulative Impact the following paragraph and CIP policy 5 will apply.

7.24 In cases where those making representations seek to establish that an application should be refused on the grounds that it would result in (or further contribute to) a Cumulative Impact, which would undermine one or more of the Licensing Objectives, the person or body making the representation shall be expected to:

7.25 Identify the Licensing Objective(s) which it is alleged will be undermined with specific regard to:

- the nature of the licensed activity to be carried on at the premises; and
- its patrons

POLICY CIP 5

7.26 In considering applications and representations relating to cumulative impact the Authority may, in addition to the matters listed in policy CIP3 above, have regard to matters that appear to be relevant including (but not limited to):

- The proximity of the proposed premises to others in the area concerned which are licensed or subject to a Provisional Statement for similar activities;
- The estimated occupancy figures of existing licensed premises and those subject to a Provisional Statement, in the area concerned and the timings of those activities;
- The operational hours of existing licensed premises and those subject to a Provisional Statement, in the area;
- The nature of licensed activities in the area and those to be carried on at the proposed premises;
- Whether, if the grant of the application would result in or further contribute to a cumulative impact, conditions would be effective in addressing the issue;
- The proposed hours of operation of the licensed activities;
- Transport provision for the area.

7.27 Reason: To ensure that regard is had to all relevant considerations relating to the area

7.28 The Council will seek to identify mechanisms outside of the licensing regime that are available for addressing the impact of anti-social behaviour and nuisance once patrons leave the vicinity of licensed premises or in respect of the management or operation of licensed premises, and that may lead to the declaration / removal of an area. Regard will be given to the statutory guidance in this respect and the following mechanisms which may be, or have been already, employed:

- Planning controls - positive measures to create a safe and clean city centre environment in partnership with local businesses, transport operators and other departments of the local authority.
- Powers of local authorities to designate parts of the local authority area as places where alcohol may not be consumed publicly.
- Police enforcement of the normal law concerning disorder and antisocial behaviour, including the issuing of fixed penalty notices.
- The prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk.
- The confiscation of alcohol from adults and children in designated areas.
- Police powers to close down instantly for up to 24 hours (extendable to 48 hours) any licensed premises or temporary events on grounds of disorder, the likelihood of disorder or excessive noise emanating from the premises.
- The power of the police, other responsible authorities or other persons to seek a review of the licence or certificate in question.
- Early Morning Alcohol Restriction Orders.
- Raising a contribution to policing the late night economy through the late night levy.
- Any other local initiatives that similarly address these problems

7.29 The fact that particular premises are in a Stress Area cannot be used as a justification for removing an existing licence. If a representation is received that an existing licensed premises / activity is having an impact that undermines the Licensing Objectives, then Responsible Authorities and Interested Parties may

request a review of that specific licence. Action may be considered by the Council under other parts of the policy.

8 CHILDREN

- 8.1 A child is anyone under the age of 18 years unless otherwise stated.
- 8.2 This statement of licensing policy does not seek to limit the access of children to any premises unless it is necessary for the prevention of physical, moral or psychological harm.
- 8.3 The licensing authority will have regard to any representations made by **Children's Services at Southampton City Council** or through the appropriate Southampton City Council Directorate acting on its behalf, or any other appropriate body when considering applications for premises licences.
- 8.4 When considering applications for premises licences, the licensing authority will take into account the history of a particular premises and the nature of the activities proposed to be provided when considering any options appropriate to prevent harm to children. The relevant matters include premises:
- where there have been convictions for serving alcohol to minors or with a reputation for underage drinking;
 - with a known association with drug taking or dealing;
 - where there is a strong element of gambling on the premises;
 - where entertainment of an adult or sexual nature is commonly provided;
 - where the supply of alcohol is the exclusive or primary purpose of the service at the premises.
 - in these circumstances, conditions may be attached to any licence to:
 - limit the hours when children may be present;
 - restrict the age of persons on premises;
 - exclude children from all or part of the premises when certain activities may take place;
 - require an adult to accompany a child;
 - set out a requirement for the presence of adult staff according to a set adult/child ratio where children are attending regulated entertainment;
 - exclude people under 18 from the premises when any licensable activities are taking place.
- 8.5 Where no licensing restriction is considered necessary, however, it is at the discretion of the premises licence holder or club to decide whether or not to admit children; however the Licensing Authority strongly supports the use of Challenge 25 policies, the recording of all refusals and training on all age restricted activity.
- 8.6 Where premises give film exhibitions, licensees must ensure that children are prevented from viewing age-restricted films classified according to the British Board of Film Classification.
- 8.7 Except as in 8.4 above the authority will not impose conditions restricting the admission of children to any premises believing this should remain a matter of discretion of the licence holder. The licensing authority encourages family friendly policies. It will take strong measures to protect children where any licence holder is

convicted of serving alcohol to children, where premises have or acquire a known association with drug taking or dealing, where gambling takes place on the premises or where entertainment of an adult or sexual nature is commonly provided. In such circumstances while it may sometimes be necessary to impose a complete ban on the admission of children this would be rarely imposed, it would be more likely to require conditions as referred to above.

- 8.8 Where a large number of children are likely to be present on any licensed premises, for example, a children's show or pantomime, then conditions will be imposed requiring the presence of an appropriate number of adult staff to ensure public safety and their protection from harm including control of access and egress and consideration may be given to include conditions concerning child/adult ratios
- 8.9 The licensing authority recognises the great variety of premises for which licences may be sought. These will include theatres, cinemas, restaurants, pubs, nightclubs, cafes, takeaways, community halls and schools. Access by children to all types of premises will not be limited in any way unless it is considered appropriate to do so in order to protect them from harm
- 8.10 In the case of premises which are used for film exhibitions conditions will be imposed restricting access only to those who meet the required age limit in line with any certificate granted by the British Board of Film Classification or, in a specific case where there are very good local reasons a certificate given to the film by the licensing authority itself.
- 8.11 Where no restriction or limitation is imposed the issue of access will remain a matter for the discretion of the individual licensee or club.
- 8.12 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.
- 8.13 The licensing authority will consult with the Southampton Local Safeguarding Children Board acting on the City Council's behalf, or any successor body performing the same or a similar function and any other appropriate body, on any application that indicates there may be concerns over access for children
- 8.14 The Act details a number of offences designed to protect children in licensed premises and the licensing authority will work closely with the police and other appropriate agencies to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol to children. **These measures will include the test purchasing of prohibited goods at licensed premises.**

9 ENFORCEMENT

- 9.1 It is essential that premises are maintained and operated so as to ensure the continued promotion of the licensing objectives and compliance with the approved operating schedule, the specific requirements of the 2003 Act and any licence conditions imposed. The licensing authority, in partnership with the responsible authorities, will make arrangements to monitor premises.
- 9.2 The licensing authority will work closely with the police, trading Standards and the other responsible authorities, liaising on a regular basis to establish enforcement protocols and concordats to ensure an efficient deployment of resources engaged in enforcing licensing law and inspecting licensed premises, in order to ensure that resources are targeted at problem and high-risk premises.
- 9.3 The Act details a number of offences designed to protect children in licensed premises and the licensing authority will work closely with the police, Trading

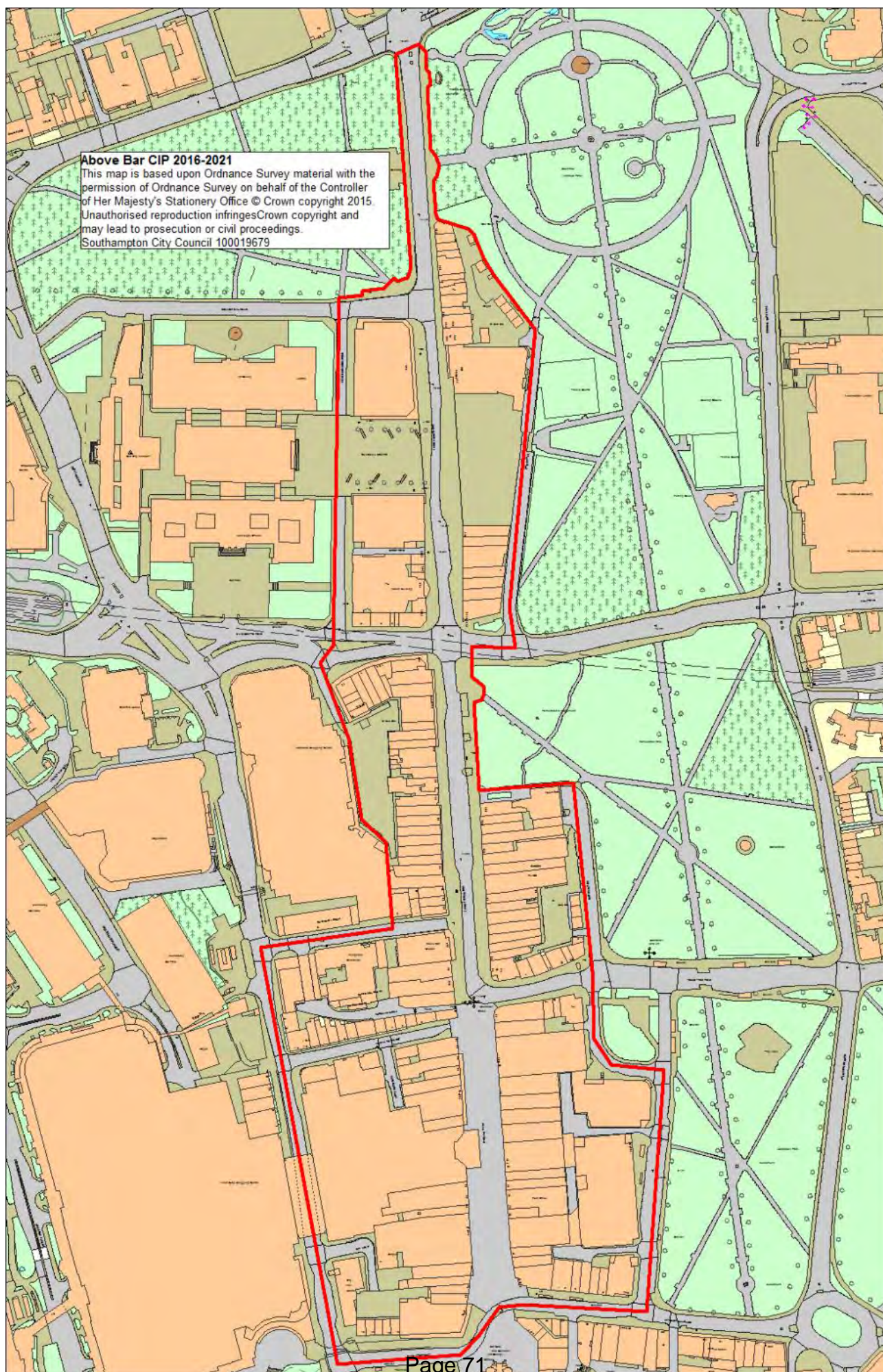
Standards and other appropriate agencies to ensure the appropriate enforcement of the law, especially relating to the sale and supply of alcohol and tobacco products to children.

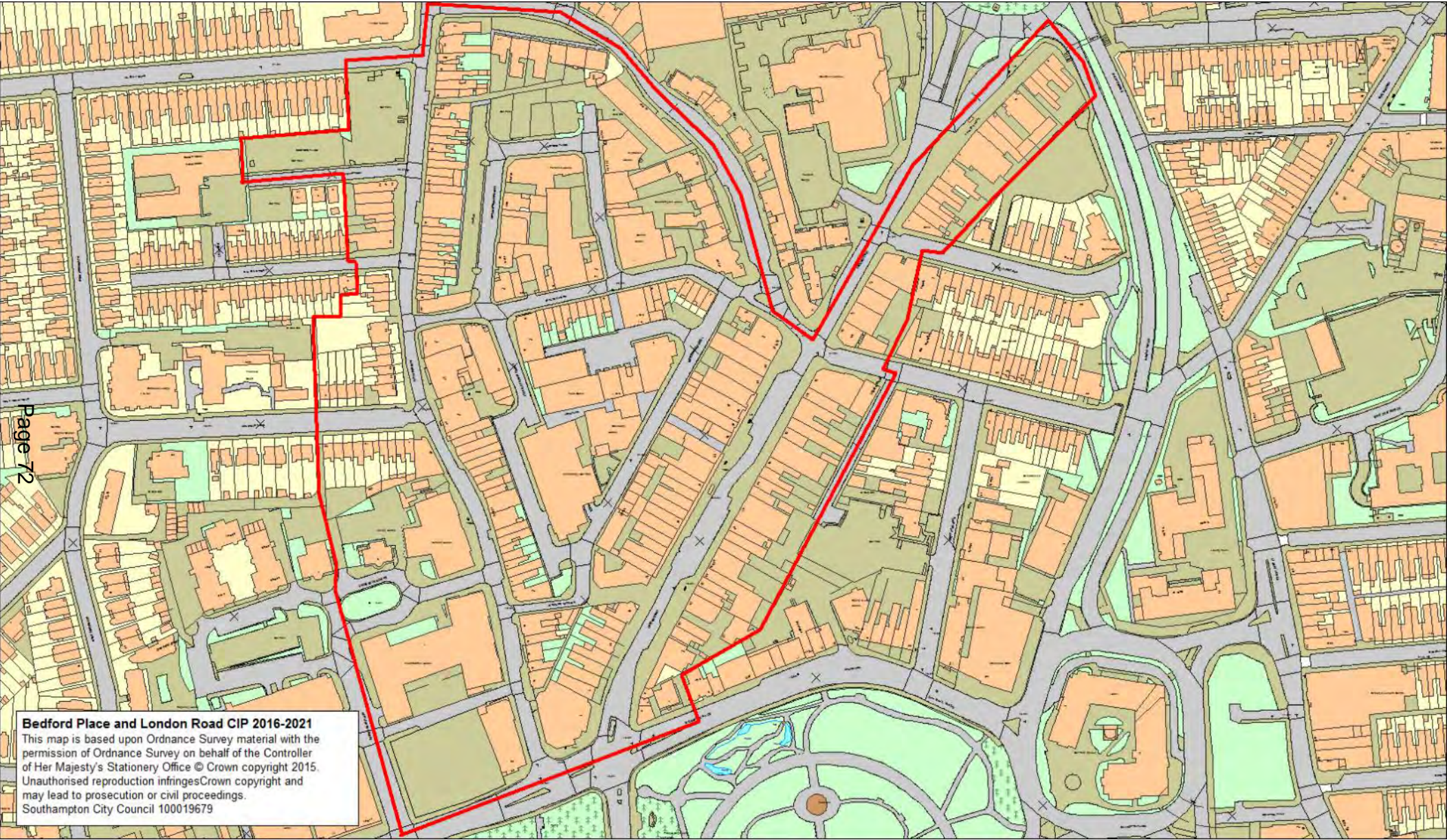
9.4 The premises licence holder is responsible to ensure the four licensing objectives are upheld:

- Prevention of crime and disorder
- Public Safety
- Prevention of public nuisance
- Protection of children from harm

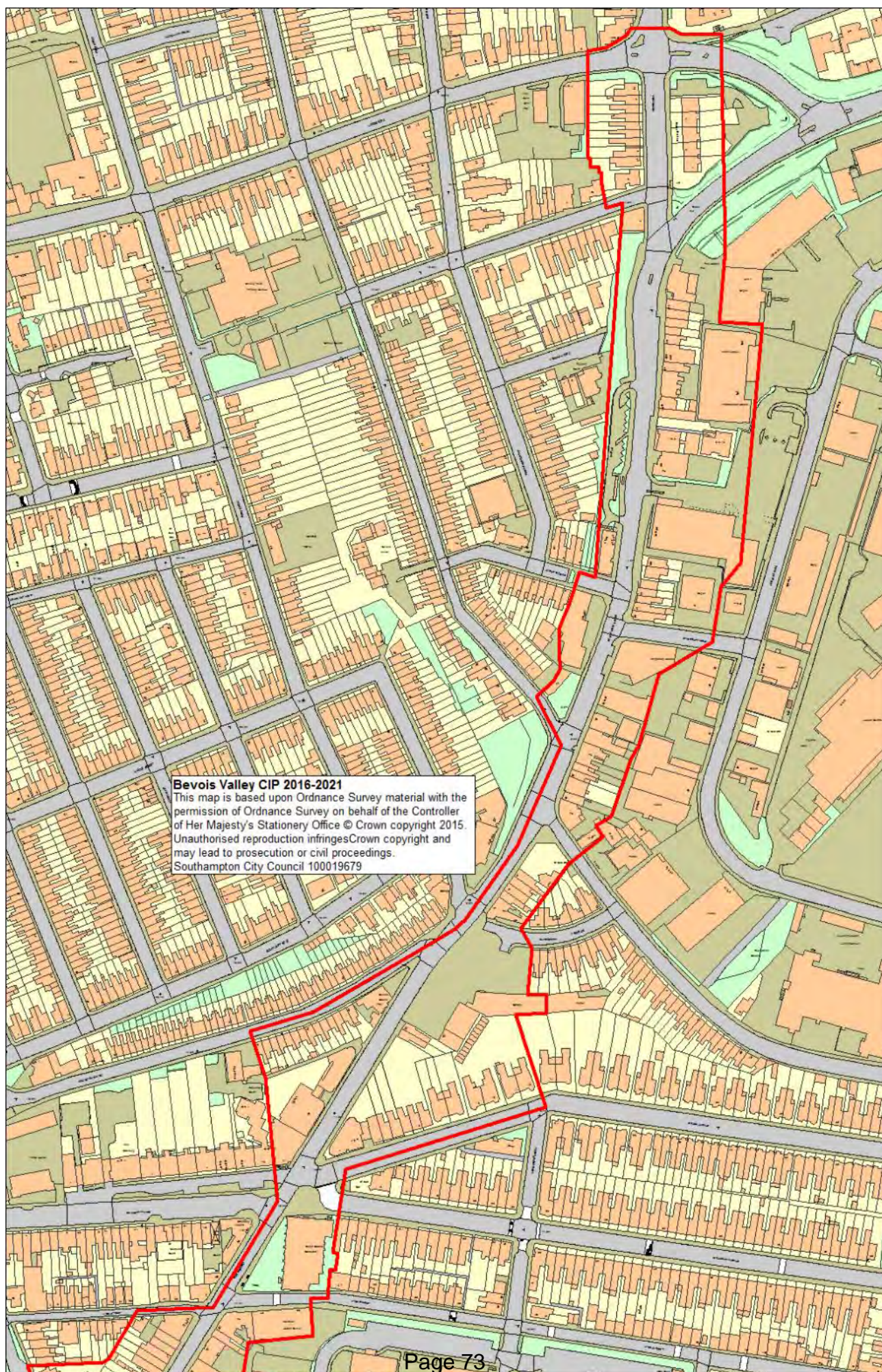
9.5 Where there is evidence to suggest the licensing objectives are being undermined, enforcement action will be taken in accordance with the principles of better regulation and the Regulator's Compliance Code. The aim is to have well run premises operating in our city. Problems at premises will be identified by the relevant authorities and the licence holder will have responsibility to resolve the problem. Failure to address or respond to problems or isolated serious failures will normally result in a review application.

Above Bar cumulative impact policy area

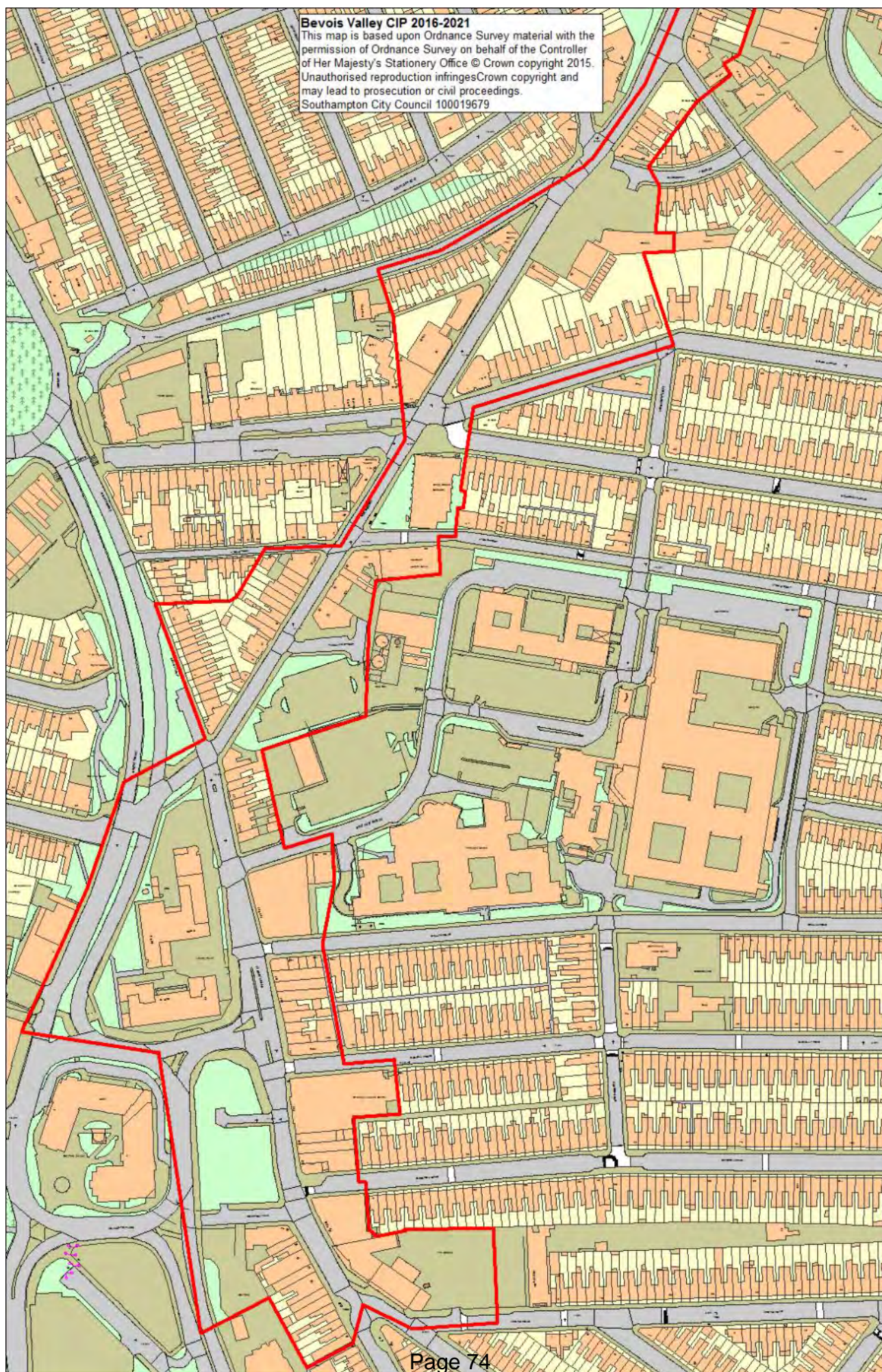


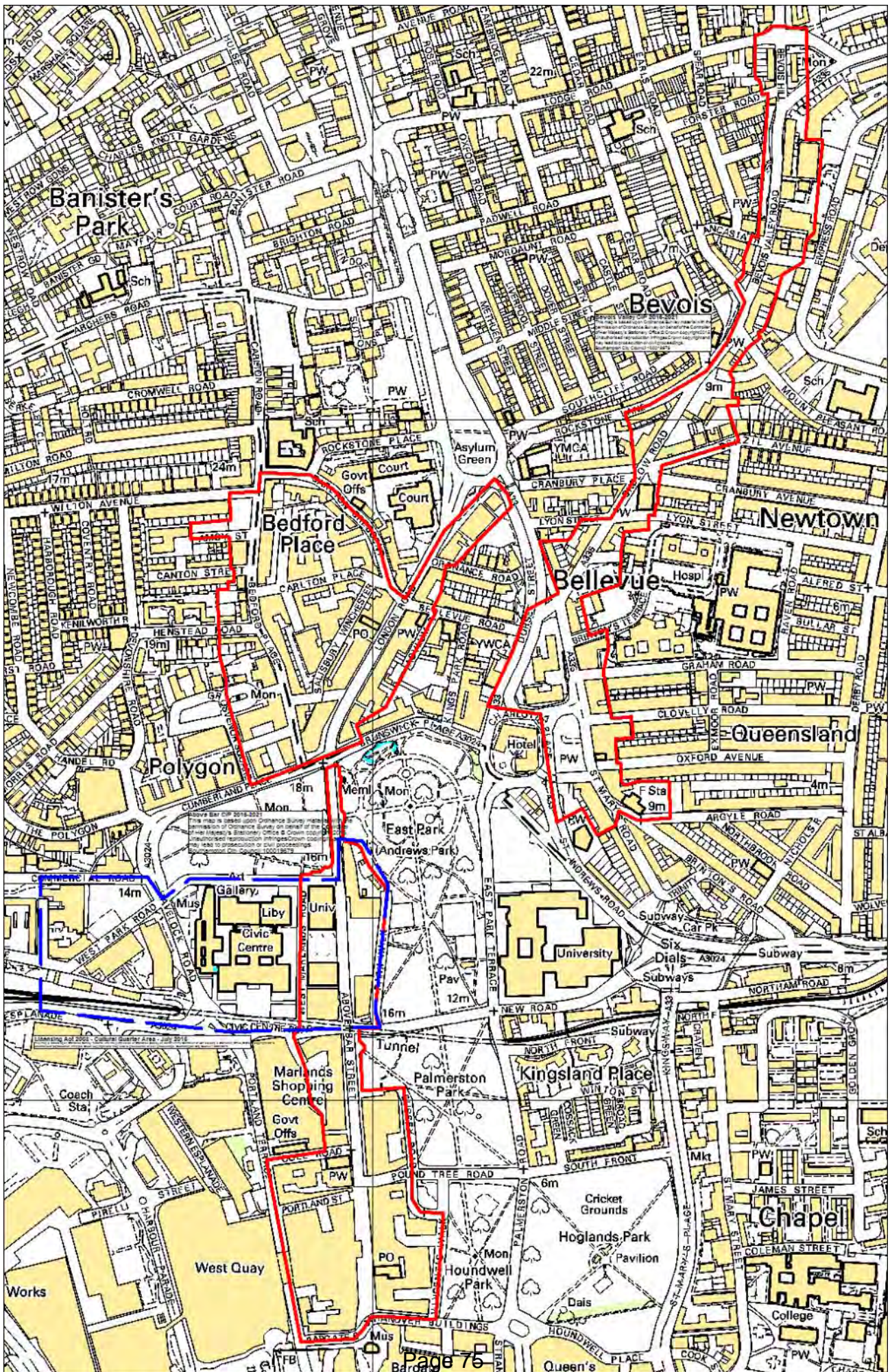


Bevois Valley cumulative impact policy area (north)



Bevois Valley cumulative impact policy area (south)





Station : **Southampton** Area : **P&N
(Strategic Partnerships)**

Department : **Force Licensing** Date : **2015(June)**

Subject : **Hampshire Constabulary evidence to SCC consultation stages of the Statement of Licensing Policy (Cumulative Impact Policy)**

FAO:
Phil Bates (Manager, SCC Licensing Dept)
Supt James Fulton (Hampshire Police, force strategic licensing lead)

To all

Background

Southampton district has a 24 hour, mixed use city centre surrounded by a vast geographical spread of residential areas. Operationally this imposes significant demands upon emergency services and the wider partnership

The demands of policing the Night Time Economy (NTE) within Southampton place a heavy demand on the police and Southampton City Council (SCC). This in terms of resources to minimise the effects of drink related crime and disorder and ensure public safety, conservative estimates placed the financial burden of policing the NTE alone at £1.6 million per annum (*Annexe 1 – LNL report 2013*)

Operation Erwood is an ongoing police campaign to cut alcohol fuelled crime and disorder in Southampton and reduce the burden on public health, it is supported by Southampton Safe City Partnership (SCP) covering a wide spectrum of partners, stakeholders and voluntary services

There are a significant number of persons who live outside the city, visiting attractions such as the theatre, restaurants and shopping complexes beyond the NTE in Southampton

The successful and vibrant NTE in Southampton attracts tourists, local residents and students into the licensed venues. There are 5 distinct Night Time Economy (NTE) zones, (*Annexe 2 – Basic maps of NTE zones*)

The impact of the NTE has historically has imposed a disproportionately negative impact on crime and disorder levels within the Southampton district and those 5 NTE zones. Post 2008 a vast investment from police and partners in resources has significantly reduced these levels, including the introduction of the Cumulative Impact Policy (CIP) zones within the SCC Statement of Licensing policy

The introduction of the 3 CIP areas Bedford Place (Zone 1), Above Bar Street (Zone 2) and Bevois Valley (Zone 4) has had a significant impact reducing crime and disorder, helping to promote the licensing objectives within licensed premises captured within these areas

The key signal crime types are assaults, sexual offences, robberies and alcohol related ASB

[A] Crime Data

[1] Geographical data (Southampton district)

(a) RMS & business objects

The level of crime and disorder within the Southampton, particularly its NTE zones has reduced year on year since 2008, this has mirrored local and national crime trends. There are a number of contributory factors particularly; smarter partnership approach around alcohol harm reduction, regulatory enforcement (including the CIP) and the economy down recession world wide

In the period since 2008 the Hampshire Constabulary has adapted to the crime recording and classification changes introduced by the Home Office, this makes comparative interpretation of police crime data throughout this period more difficult
(Annexe 3 - Key guidance on crime data integrity)

Comparison of violence data (2014/15)

	Homicide	Violence(with injury)	Violence	Total Violence	% of Soton district 'Total Violence'
Hampshire				28323	
Southampton district	4	2686	2907	5597	
Southampton Central Sector	2	1033	913	1948	34.80% (1948 / 5597)
Southampton North Sector	0	482	581	1063	18.99% (1063 / 5597)
Southampton East Sector	0	521	585	1106	19.76% (1106 / 5597)
Southampton West Sector	2	650	828	1480	26.44% (1480 / 5597)
Note : Above figures includes the below NTE figures (absorbed within the soton district total)					
NTE related (whole soton)	0	480	745	1225	21.88% total (1225 / 5597)

Figures from Hampshire Constabulary RMS business objects 01/04/2014-31/03/2015

(Annexe 4 – Screen shots from RMS Business objects ref violence data)

The 'Total Violence' figures include Domestic Assaults, Youth on Youth, Drug related and other types (not just NTE related)



The Southampton district accounts for 19.76% of the whole Hampshire Constabulary 'Total Violence' for the performance year period of 01/04/14 to 31/03/15 [19.76% (5597 / 28323)]

The Southampton Central sector accounts for 34.80% of the 'Total Violence' for the whole Southampton District. This is high in comparison to the other sectors; Southampton North (18.99%), Southampton East (19.76%) and Southampton West (26.44%)

The NTE accounts for 21.88% of the 'Total Violence' absorbed within the whole Southampton district total. Southampton Central sector contains ALL of 5 NTE zones, so a HIGH proportion 62.88% (1225/1948) of its 'Total Violence' is likely to be attributable to the NTE 'Total Violence'

A further analysis of Southampton Central sector shows its' two beat areas demonstrates how the NTE impacts disproportionately on its 'Total Violence'

The Bargate beat area now covers the NTE zones of 'Above Bar Street' (Zone 2), Oxford Street (Zone 3) and Oceana & West Quay (Zone 5)

The Bevois beat areas now cover the NTE zones of 'Bedford Place' (Zone 1) and Bevois Valley (Zone 4)

The Bargate beat area accounts for 54.97% (1071/1948) of the 'Total Violence' for the Southampton Central sector, this also represents 19.13% (1071/5597) for the **whole** Southampton District which is on a par with the 'Total Violence' figures for both Southampton North and East sectors

The Bevois beat area accounts for 43.58% (849/1948) of the 'Total Violence' for the Southampton Central sector, this represents 15.16% (849/5597) for the **whole** Southampton District which is fast approaching the 'Total Violence' figures for both Southampton North and East sectors

Comparison of violence within Southampton Central Sector (2014/15)

	Homicide	Violence (with injury)	Violence	Total Violence	% of Soton Central Sector 'Total Violence'
Hampshire				28323	
Southampton District	4	2686	2907	5597	
Southampton Central Sector	2	1033	913	1948	100%
Bargate Beat	0	573	496	1071	54.97%
Beavois beat	0	449	400	849	43.58%
SC admin "bucket code"	0	0	28	28	0.01%
Note : Above figures includes the below NTE figures					
NTE related (whole soton)		480	745	1225	62.88% total (1225 / 1948)

(b) Research & Analysts 2014/15 document

(Annexe 5 – Research & Analysts 2014/15 document)

Also refer to annexe 2 on how this document was prepared and the reports limitations, which will not give a 100% accurate account of all crime and ASB linked to the NTE

The figures in (a) from RMS / Business objects are more accurate, the reports explore aspects around aggravating factors such as weapons used and what proportion were alcohol related.

The key trends around geographical locations are mirrored in this report identified specifically;

- 1940 occurrences (*not just violence offences*) between 01/04/14 and 31/03/15 linked to the NTE bus/org (*whole Southampton district*) occurring between 1900 and 0700hrs
- 739 (38%) relate to violent crimes which occurred during NTE hours. 634 of these occurrences occurred in a public place
- Southampton Central sector records the highest number of violent crime offences, 605 (82%) of all incidents within Southampton.
- Half of the NTE violent crime (368) occurred in the Bargate beat. 205 (56%) of these incidents occurred on a Saturday and Sunday; the majority of offences taking place between the hours of 0000 and 0500hrs. In this beat, the zones that experienced the highest number of violent crime were West Quay Road/ Leisure World (zone 5) and Above Bar/ Vincents Walk (zone 2).
- Bevois beat experienced the second highest number of violent crime offences during this period, with 233 occurrences. 174 (47%) of these occurrences took place between Friday and Sunday, with a peak timeframe between 2200 and 0500 hours. Within this beat zone 1 (London Road/Bedford Place) experienced the highest number of violent crime
- 17 incidents (2%) were flagged as serious violence, with 9 being linked to a license premises
- Bevois beat had the highest number of incidents involving serious violence (11), with 3 occurring at 90 Degrees in Zone 1 (London Road/Bedford Place)

(c) Sexual Offences & Robbery within the NTE

- Sexual offences and robbery offences during NTE hours in 2014/15 account for 3% (58) of all occurrences
 - **Sexual** offences: 30 of the 58 incidents are sexual offences
 - 11 sexual offences are linked to license premises - 3 at Oceana/Ice House and 2 at Kelly's bar
 - 13 sexual offences occurred in Bargate beat, primarily around Above Bar/Vincents Walk (zone 2)
 - 8 are linked to Bevois beat; 3 in Bevois Valley/St Marys and 2 in London Road/Bedford Place

- **Robbery**; The remaining 28 occurrences relate to personal robbery
- Incidents occurred at a range of locations including shops, a park, nightclubs and a petrol station
- Both Bevois and Bargate beat are linked to 11 incidents each. Bevois Valley/St Marys (zone 4) experienced the highest number of robberies

[2] Temporal data (Southampton district)

(a) Research & Analysts documents

(Refer again to Annexe 5)

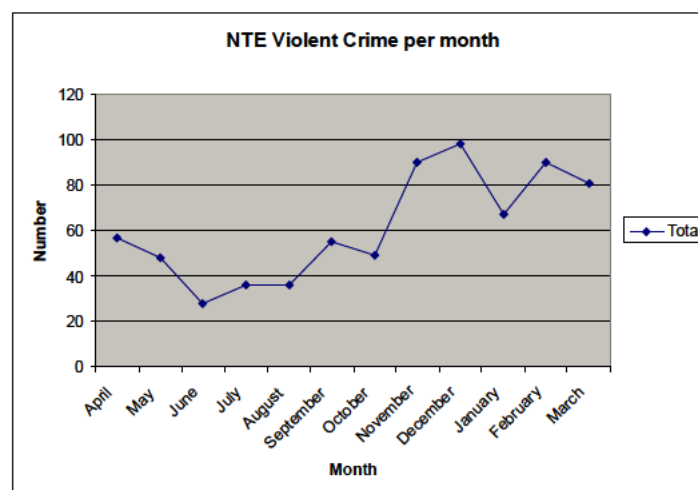
(Annexe 6 – NTE S district 010413-310114 v2)

As stated earlier the scope of these reports for Southampton district NTE is limited beyond its raw statistical analysis of trends and patterns from temporal and geographical data

The 2013/14 report covers the first 9 months of the performance year only, it was produced early to assist and inform the Late Night Levy consultation and subsequent implementation

The 2014/15 report covers the full performance year, however, the ASB figures contained are not fully representative of the NTE related ASB (so will be an under representation)

(i) Seasonal / Monthly



Line graph of NTE violent crime by month

- Violent crime offences increased in September 2014, remaining higher until a dip in January. This trend coincides with start of academic year (40,000 + students)

(ii) Day / Hour

Southampton District NTE violent crimes overnight by day and hour

2013/14

	19 00 - 19 59	20:00 - 20:59	21 00 - 21 59	22:00 - 22:59	23 00 to 23 59	00:00 - 00:59	01:00 - 01:59	02 00 - 02 59	03:00 - 03:59	04:00 - 04:59	TOTALS
Mon into Tue	27	22	13	11	12	26	8	8	8	3	138
Tue into Wed	29	14	16	11	11	23	25	31	16	8	184
Wed into Thu	16	15	20	6	9	12	4	6	8	3	99
Thu into Fri	15	23	23	10	8	34	13	13	14	6	159
Fri into Sat	13	29	23	34	19	50	40	48	34	22	312
Sat into Sun	14	11	22	36	47	69	54	51	44	10	358
Sun into Mon	18	19	17	20	20	31	11	9	5	2	152
											1402

2014/15

	19 00 - 19 59	20:00 - 20:59	21 00 - 21 59	22:00 - 22:59	23 00 to 23 59	00:00 - 00:59	01:00 - 01:59	02 00 - 02 59	03:00 - 03:59	04:00 - 04:59	TOTALS
Mon into Tue	4	3	3	1	1	2	6	5	3	7	35
Tue into Wed	3	5	10	3	3	13	13	13	9	14	86
Wed into Thu	0	1	4	4	3	8	8	10	4	2	44
Thu into Fri	1	1	2	5	3	13	11	13	14	4	67
Fri into Sat	2	5	6	5	18	34	29	37	43	12	189
Sat into Sun	10	9	8	16	23	29	45	25	27	30	222
Sun into Mon	7	4	4	7	2	3	4	4	3	3	41
											684

2013/14

- 48% of Violence data relates to purely Fridays and Saturdays.
- Friday data (312) represents 22% of total occurring between 1900 to 0500 hrs
- Saturday data (358) represents 26% of total occurring between 1900 to 0500 hrs
- Tuesday data (184) represents 13% of total occurring between 1900 to 0500 hrs
- Sunday data (152) represents 10.5% of total occurring between 1900 to 0500 hrs

2014/15

- 59% of Violence data relates to purely Fridays and Saturdays.
- Friday data (189) represents 27% of total occurring between 1900 to 0500 hrs
- Saturday data (222) represents 32% of total occurring between 1900 to 0500 hrs
- Tuesday data (86) represents 13% of total occurring between 1900 to 0500 hrs
- Sunday data (41) represents 6% of total occurring between 1900 to 0500 hrs

Trends

- **14.93% decrease** in NTE related violence in 2014/15 compared to previous year [*Total figures from both reports 1440 (2013/4) down to 1225 (2014/15)*]
- 2015 shows proportion occurring on weekend nights risen from 48% to 59%, however, actual commission figures show 24% drop on those weekend nights (*542 down to 411*)

2015 violence figures 24 hr breakdown

(Annexe 7 – 2014to2015 all VIOLENCE on different graphs (MASTER)

The report (read in conjunction with the analyst reports) highlights peak times;

- Friday mornings between midnight and 0400hrs.
- Friday evenings into Saturday morning from 2300 until 0400hrs.
- Saturday evenings into Sunday morning from 2200 until 0500hrs.
- Tuesday nights from 2100 until 0500hrs on a Wednesday.
- The majority of incidents were linked to West Quay Road (Ocean/Leisure World)

[3] Zones, venues & locations (Southampton district)

- There are a number of premises that recorded more than 10 incidents:
 - Zone 5: Oceana is top with 67 violent incidents reported; with a further 24 linked to Leisure World and 15 at Ice House, taking the total to 106 incidents
 - Zone 1: The clubs around Vernon walk, 90 Degrees, Orange Rooms, Tokyo & Milan, Buddha Lounge and Popworld account for 38 incidents collectively
 - Zone 2: Café Parfait accounts for 23 incidents and Switch a further 16
 - Zone 4: The Edge Nightclub with 15 incidents
- The majority of incidents that occurred between Friday and Sunday took place in the following locations:
 - West Quay Road (zone 5) with 71 incidents. 63 of these occurred at Oceana/Leisure World/Ice House.
 - Above Bar Street (zone 2) with 64 occurrences; 17 linked to Café Parfait and 15 at Switch
 - London Road/Bedford Place (zone 1) is linked to 48 incidents. 8 of these occurred at Kelly's bar
- West Quay Road also experienced the highest number of incidents on a Wednesday, with the majority occurring in Oceana/Leisure World

[B] ASB Data

[1] Geographical data (Southampton district)

(a) RMS & business objects

(Annexe 8 –screen shots of asb)

The level of ASB within the Southampton, particularly its NTE zones has reduced year on year since 2008, as stated in [1](a) this has mirrored local and national crime trends

Comparison of ASB data (2014/15)

	ASB	% of Soton district 'ASB'
Hampshire	58537	
Southampton district	12449	21.26% (12449/58537)
Southampton Central Sector	3393	27.14% (3393/12449)
Southampton North Sector	2496	20.04% (2496/12449)
Southampton East Sector	2571	20.65% (2571/12449)
Southampton West Sector	4039	32.44% (4039/12449)
Note : Above figures includes the below NTE figures		
NTE related (whole soton)	328	0.02% total (328/12449)

Figures from Hampshire Constabulary RMS business objects 01/04/2014-31/03/2015

The Southampton district accounts for 21.26% of the whole Hampshire Constabulary ASB for the performance year period of 01/04/14 to 31/03/15 [21.26% (12449/58537)]

The Southampton Central sector accounts for 27.14% of the ASB for the whole Southampton District. This is lower in comparison to Southampton West (32.44%) which crucially does NOT have any NTE zones within its geography.

The figure is higher in comparison to the other sectors; Southampton North (20.04%) and Southampton East (20.65%)

The Bargate beat area now covers the NTE zones of 'Above Bar Street' (Zone 2), Oxford Street (Zone 3) and Oceana & West Quay (Zone 5).

The Bevois beat areas now cover the NTE zones of 'Bedford Place' (Zone 1) and Bevois Valley (Zone 4)

The Bargate beat area accounts for 58.97% (1995/3393) of the ASB for the Southampton Central sector, this also represents 16.02% (1995/12449) for the **whole** Southampton District which is just below the levels for both Southampton North and East sectors.

The Beavois beat area accounts for 40.05% (1359/3393) of the ASB for the Southampton Central sector, this represents 10.91% (1359/12449) for the **whole** Southampton District

Comparison of ASB within Southampton Central Sector (2014/15)

	ASB	% of Soton Central sector 'ASB'
Hampshire	58537	
Southampton District	12449	
Southampton Central Sector	3393	
Bargate Beat	1995	58.97%
Beavois beat	1359	40.05%
SC admin "bucket code"	39	0.01%
Note : Above figures includes the below NTE figures		
NTE related (whole soton)	328	0.02% total (328/12449)

Figures from Hampshire Constabulary RMS business objects 01/04/2014-31/03/2015

(b) Research & Analysts

(Refer again to Annexe 5)

ASB makes up 17% of all NTE occurrences linked to the NTE business organisation

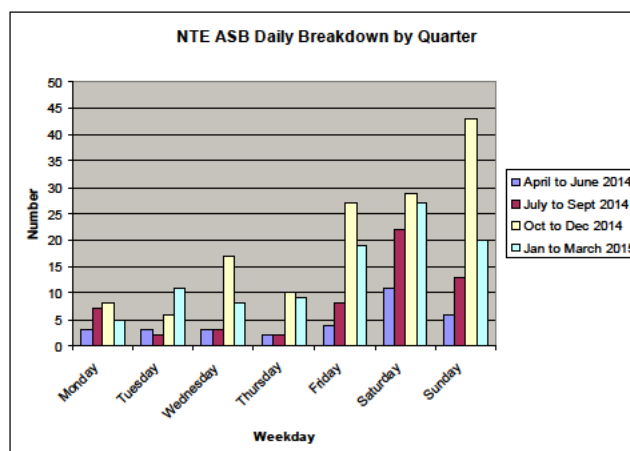
- 15 (5%) NTE ASB reports resulted in a Dispersal Notice.
- The data is NOT fully representative of the "pure" NTE related ASB, the changes in the home office classifications made any manual linking to the NTE business organisation extremely difficult

[2] Temporal data (Southampton district)

(Refer again to Annexe 5)

(a) Research & Analysts

(i) Seasonal / Monthly



Bar Chart NTE violent crime daily breakdown by quarter

A breakdown of NTE ASB by quarter (see table above) shows:

- October to December experienced the highest number of offences (140), followed by January to March (99).
- Saturdays and Sundays are the peak days for offences in each quarter

(ii) Day / Hour

- There are 328 ASB incidents linked to the NTE bus/org that between 01/04/14 and 31/03/15 and between the hours of 1900 and 0700hrs
- A review (328 incidents) for peak times shows the reports per hour varies from 4 to 53

The table below shows the peak days/times to be:

- Saturdays and Sundays, with Fridays also experiencing a high number.
- Friday night into Saturday morning (until 5am) and Saturday evening from 2300 through to 0400hrs on Sunday morning remain peak times for ASB incidents.
- There's also a slight increase in reports between 0200 and 0300hrs on a Friday morning.
- A small peak occurred between 2300hrs on a Tuesday until 0200hrs on a Wednesday.

Occurrence Start Day of Week	Occurrence Start Hour											
	19:00 - 19:59	20:00 - 20:59	21:00 - 21:59	22:00 - 22:59	23:00 - 23:59	00:00 - 00:59	01:00 - 01:59	02:00 - 02:59	03:00 - 03:59	04:00 - 04:59	05:00 - 05:59	06:00 - 06:59
Monday	1	4	2	2	2	3	3	1	2	2		1
Tuesday		3	2	2	6	5		2	1		1	
Wednesday		2	4	3	2	8	5	2	3	2		
Thursday	4		1		4	4	4	1	2	2	1	
Friday	1	6	7	6	14	2	5	10	3	2	1	1
Saturday	1	6	6	7	14	14	19	7	8	4	1	2
Sunday	3	3	4	5	3	12	17	11	12	6	6	

All ASB incidents by day and hour between 1900 – 0700hrs

[3] Zones, venues & locations (Southampton district)

- 239 (73%) ASB incidents occurred within the Southampton Central sector – 142 in Bargate and 97 in Bevois beat.
 - When the types of ASB reported in Southampton Central are reviewed, 183 (77%) relate to Rowdy & Inconsiderate behaviour.
 - The majority of reports in Bargate beat are linked to Above Bar Street and West Quay Road.
 - In Bevois beat, reports are concentrated around London Road/Bedford Place/Lower Banister Street and Vernon Walk. St Mary's Road, primarily around The Edge Nightclub is also a problem location for ASB

[D] Conclusion

[1] Existing CIP areas

The presence of a vibrant NTE, in Southampton district, places a disproportionate burden on police and partnership resources

The body of this report demonstrates that the analytical data demonstrates the peak impact times for demand on the Night Time Economy of Southampton, the statistics clearly show that there are definite peaks in crime and ASB at these times linked to the licensed venues operating in the city centre beyond midnight **and also linked to NTE zones**

This is evidenced within the geographical, temporal and location trends. These show that Southampton central sector, which contains ALL five of the NTE zones, has the highest 'total violence' levels and its' component beat areas also suffer 'total violence' levels to same extent as other **sectors** within the Southampton district

The NTE continues to draw Police resources into the city centre to deal with violence and anti-social behaviour. London Road/Bedford Place (zone 1), West Quay Road/Leisure World (zone 5) and Above Bar/ Vincents Walk (zone 2) have been identified as the most problematic areas.

The parameters of Zone 5 are primarily upon a large venue complex Oceana and its component parts. This venue works proactively with police and partners to support the licensing objectives, it has a 3000 person capacity and has recently introduced 100% scanning as a condition of entry to enhance its operating practices

While the NTE continues to exist, there will remain a need for police to resource the crime and ASB that results, the introduction and imminent implementation stage of the Late Night Levy within Southampton will help sustain the existing partnership resources that underpin the NTE infrastructure

Recommend: This is persuasive argument to justify the existing 3 CIP areas being maintained

[2] Extending Bevois Valley CIP area

The body of this report demonstrates that the Bevois Valley CIP needs to be extended to cover St Mary's, the analysis shows increases within the Bevois beat around 'total violence', St Mary's has also experienced the highest number of robberies of any beat within Southampton NTE zones with violence offences occurring inside or near the EDGE nightclub

Recommend: This is persuasive argument to justify the extension of the Bevois valley CIP to include St Marys

[3] Oxford Street

The body of this report demonstrates that Oxford Street (Zone 3) does not experience NTE crime or ASB to the extent of other zones, this zone has a higher number of restaurants and attracts a different demography and age range of footfall compared to the other zones

This zone doesn't receive the same level of police and partnership presence, however, funds have been secured to introduce enhanced CCTV coverage within this zone

Recommend: This is persuasive argument to justify NOT creating a CIP for Oxford Street

[4] New Cultural Quarter

The impact of the new cultural quarter on the NTE cannot be assessed at present, it is located at the heart of zone 2. There is early consultation on whether to relocate a taxi rank to this area due to the increased footfall levels (post opening of Switch nightclub)

Recommend: Analyse impact of new Cultural Quarter on the NTE in next 12-18 months

[5] Shirley High Street

There has been a community priority within the Southampton West sector around Shirley High Street and its surrounding vicinity, this was also escalated to the Southampton Safe City Partnership (SCP). Concerns were focussed on the crime and ASB, linked to street drinkers and availability of cheap alcohol from the high concentration of its off licences.

The levels of crime and ASB in this area has not reached the levels of the existing NTE zones, however, the Southampton West sector does experience the highest level of ASB within the district (32.44%)

Recommend: Set up more bespoke search criteria to assess the impact of Shirley High Street and its surrounding vicinity, comparing its crime and ASB levels to existing CIP zones

Submitted for your consideration



Inspector 2841 Justin Roberts,
Force Licensing & Alcohol Harm Reduction Team, Hampshire Constabulary

Station : **Southampton Central**

Area : **Western**

Department : **Licensing**

Date : **26 February 2014**

Subject : **Late Night Levy consultation matters relating to the Southampton City NTE policing operation**

FAO: Chief Superintendant Thomas

Sir

As requested I have set out the crime statistics and policing costs in the format set out within the Newcastle consultation process;

Cost of policing in connection with late-night supply of alcohol

Hampshire Police have calculated that it costs £1.6 million per annum to police the NTE (Night Time Economy) area between midnight and 6am within Southampton City centre.

The costs relate to officers deployed for the whole NTE operation and include an element of custody, investigation and a small element of vehicle/transport costs. These ancillary costs have been adjusted downwards to reflect absorbed costs for other policing functions by those officers in those time periods.

The core hours between midnight and 6am costs £588,829 alone in officer costs for high visibility patrols in the Southampton NTE alone.

In addition there will be costs in relation to areas outside of the City Centre but it has not been possible to identify the element associated with the NTE.

The Home Office has said:

"Alcohol-related crime and disorder causes a large cost to the police. According to the British Crime Survey, 16% of violent crime occurs between midnight and 6am (British Crime Survey, 2010-2013). In addition to the direct effects, the police are, for example, required to carry out follow-up activities such as investigations and arranging custody. Furthermore, in 44% of all violent incidents, the victim believed the offender to be under the influence of alcohol. When 38 police authorities were asked about overtime arrangements, 22 said that the NTE was a major cause of their overtime payments."

[**Source:** Impact Assessment – 9/5/12 – “Dealing with the problem of late night drinking – implementation of secondary legislation.”]

Extent of crime and disorder in connection with the late-night supply of alcohol

In order to put the costs into context and explain the need for them, Hampshire Police have provided statistics showing recorded crimes and ASB incidents for the **last 9 months** within Southampton City centre.

These are those linked to a licensed premise or have occurred in a public place covering the 5 **zones** relating to the NTE between 01/04/13 and 31/01/14 and between the hours of **1900** and **0700** hours.

- There are 1440 Violence Against the Person incidents linked to a licensed premise or have occurred in a public place between 01/04/13 and 31/01/14 and between the hours of 1900 and 0700 hours (53% or 772 occur between midnight and 6am)
- There are 5398 ASB incidents *reported* between 01/04/13 and 31/01/14, that were reported between 1900 & 0700 hours; these will not all be linked to the NTE. There are 1452 incidents that have occurred in the main Southampton Central safer neighbourhood area (44% or 648 occur between midnight and 6am)

Alcohol related

- 438 (30%) of the 1440 Violence Against the Person crimes are linked as having an offender in drink at the time of the incident. The number of offenders in drink is likely to be higher than recorded, particularly if no offender is identified, so this assessment cannot be made. There is no figure for victims in drink available due to limitations of the recording

Southampton City Centre (Midnight to 6am)

These have been split by day and hour and shown in the following tables;

1. All Violence against Person crimes by day and hour (based on time from)

Violence Against Person	Reported Hour						Grand Total
Occurrence Start Day of Week	Midnight	1am	2am	3am	4am	5am	
Monday	31	11	9	5	2		58
Tuesday	26	8	8	8	3	2	55
Wednesday	23	25	31	16	8	1	104
Thursday	12	4	6	8	3		33
Friday	34	13	13	14	6	2	82
Saturday	50	40	48	34	22	11	205
Sunday	69	54	51	44	10	7	235
Total	245	155	166	129	54	23	772

2. All ASB Incidents by day and hour (based on time from)

ASB	Reported Hour						
Occurrence Start Day of Week	Midnight	1am	2am	3am	4am	5am	Grand Total
Monday	16	10	7	5	5	2	45
Tuesday	13	13	16	6	3	6	57
Wednesday	19	19	10	18	16	8	90
Thursday	14	11	6	7	5	1	44
Friday	23	19	12	10	14	4	82
Saturday	33	33	19	21	23	7	136
Sunday	41	49	36	25	27	16	194
Total	159	154	106	92	93	44	648

There is also a clear spike in reported Violence Against the Person and ASB on Tuesday evenings into Wednesday, this is attributable to a vibrant student population where venues cater for that market on each Tuesday. There are 3 officers assigned to do VCS high visibility patrols throughout the academic year.

An important point to also note is that the above figures are unlikely to be a fully accurate reflection of violence within the NTE, several crime types and incidents that occur outside of licensed premises but within the **Night Time Economy Zones** will not be included in the analytical review.

There are also likely to be other crime types and incidents occurring in a public place during this time period that is not related to alcohol consumption or the NTE, but due to data quality it is not possible to exclude all these offences at this time.

Although these figures are not precise, it is nevertheless clear that both the police and Southampton City Council incur substantial costs in relation to the reduction or prevention of crime and disorder, in connection with the supply of alcohol between midnight and 6am.

There is a clear spike in reported Violence Against the Person and ASB on Tuesday evenings into Wednesday, this is attributable to a vibrant “student Tuesday” such that 3 officers are assigned to do VCS high visibility patrols.

This has to be weighed against the economic benefits that the NTE provides to the City.

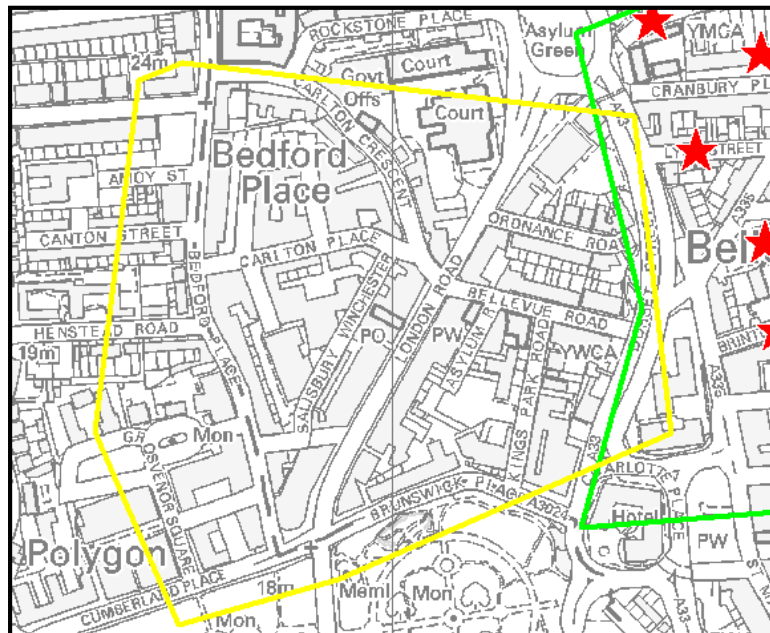
Justin Roberts
Community Safety and Licensing Inspector, Western Area

Attached:

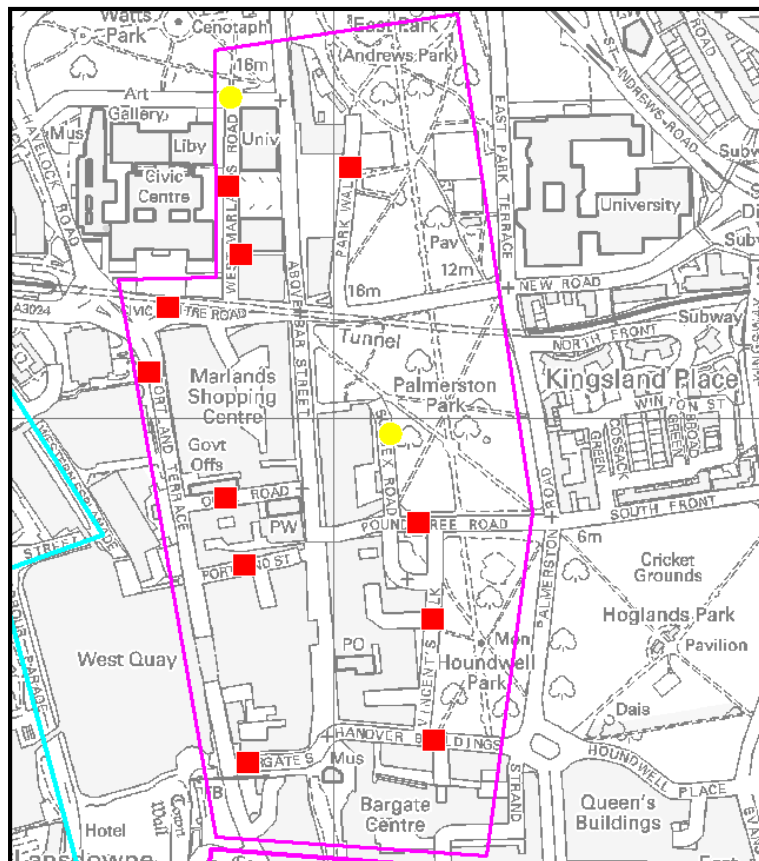
*Annex 1 - NTE S district 010413-310114 v2)

Appendix A: Maps of NTE zones

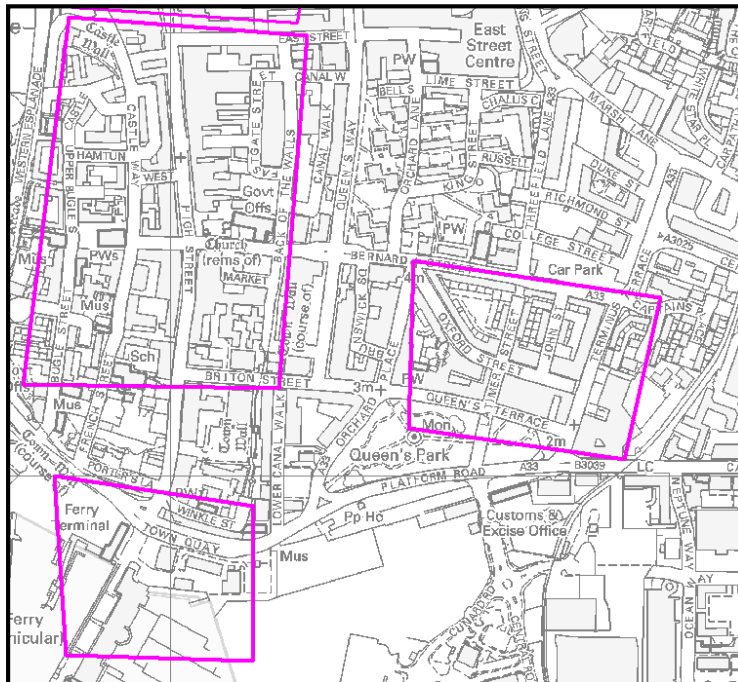
Zone 1 - London Road/Bedford Place



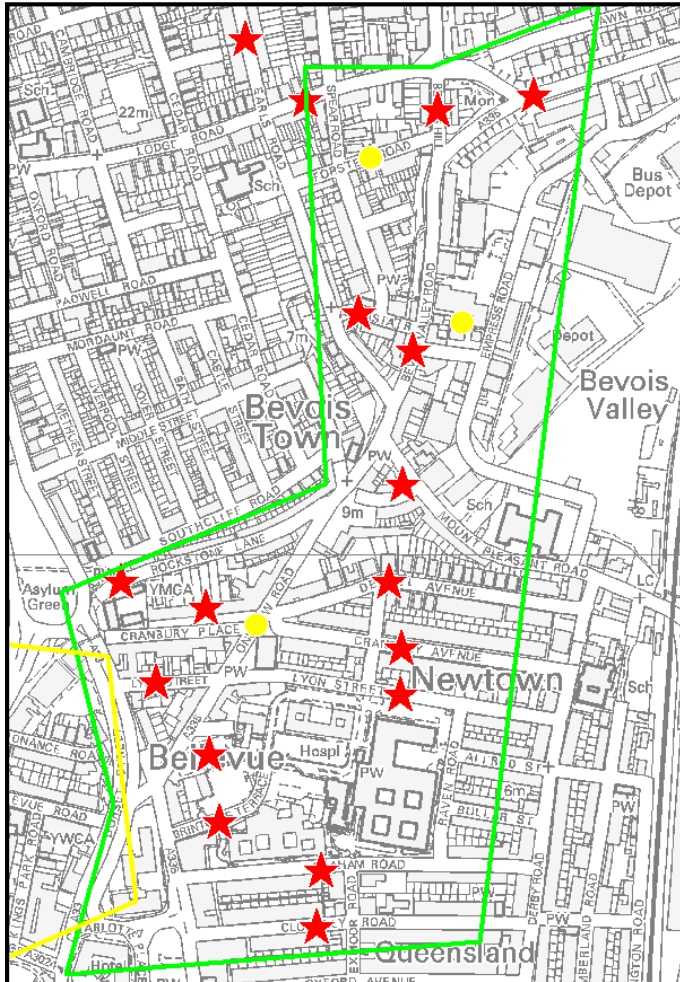
Zone 2 - Above Bar/Vincent's Walk



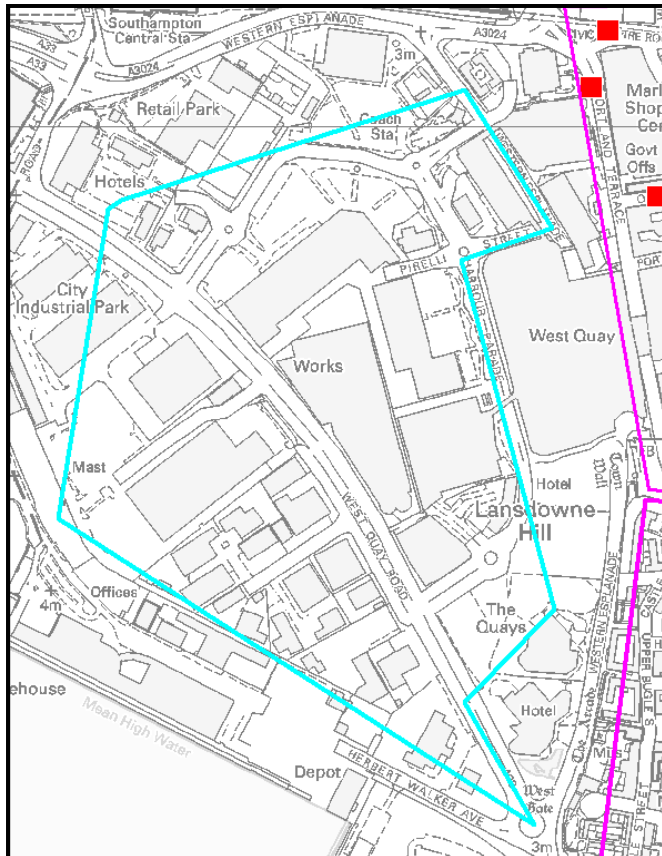
Zone 3 - High St/ Oxford St/ Town Quay



Zone 4 - Bevois Valley / St Marys



Zone 5 - West Quay Road/Leisure World



Crime and Disorder (police data)

Key aspects

- The police system used to record occurrences is called RMS (Record Management System) which was introduced to Hampshire Constabulary in 2005. Crimes and non-crime occurrences are recorded, all results can be filtered to allow for temporal and location analysis
- “Business Objects” search criteria is a facility used for the retrieval and analysis of data from a range of Hampshire Constabulary source systems, primarily RMS
- The Home Office crime classifications changed in 2014. All recorded Violence against the Person crimes are presented at HMIC Crime Tree level [*Homicide, Violence with Injury (offences of ABH and above) and Violence without Injury*] Due to these changes, it is not possible to accurately compare violent crime figures from April 2014 onwards with those from previous years
- In April 2011 new national definitions for Anti-Social Behaviour were introduced, In June 2011, Hampshire introduced a combined definition reviewing risk and behaviour. The ASB data from April 2011 is set in terms of both the risk (Personal, Nuisance, Environmental) and the behaviour (based on Hampshire categories, developed using the previous National Category Incident List (NICL))
- Hampshire Constabulary went through an “Operational Change Process” (OCP) on lead up to April 2015. This meant all geographical boundaries were changed or merged to co-align to local authority districts, Due to these changes, it is not possible to compare location figures from April 2014 onwards with those from previous years (for all Crime and ASB)
- The reports published by the ‘Research and Analysis’ department (Hampshire Police) are produced from raw data extracted from RMS, they are completed by members of police staff with NO licensing background so the scope of the report is limited beyond its raw statistical analysis of trends and patterns from temporal and geographical data
- The reports published by the ‘Research and Analysis’ department are focussed purely on violence offences and ASB (note: there is reference to SOA and robbery offences). The level of assaults and ASB in the NTE are the two key concerns of local residents.
- The reports attempt to draw patterns and trends from temporal and geographical data, the NTE zones cut across different beats so a precise analysis of purely NTE crime and ASB can never be 100% accurate
- I introduced a process in April 2014 to more accurately capture Night Time Economy and licensing related occurrences (Crime, ASB and non crime occurrences) for the **whole Southampton district**. This system is called a “business organisation” whereby overnight searches of RMS are conducted by licensing staff, any NTE occurrences are manually to this organisation. Although not 100% reliable, it is more accurate than previous analysis which was limited to geographical boundaries that have been subject to further changes. [**Note:** *Further work is ongoing to refine process to allow for NTE and licensing data to be extracted relating specifically to each of the 5 NTE zones (within soton)*]
- Crime classification is now conducted by the attending officer, it is then verified by that officers line manager. Crime data integrity training was introduced after the OCP within Hampshire Constabulary, pre change a dedicated unit of police staff completed this task
- The new crime data integrity drive across force means we are actually more rigorous reporting crime compared to previous years the crime figures across whole force (and crime types) have shown an increase
- The **2013/14** report is for **9 month** period only recording **1440** violence related crimes (produced early for the late night levy consultation). This compares to a **full year 2014/15** which records **1225** violence related crimes
- The ASB figures for 2014/15 are considerably lower. The report for 2013/14 was erroneously covered alcohol related ASB for the whole of the Southampton district, whereas the 2014/15 report captures alcohol related ASB linked to occurrences within NTE zones or within licensed premises across Southampton district. Pre 2015

- figures would have erroneously captured alcohol related occurrences, for example within local authority housing residences by tenants (NOT NTE related)
- Stats provided relate to **reported** occurrences in the, there will be “hidden violence” or other offences not reported by individuals for a myriad of reasons
 - Data collation anomalies could also account for the figures being adjusted downwards, these could include;
 - (a) Occurrences reported the following day after an incident by victims or
 - (b) Occurrences where the offence location is outside the NTE, however, the offence is still related to drunkenness / intoxication from the NTE (eg serious sexual offences, victims of robbery followed from the NTE zones)
 - The returns provided are adjusted downwards, this to centre on assault and ASB in the NTE zones of Southampton
 - The views of local residents and any fear of crime, in terms of public confidence is naturally difficult to fully quantify
 - The negative effects of a vibrant NTE can be represented by the adverse impact it has on the “quality of life” issues suffered through ASB (damage, noise, graffiti and other ASB)
 - A successful and vibrant NTE in Southampton attracts tourists, local residents and students into the licensed venues.
 - The levels of crime and disorder linked to taxis and fast food establishments is **significantly lower** than those linked to licensed premises, closer analysis of those figures would undoubtedly show that a significantly high proportion would be linked to individuals being intoxicated / leaving licensed premises

CONCLUSION

- The crime and ASB commission figures demonstrate that this time period specified is the peak impact times for demand on the Night Time Economy of Southampton, the statistics clearly show that there are definite peaks in crime and ASB at these times linked to the licensed venues operating in the city centre beyond midnight **also linked to NTE zones**

Inspector 2841 Justin Roberts
Force Licensing & Alcohol Harm Reduction Team

Soton 2014-2015

Note:

All recorded Violence against the Person crimes and outcomes, within a user specified date range. Presented at HMIC Crime Tree level, Homicide, Violence with Injury (offences of ABH and above) and Violence without Injury
All Violence against the Person offences, presented at HMIC Crime Tree level, greater granularity for each Violence grouping can be obtained by clicking on the underlined HMIC Crime Tree Grouping, e.g. Violence with Injury

FORCE

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) | Hate Crime Flag (All values) | Latest Outcome Groups (All values) | Substance Used (All values)

PORT	HART	HAVANT	ISLE OF WIGHT	NEW FOREST	PORTSMOUTH	RUSHMOOR	SOUTHAMPTON	TEST VALLEY	WINCHESTER	Crimes
1	1	0	0	1	4	0	4	0	1	17
53	329	890	1,066	811	2,293	753	2,686	622	528	13,192
61	392	1,174	1,103	973	2,578	810	2,907	657	842	15,114
115	722	2,064	2,169	1,785	4,875	1,563	5,597	1,279	1,171	28,323

PORT	HART	HAVANT	ISLE OF WIGHT	NEW FOREST	PORTSMOUTH	RUSHMOOR	SOUTHAMPTON	TEST VALLEY	WINCHESTER	Total
0	1	0	0	0	0	1	1	0	0	5
91	302	808	979	738	2,079	671	2,440	556	467	11,928
14	344	1,082	985	886	2,378	725	2,696	802	591	13,774
305	647	1,890	1,965	1,624	4,457	1,397	5,137	1,158	1,058	25,707

Notes Page | District summary | Crime occurrence numbers | Solved crime occ numbers

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Discussions

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) Hate Crime Flag (All values) Latest Outcome Groups (All values) Substance Used (All values) SOUTHAMPTON

Violence against the Person

DataMart Refresh 11/06/2015

For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	SOUTHAMPTON CENTRAL	SOUTHAMPTON EAST	SOUTHAMPTON NORTH	SOUTHAMPTON WEST	Crimes
1a Homicide	2	0	0	2	4
1b Violence with injury	1,033	521	482	650	2,686
1c Violence without injury	913	585	581	828	2,907
Total	1,948	1,106	1,063	1,480	5,597

Outcomes	SOUTHAMPTON	Total
1a Homicide	1	1
1b Violence with injury	2,440	2,440
1c Violence without injury	2,696	2,696
Total	5,137	5,137

Notes Page District summary Crime occurrence numbers Solved crime occ numbers

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Discussions

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Soton Central (Beavois & Bargate beats)

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) Hate Crime Flag (All values) Latest Outcome Groups (All values) Substance Used (All values) SOUTHAMPTON SOUTHAMPTON CENTRAL

Violence against the Person

DataMart Refresh 11/06/2015

For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	BARGATE	BEVOIS	SOUTHAMPTON CENTRAL	Crimes
1a Homicide	2	0	0	2
1b Violence with Injury	573	449	11	1,033
1c Violence without Injury	496	400	17	913
Total	1,071	849	28	1,948

Outcomes	SOUTHAMPTON	Total
1a Homicide	1	1
1b Violence with Injury	953	953
1c Violence without Injury	847	847
Total	1,801	1,801

Notes Page District summary Crime occurrence numbers Solved crime occ numbers

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Discussions

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Beavois

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) Hate Crime Flag (All values) Latest Outcome Groups (All values) Substance Used (All values) SOUTHAMPTON SOUTHAMPTON CENTRAL

BARGATE

Violence against the Person

DataMart Refresh 11/06/2015

For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	BARGATE	Crimes
1a Homicide	2	2
1b Violence with injury	573	573
1c Violence without injury	496	496
Total	1,071	1,071

Outcomes	SOUTHAMPTON	Total
1a Homicide	1	1
1b Violence with injury	538	538
1c Violence without injury	467	467
Total	1,006	1,006

Notes Page District summary Crime occurrence numbers Solved crime occ numbers

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Bargate

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) Hate Crime Flag (All values) Latest Outcome Groups (All values) Substance Used (All values) SOUTHAMPTON SOUTHAMPTON CENTRAL

BEVOIS

Violence against the Person

DataMart Refresh 11/06/2015

For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	BEVOIS	Crimes
1b Violence with injury	449	449
1c Violence without injury	400	400
Total	849	849

Outcomes	SOUTHAMPTON	Total
1b Violence with injury	407	407
1c Violence without injury	363	363
Total	770	770

Notes Page District summary Crime occurrence numbers Solved crime occ numbers

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Discussions

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Soton Central beat

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) Hate Crime Flag (All values) Latest Outcome Groups (All values) Substance Used (All values) SOUTHAMPTON SOUTHAMPTON CENTRAL

Violence against the Person

DataMart Refresh 11/06/2015

For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	SOUTHAMPTON CENTRAL BUCKET CODE	Crimes
1b Violence with Injury	11	11
1c Violence without Injury	17	17
Total	28	28

Outcomes	SOUTHAMPTON	Total
1b Violence with Injury	8	8
1c Violence without Injury	17	17
Total	25	25

Notes Page District summary Crime occurrence numbers Solved crime occ numbers

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Discussions

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Soton North sector

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Web Intelligence - Violence against the Person

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Div Serious Violence (All values) Hate Crime Flag (All values) Latest Outcome Groups (All values) Substance Used (All values) SOUTHAMPTON SOUTHAMPTON NORTH

Violence against the Person

DataMart Refresh 11/06/2015

For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	BITTERNE NORTH	PORTSWOOD	SOUTHAMPTON NORTH	Crimes
1b Violence with Injury	198	284	0	482
1c Violence without Injury	236	344	1	581
Total	434	628	1	1,063

Outcomes	SOUTHAMPTON	Total
1b Violence with Injury	428	428
1c Violence without Injury	535	535
Total	963	963

Notes Page District summary Crime occurrence numbers Solved crime occ numbers

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Discussions

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Violence against the Person
 DataMart Refresh 11/06/2015
 For the date range 01/04/2014 00:00:00 - 31/03/2015 23:59:59

Crimes	BASSETT	PORTSWOOD	SWAYTHLING	Crimes
1b Violence with Injury	57	116	111	284
1c Violence without Injury	72	138	134	344
Total	129	254	245	628

Outcomes	SOUTHAMPTON	Total
1b Violence with Injury	245	245
1c Violence without Injury	306	306
Total	551	551

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Research and Analysis

PROBLEM SUMMARY – NTE Southampton District

Produced by: 15662 Cradock
Produced for: Insp 2841 Roberts

Date produced: 01/05/15
Last updated: 01/05/15

BRIEF SUMMARY OF ISSUE(S): What is the problem and how is it occurring?

The Night Time Economy (NTE) remains a priority for Southampton due to continued offending within the city centre that is linked to alcohol consumption. It is clear from the figures that this issue is within the city centre where licensed premises are highly concentrated.

The majority of these offences take place between the early hours of Friday morning and the early hours of Sunday. The early hours of Wednesday also experiences a peak in offences which is likely to link to an event at [REDACTED] on a Tuesday night where drinks are from £1.00.

London Road/Bedford Place (zone 1), West Quay Road/Leisure World (zone 5) and Above Bar/Vincents Walk (zone 2) are highlighted as the most problematic areas for NTE offending.

In order to produce this report data has been obtained from the Western Area NTE 2014 bus/org on RMS¹. This method of recording information relies on Police Officers and Staff manually linking records to the bus/org occurrence. As a result, the figures outlined in this report may not provide a true representation of crime and ASB linked to the NTE.

This report reviews both Violence and Anti Social Behaviour (ASB) within the hours of 1900 and 0700 to establish what impact the NTE has on these issues.

Violence

- 1940 occurrences linked to the NTE bus/org between 01/04/14 and 31/03/15 occurred between the hours of 1900 and 0700hrs.
- 739 (38%) relate to violent crimes² which occurred during NTE hours. 634 of these occurrences occurred in a public place.

Violent Crime	Total
Violence Against the Person	623
Public Order Offences	108
Possession of Weapons Offences	8
Total	739

Table 1: Violent Crime by PRT Class of Offence

- 304 public place violent crimes are linked to a license premises.
- 20 (3%) violent crime occurrences resulted in a Dispersal Notice.
- [REDACTED]³ in Bargate beat is the most frequently linked licensed premise, with 14% of all NTE violent crime occurring at this location. However, it is possible that the premises linked as the occurrence address for the violent

¹ ID#: 2360500

² Includes Possession of Weapons Offences; Violence Against the Person; Public Order Offences

³ Includes occurrences linked to [REDACTED]

incident does not accurately reflect the true location of the incident – it may be the best landmark to link to reflect the occurrence location rather than the persons involved in the incident actually having frequented that establishment.

- 49 (7%) violent crimes are linked as having a weapon used;
 - 22 incidents are linked to having a “Glass” used as a weapon
 - 17 incidents involving a non-bladed implement
 - 9 involved a bladed implement
 - 1 incident involved the use of a firearm⁴
- 378 (51%) violent crimes are linked as having an offender in drink at the time of the incident. 25 (4%) affected by drink and drugs and less than 1% affected just by drugs. It is likely the number of offenders under the influence of drink or drugs is higher than recorded, particularly if no offender is identified, this assessment cannot be made. There is no figure for victims in drink available.
- Half of the NTE violent crime (368) occurred in the Bargate beat. 205 (56%) of these incidents occurred on a Saturday and Sunday; the majority of offences taking place between the hours of 0000 and 0500hrs. In this beat, the zones that experienced the highest number of violent crime were West Quay Road/Leisure World (zone 5) and Above Bar/Vincent's Walk (zone 2).
- Bevois beat experienced the second highest number of violent crime offences during this period, with 233 occurrences. 174 (47%) of these occurrences took place between Friday and Sunday, with a peak timeframe between 2200 and 0500 hours. Within this beat zone 1 (London Road/Bedford Place) experienced the highest number of violent crime.

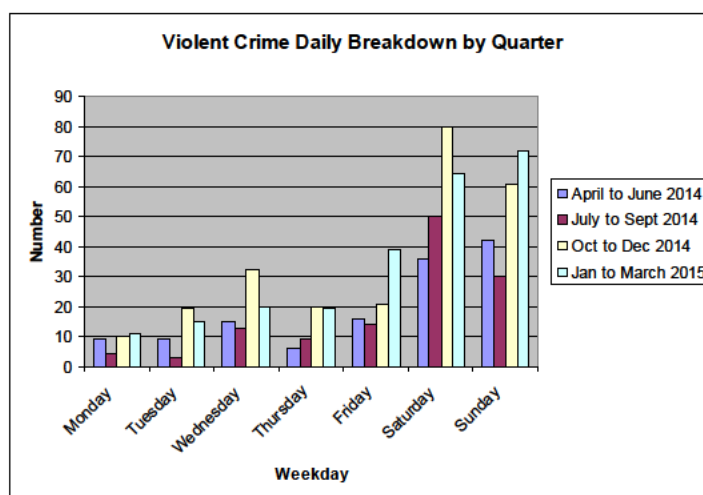


Figure 1: Bar Chart NTE violent crime daily breakdown by quarter

A breakdown of violent crime by quarter shows:

- October to December experienced the highest number of offences (243), followed by January to March (240).
- Saturdays and Sundays were the peak days for offences in each quarter.

Violent Crime by Type

The table below shows the top 5 violent crimes.

Violence Category	Total
ABH	358
Common Assault	191
Section 5 Public Order	39
Malicious Wounding: wounding or inflicting GBH	29
Section 4 Public Order	24

Table 2: Violent Crime by HO Description

⁴ Victim reports being tasered outside venue. Injuries were consistent with a taser injury. Victim would not support police action.

- The majority of incidents (48%) are classified as ABH. 173 (48%) of all ABH incidents are linked to a licensed premise or have occurred in a public place.
- 17 incidents (2%) were flagged as serious violence, with 9 being linked to a license premises.
- Bevois beat had the highest number of incidents involving serious violence (11), with 3 occurring at [REDACTED] in Zone 1 (London Road/Bedford Place).

Seasonal Issues

- Violent crime offences increased in September 2014, remaining higher for the rest of the year until a dip in January.
- A peak in incidents in December is likely to be linked to Christmas celebrations and an increased number of people out in the NTE.
- It's likely that the reduction in offences in January is due to people having less money to spend in this month.

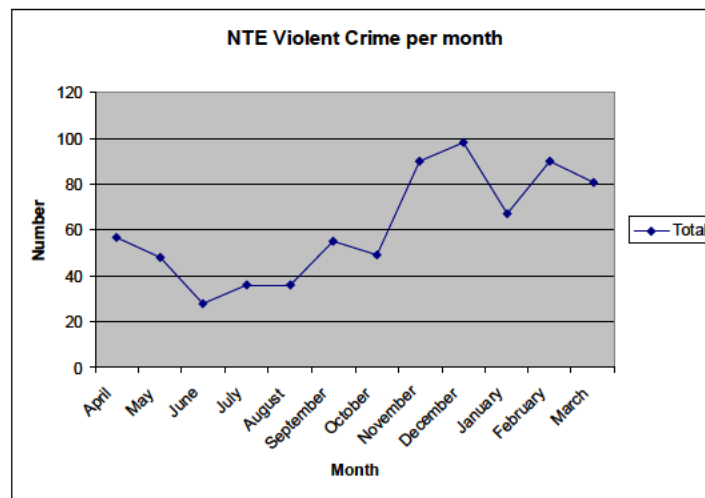


Figure 2: Line graph of NTE violent crime by month

- Of note, sexual offences and robbery offences during NTE hours account for 3% (58) of all occurrences.
 - 30 of the 58 incidents are sexual offences.
 - 11 sexual offences are linked to license premises - 3 at [REDACTED] and 2 at [REDACTED].
 - 13 sexual offences occurred in Bargate beat, primarily around Above Bar/Vincents Walk (zone 2).
 - 8 are linked to Bevois beat; 3 in Bevois Valley/St Marys and 2 in London Road/Bedford Place.
 - The remaining 28 occurrences relate to personal robbery.
 - Incidents occurred at a range of locations including shops, a park, nightclubs and a petrol station.
 - Both Bevois and Barget beat are linked to 11 incidents each. Bevois Valley/St Marys (zone 4) experienced the highest number of robberies.

TEMPORAL ANALYSIS

- The largest volume of incidents occurred on Saturdays and Sundays, but Fridays and Wednesdays also experienced a high number.

The table below shows the peak times to be:

- Friday mornings between midnight and 0400hrs.
- Friday evenings into Saturday morning from 2300 until 0400hrs.

- Saturday evenings into Sunday morning from 2200 until 0500hrs.
- Tuesday nights from 2100 until 0500hrs on a Wednesday. The majority of incidents were linked to West Quay Road (██████/Leisure World). It's likely that this increase is linked to the "Drinks from £1.00" night at ██████ on a Tuesday from 2100 until 0300 hours.

Occurrence Start Day of Week	Occurrence Start Hour									
	19:00 - 19:59	20:00 - 20:59	21:00 - 21:59	22:00 - 22:59	23:00 to 23:59	00:00 - 00:59	01:00 - 01:59	02:00 - 02:59	03:00 - 03:59	04:00 - 04:59
Monday	4	3	3	1	1	3	4	4	3	3
Tuesday	3	5	10	3	3	2	6	5	3	7
Wednesday	0	1	4	4	3	13	13	13	9	14
Thursday	1	1	2	5	3	8	8	10	4	2
Friday	2	5	6	5	18	13	11	13	14	4
Saturday	10	9	8	16	23	34	29	37	43	12
Sunday	7	4	4	7	2	29	45	25	27	30
Total	27	28	37	41	53	102	116	107	103	72

Table 3: All violent crime incidents by day and hour from 1900 – 0700hrs

- The majority of incidents that occurred between Friday and Sunday took place in the following locations:
 - West Quay Road (zone 5) with 71 incidents. 63 of these occurred at ██████.
 - Above Bar Street (zone 2) with 64 occurrences; 17 linked to ██████ and 15 at ██████.
 - London Road/Bedford Place (zone 1) is linked to 48 incidents. 8 of these occurred at ██████ bar.
- West Quay Road also experienced the highest number of incidents on a Wednesday, with the majority occurring in ██████.

PROBLEM LOCATION(S): Licensed Premises

- Southampton Central sector records the highest number of violent crime offences, 605 (82%) of all incidents within Southampton.
- There are a number of premises that recorded more than 10 incidents:
 - Zone 5: ██████ is top with 67 violent incidents reported; with a further 24 linked to ██████ and 15 at ██████, taking the total to 106 incidents.
 - Zone 1: The clubs around Vernon walk, ██████ account for 38 incidents collectively.
 - Zone 2: ██████ accounts for 23 incidents and ██████ a further 16
 - Zone 4: ██████ with 15 incidents

Both ██████ have been engaging with the Police licensing team and encouraged to report incidents to Police. This may have contributed to the number of occurrences linked to these premises. Positive engagement with the establishments should be encouraged and therefore the high numbers are not always a negative, but should continue to be monitored.

████████████████████ The capacity of this venue is around ██████ people, so the footfall within this premise is frequently higher than that of the other licensed premises in Southampton. Therefore, it may be expected that the number of violent crime incidents linked to this premises are higher. This premises also recorded the highest amount of sex offences linked to a NTE premise, with 3 incidents linked as occurring in the premise⁵.

- There are 328 ASB incidents linked to the NTE bus/org that between 01/04/14 and 31/03/15 and between the hours of 1900 and 0700hrs.
- ASB makes up 17% of all NTE occurrences linked to the bus/org.
- 15 (5%) NTE ASB reports resulted in a Dispersal Notice.
- 239 (73%) ASB incidents occurred within the Southampton Central sector – 142 in Bargate and 97 in Bevois beat.
 - When the types of ASB reported in Southampton Central are reviewed, 183 (77%) relate to Rowdy & Inconsiderate behaviour.
 - The majority of reports in Bargate beat are linked to Above Bar Street and West Quay Road.
 - In Bevois beat, reports are concentrated around London Road/Bedford Place/Lower Banister Street and Vernon Walk. St Mary's Road, primarily around [REDACTED] is also a problem location for ASB.
- A review of the 328 incidents for peak times shows the number of reports per hour varies from 4 to 53.

The table below shows the peak days/times to be:

- Saturdays and Sundays, with Fridays also experiencing a high number.
- Friday night into Saturday morning (until 5am) and Saturday evening from 2300 through to 0400hrs on Sunday morning remain peak times for ASB incidents.
- There's also a slight increase in reports between 0200 and 0300hrs on a Friday morning.
- Another small peak in reports occurred between 2300hrs on a Tuesday until 0200hrs on a Wednesday.

Occurrence Start Day of Week	Occurrence Start Hour											
	19:00 - 19:59	20:00 - 20:59	21:00 - 21:59	22:00 - 22:59	23:00 - 23:59	00:00 - 00:59	01:00 - 01:59	02:00 - 02:59	03:00 - 03:59	04:00 - 04:59	05:00 - 05:59	06:00 - 06:59
Monday	1	4	2	2	2	3	3	1	2	2		1
Tuesday		3	2	2	6	5		2	1		1	
Wednesday		2	4	3	2	8	5	2	3	2		
Thursday	4		1		4	4	4	1	2	2	1	
Friday	1	6	7	6	14	2	5	10	3	2	1	1
Saturday	1	6	6	7	14	14	19	7	8	4	1	2
Sunday	3	3	4	5	3	12	17	11	12	6	6	

Table 4: All ASB incidents by day and hour between 1900 – 0700hrs

A breakdown of NTE ASB by quarter (see table below) shows:

- October to December experienced the highest number of offences (140), followed by January to March (99).
- Saturdays and Sundays are the peak days for offences in each quarter.

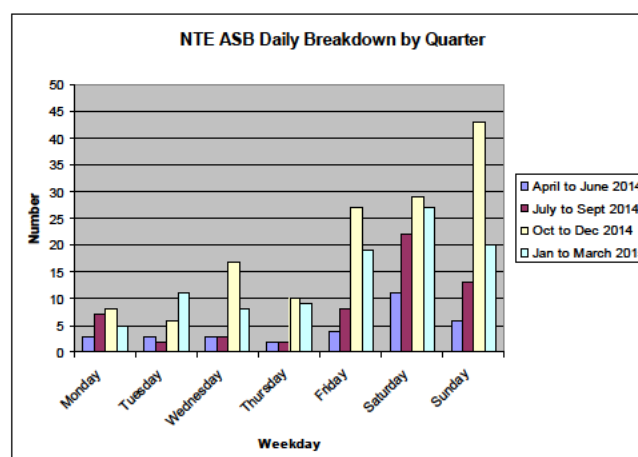


Figure 3: Bar Chart NTE violent crime daily breakdown by quarter

Top repeat premises linked to ASB incidents:

Premises	No of ASB incidents linked
[REDACTED]	9
[REDACTED]	8
[REDACTED]	6
[REDACTED]	5
[REDACTED]	5
[REDACTED]	5
[REDACTED]	5
[REDACTED]	4
[REDACTED]	4
[REDACTED]	4
[REDACTED]	4
[REDACTED]	4

Table 5: Top repeat premises linked to ASB incidents between 1900 – 0700hrs

- [REDACTED] have the most ASB incidents linked to it with the majority of reports linked to drunk persons. All but one incident occurred between the hours of 0100 and 0500. Most offences occur in the early hours of Thursday, Saturday and Sunday. Reports in the early hours of Thursday are likely to be linked to the Student night on a Wednesday night between 2230 – 0400hrs.
- [REDACTED] in Lower Banister Street reports the highest number of ASB occurrences. All reports were made between 2300hrs and 0400hrs, with most reports being made in the early hours of Saturday and Sunday. The majority of these are linked to disputes between groups or drunk persons from the NTE. 1 report relates to a noise complaint.
- 5 of the 6 ASB reports linked to [REDACTED] in Terminus Terrace occurred between 2300 and 0500hrs with reports over the weekend and during the week. All reports relate to persons refusing to leave the [REDACTED] area and verbal altercations.

DISPERSAL NOTICES

Of the 1940 occurrences linked to the NTE bus/org, 92 (5%) incidents resulted in a Dispersal Notice being issued.

The table below provides a breakdown of the number of Dispersal Notices per zone; this shows:

- The majority of Dispersal Notices (33) have been issued within the London Road/Bedford Place area of Bevois beat between the hours of 2300 and 0300hours.
- This is closely followed by West Quay Road/Leisure World (23) in Bargate beat where the highest number of notices between 0100 and 0400hours.

Zone	Breakdown by Quarter				Total
	April to June 2014	July to Sept 2014	Oct to Dec 2014	Jan to March 2015	
London Road / Bedford Place	4	12	9	8	33
Above Bar / Vincents Walk	8	5	3		16
High St/ Oxford St/ Town Quay	1	5	2	1	9
Bevois Valley / St Marys	0	3	0	0	3
West Quay Rd/Leisure World	10	11	1	1	23
Total	23	36	15	10	84

Table 6: NTE Dispersal Notices issued per zone in each quarter

- July to September experiences the highest number of Dispersal Notices.
- Saturdays and Sundays are the peak days for Dispersal Notices in each quarter.

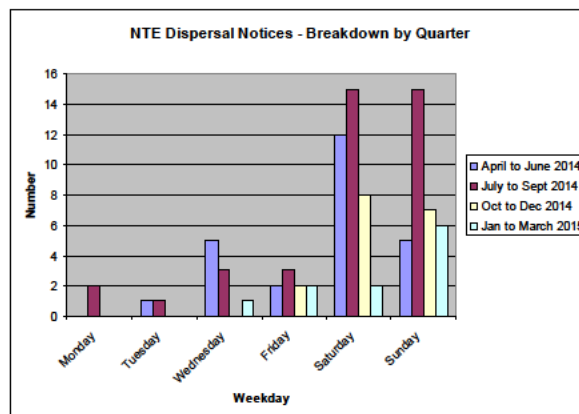


Figure 4: Bar Chart NTE Dispersal Notices daily breakdown by quarter

CONCLUSIONS & RECOMMENDATIONS

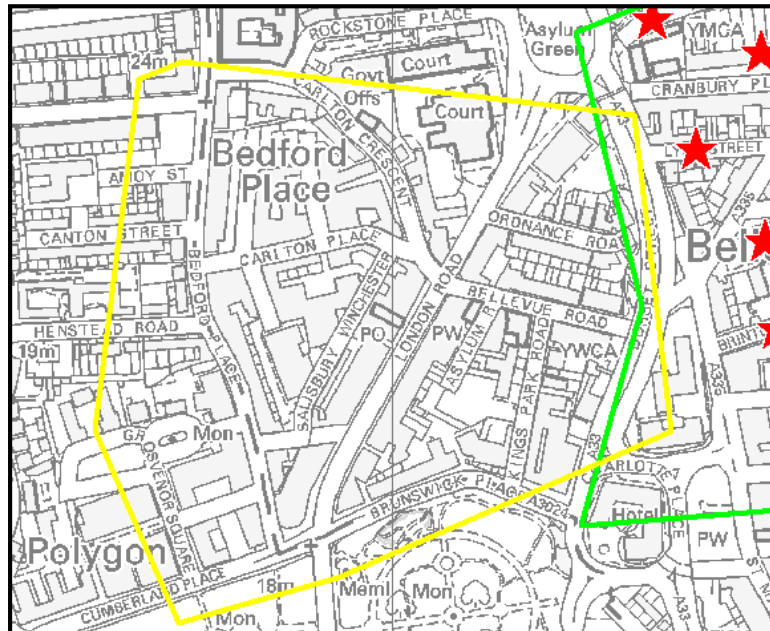
The NTE continues to draw Police resources into the city centre to deal with violence and anti-social behaviour. London Road/Bedford Place (zone 1), West Quay Road/Leisure World (zone 5) and Above Bar/Vincent's Walk (zone 2) have been identified as the most problematic areas.

A breakdown by quarter shows October to December to be the busiest period during this review. This is likely to coincide with the return of students to the City in October and Christmas celebrations during the month of December. The weekend remains particularly busy, especially on the weekend and a Wednesday in the early hours.

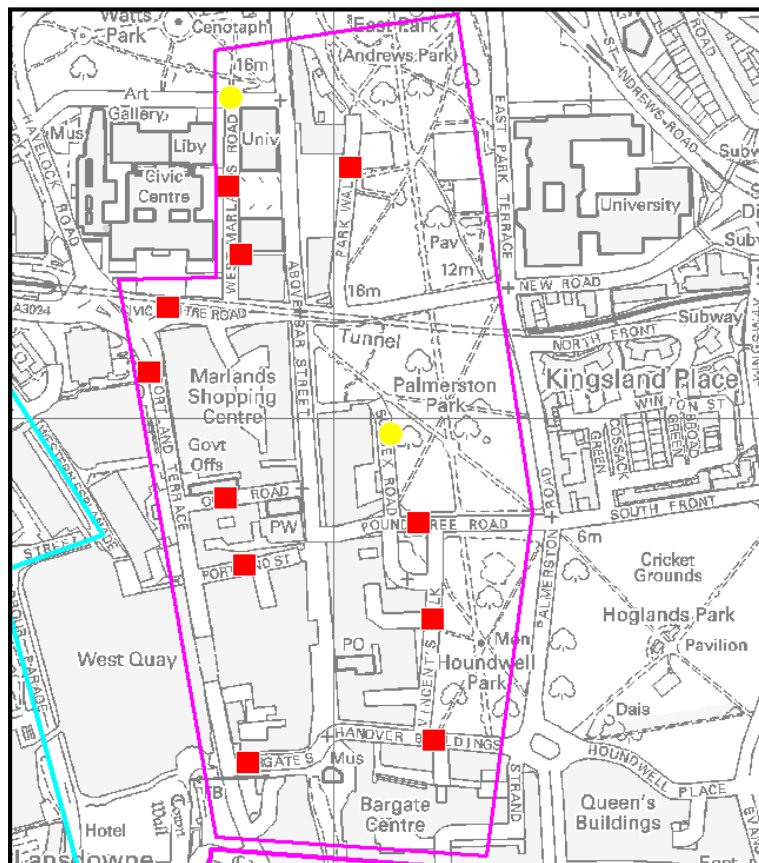
While the NTE continues to exist, there will remain a need for police to resource the crime that results from this.

Appendix A: Maps of NTE zones

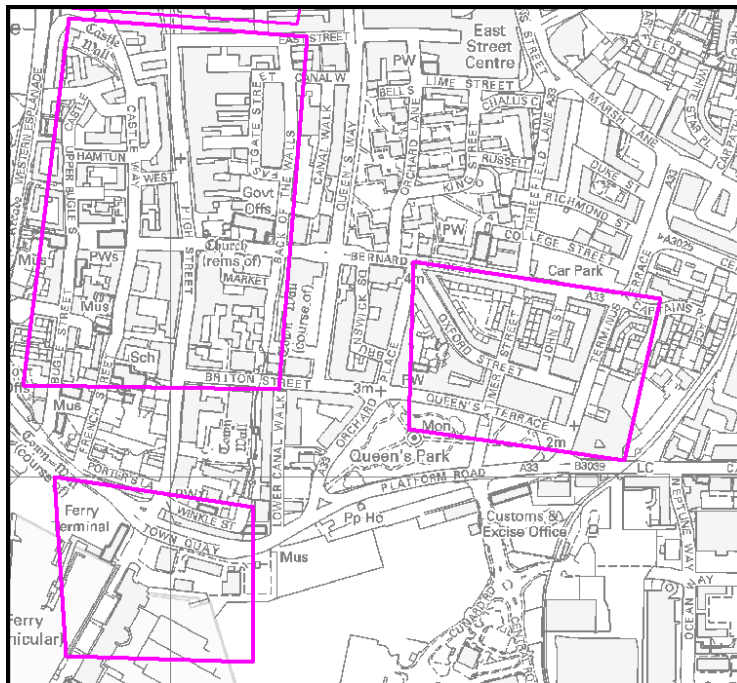
Zone 1 - London Road/Bedford Place



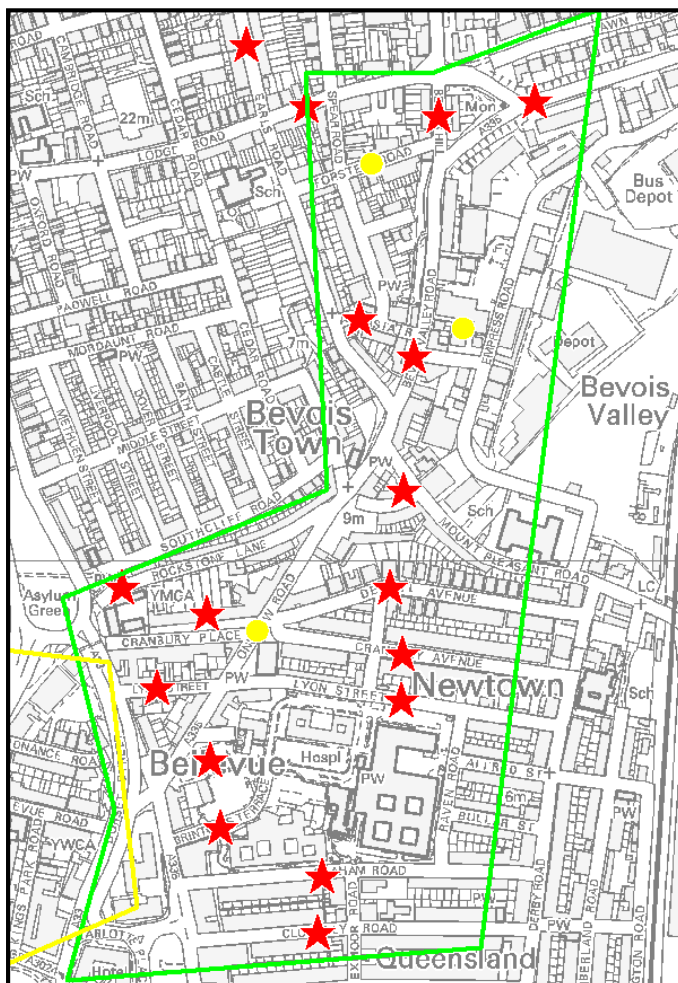
Zone 2 - Above Bar/Vincents Walk



Zone 3 - High St/ Oxford St/ Town Quay



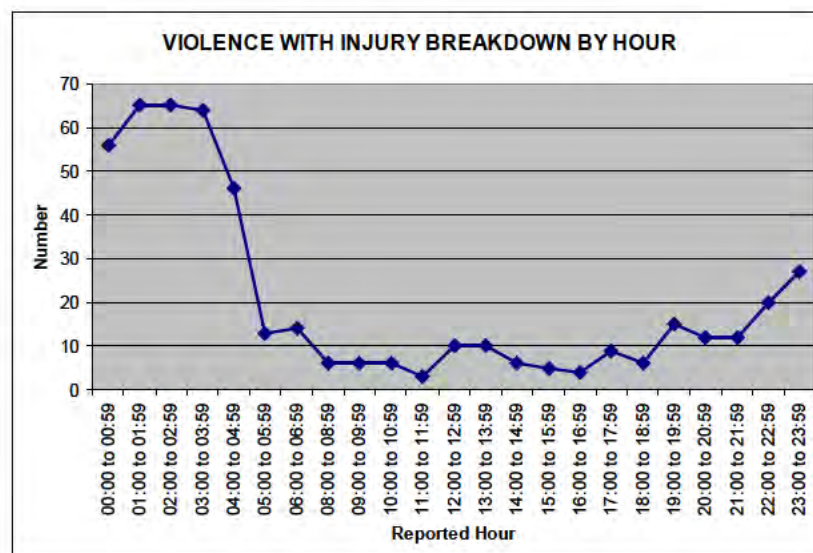
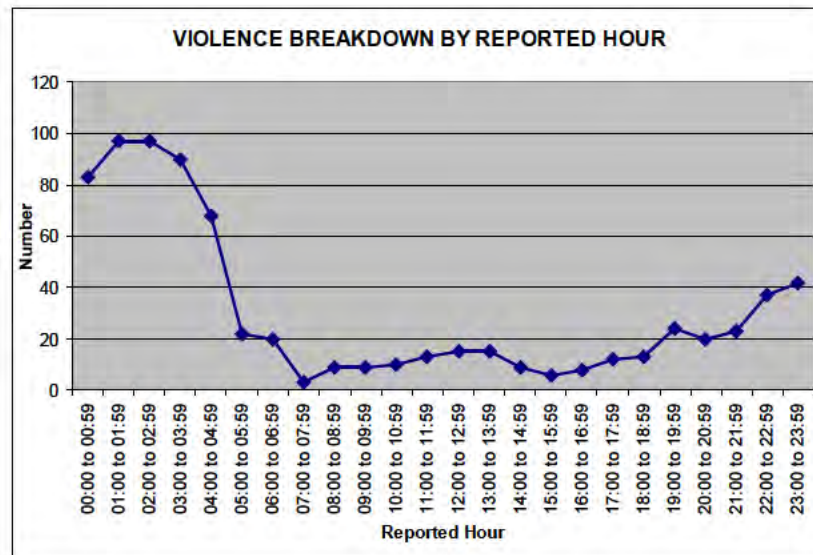
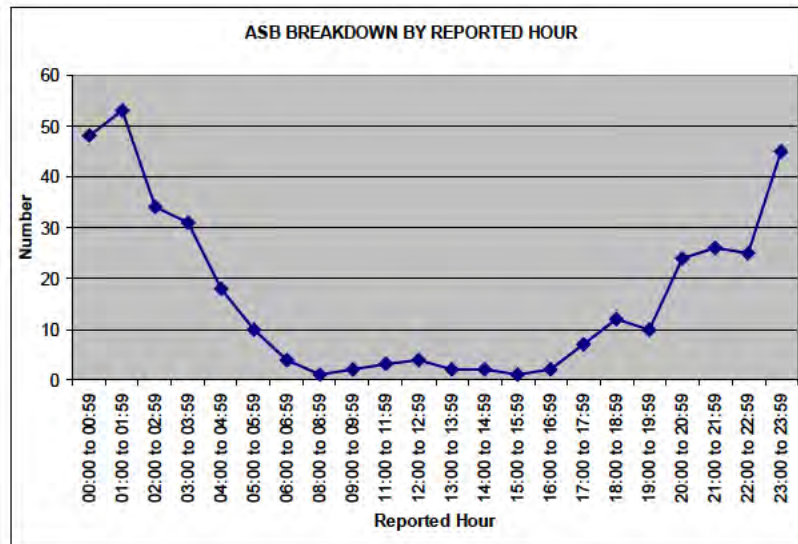
Zone 4 - Bevois Valley / St Marys



Zone 5 - West Quay Road/Leisure World

ANNEXE 2

GRAPHS FOR ASB, VIOLENCE AND VIOLENCE WITH INJURY BY REPORTED HOUR





Research and Analysis

PROBLEM SUMMARY – NTE S District

Produced by: 11930 JERRAM
Produced for: Insp Roberts

Date produced: 11/02/14
Last updated:

BRIEF SUMMARY OF ISSUE(S): What is the problem and how is it occurring?

The NTE remains a priority for Southampton due to continued offending within the city centre that is linked to alcohol consumption. It is clear from the figures that this issue is within the city centre where licensed premises are highly concentrated.

The majority of these offences occur over the weekend (Saturday and Sunday) and also on a Wednesday in the early hours (linked to Tuesday Student nights).

A recent Sexual Offences report found that offences linked to the NTE had increased in 2013/14, particularly between October and December 2013. 16% overall occurred within a Licensed premise¹.

This report reviews both Violence Against the Person (VAP) and Anti Social Behaviour (ASB) within the hours of 1900 and 0700 to establish what impact the NTE has on these issues.

VAP INCIDENTS

- 1440 VAP incidents are linked to a licensed premise or have occurred in a public place between 01/04/13 and 31/01/14 and between the hours of 1900 and 0700hrs.
- This is a reduction on the figures for the same period the year before of 206 incidents, or 12%, however, less incidents are linked to licensed premises, 379 (23%) than in the current period.
- Just under a third of 2013/14 public place VAP incidents, 444 (31%), are linked to a licensed premises. This increase is likely to be due to better recording.
- 55 incidents of most serious violence recorded overall, 14 (25%) linked to a licensed premises.
- [REDACTED] is the most frequently linked licensed premise - 7% of all VAP
- Overall, 7% (111) VAP occurrences are linked as having a weapon used;
 - 25 incidents are linked as having a "Glass" used as a weapon.
 - 34 incidents involved a bladed implement
 - 51 involved a non-bladed implement
- 438 (30%) incidents are linked as having an offender in drink at the time of the incident. It is likely the number of offenders in drink is higher than recorded, particularly if no offender is identified, this assessment cannot be made. There is no figure for victims in drink available.

It should be noted that this is unlikely to be an accurate reflection of violence within the NTE as several incidents that occur outside of licensed premises but within the Cumulative Impact Areas (CIA) will not be included in this review. There are also likely to be incidents of public place violence during this time period that is not related

¹ Western Area NTE serious sexual offences profile April –Dec Author Vicky QUICK Date: 20/01/14

to alcohol consumption or the NTE, but due to data quality it is not possible to exclude all these offences at this time.

The possibility that premises linked to the violence incidents do not accurately reflect where the incident has occurred is also very real – it may be the best landmark to link to reflect the occurrence location rather than the persons involved in the incident actually having frequented that establishment.

It is suggested that a business/organisation be created in RMS to enable the linking of NTE related incidents in order to gain a better understanding of the issues within this environment.

Seasonal Issues

- Offences linked to licensed premises increased in September 2013, remaining higher for the rest of the year until a dip in January. This differs from the year before when there was an actual reduction in offences in September that continued until a spike in November.
- The December increase in incidents occurs in both years and is likely to be linked to Christmas celebrations increasing the number of people out in the NTE.
- The reduction in January occurs in both years, as may be expected as people have less money to spend in this month.
- The increase in offences linked to licensed premises in 2013/14 may be due to continued engagement the licensing teams have with these establishments to encourage them to report incidents on their premises, as well as the team correcting occurrence locations on RMS when they become aware of errors. Therefore, a more accurate picture is represented.

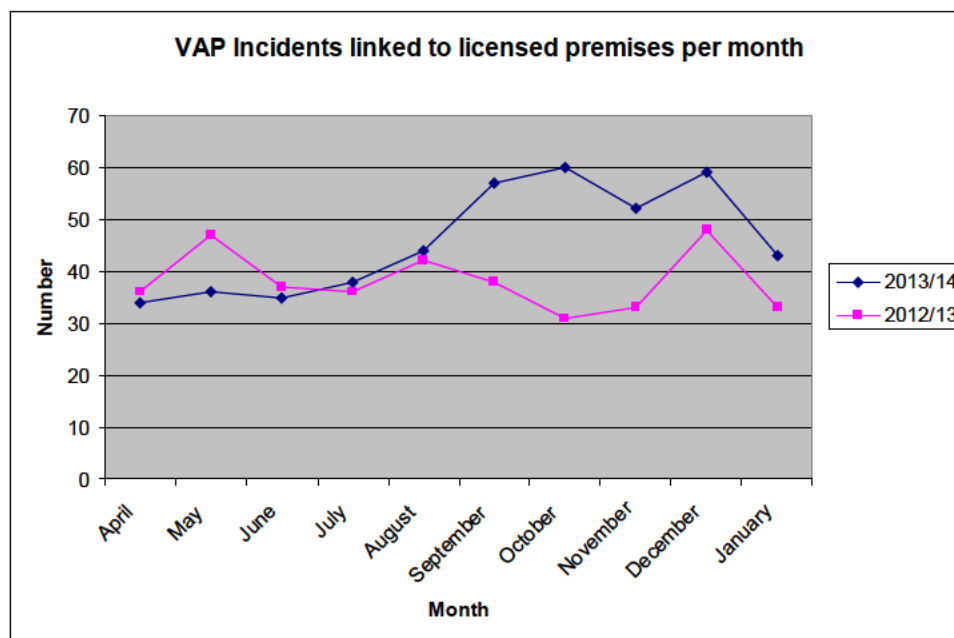


Figure 1: Line graph of VAP incidents linked to a licensed premises on RMS by month

Violent Crime by Type

Violence Category	Total
1 Common assault	360
2 Harassment	235
3 Serious	743
4a On police	50
6 Sex offence	52

- The majority of incidents are ABH or above (743, 52%)
- 55 (4%) incidents are MSV
- When all offences linked to a licensed premise are reviewed, the number of incidents of ABH or above is slightly higher at 60%, or 275 offences.

VAP by category

Produced by:
Produced for:
Date produced:

- 14 incidents of MSV are linked to a licensed premises, a quarter (25%) of all MSV occurring during the review period, and 3% of all VAP that is linked to these establishments.

TEMPORAL SUMMARY: When is the problem occurring? Peak times/days?

- The largest volume of incidents occurrence on Saturdays and Sundays but Wednesday mornings are also higher.
- Wednesday mornings between 0100-0400hrs
- Saturday mornings between midnight and 0300hrs
- Saturday evenings into Sunday morning from 2300 until 0400hrs
- Mondays appear to have a number of incidents at [REDACTED] (5) and [REDACTED] (6)
- Wednesdays
 - there have been 7 reports at [REDACTED]
 - 9 at [REDACTED]
 - 22 at [REDACTED]
- Thursday; 5 at [REDACTED]
- Weekends: [REDACTED]

Occurrence Start Day of Week	Occurrence Start Hour							
	11pm	Midnight	1am	2am	3am	4am	5am	6am
Monday	12	31	11	9	5	2		1
Tuesday	11	26	8	8	8	3	2	2
Wednesday	9	23	25	31	16	8	1	1
Thursday	8	12	4	6	8	3		1
Friday	19	34	13	13	14	6	2	1
Saturday	47	50	40	48	34	22	11	4
Sunday	20	69	54	51	44	10	7	1
Grand Total	126	245	155	166	129	54	23	11

Table 2: All VAP incidents by day and hour from 2300hrs

This table shows the peak times to be:

- Early hours of Saturday and Sunday morning from midnight to 4am, with Saturdays around 11pm also a peak time.
- Early hours of Wednesday morning and to a lesser extent Monday & Friday mornings.

When this the occurrences times are reviewed for incidents linked to a licensed premises only, a similar pattern is recorded, with Sunday mornings recording the most incidents between midnight and 4am, closely followed by Saturdays between midnight and 3m.

Wednesday mornings also remain busy with peak times between 1am and 3am.

Occurrence Start Day of Week	Occurrence Start Hour							
	11pm	Midnight	1am	2am	3am	4am	5am	6am
Monday	1	11	6	7	3			
Tuesday	3	3	2		4			
Wednesday	3	9	17	21	12	1		
Thursday	2	2	2	2	3	3		
Friday	6	10	6	3	7	2	1	
Saturday	16	20	28	25	12	5	1	1
Sunday	6	35	24	22	22	3	1	
Grand Total	37	90	85	80	63	14	3	1

Table 3: All VAP incidents linked to a licensed premises as occurrence address by day and hour from 2300hrs

PROBLEM LOCATION(S): Licensed Premises

- SW sector records the highest number of offences, 578, 40% of all incidents within Southampton.
- There are a number of premises that record more than 10 incidents since April:
 - [REDACTED] is top with 56 VAP incidents reported; with a further 35 linked to [REDACTED] and 9 at [REDACTED], taking the total to 100 incidents, almost a quarter of all licensed premises linked VAP.
 - [REDACTED] accounts for 25 incidents

Produced by:
Produced for:
Date produced:

- [REDACTED] a further 21, with [REDACTED] another 20
- [REDACTED], also in the Bedford Place/London Road area had 15 incidents linked
- The clubs around Vernon walk, [REDACTED] account for 19 incidents collectively

Both [REDACTED] have been engaging with the Police licensing team and encouraged to report incidents to Police. This may have contributed to the number of occurrences linked to these premises. Positive engagement with the establishments should be encouraged and therefore the high numbers are not always a negative, but should continue to be monitored.

The capacity of this venue is around [REDACTED] people, so the footfall within this premise is frequently higher than that of the other licensed premises in Southampton. Therefore, it may be expected that the number of VAP incidents linked to this premises are higher.

This premises also recorded the highest amount of sex offences linked to a NTE premise, with 9 incidents linked as either occurring in the premise or the victim and offender meeting at the location².

ASB

- There are 5398 ASB incidents *reported* between 01/04/13 and 31/01/14, that were reported between 1900 & 0700 hours; these will not all be linked to the NTE.
- There are 1452 incidents that have occurred in SC, the main NTE area, 27% of ASB during this time period.
- For the purposes of this review, only SC incidents have been further reviewed.
- When the types of ASB reported are reviewed, just over half of all incidents in SC (808, or 56%) are Rowdy & inconsiderate behaviour calls.
- Neighbour nuisance is next with 265 calls, or 18%
- When the 1452 incidents are reviewed for peak times, incidents vary in number per hour from 1 to 35.
- There are higher volumes across the whole week between 7pm and 2am.
- Friday night into Saturday morning (til 2am) and Saturday evening from 7pm through to Sunday morning 5am remain peak times for ASB incidents in the SC area.
- Incidents are also slightly increased Friday evening until 1am.
- The highest concentration of incidents is recorded on a Sunday morning between midnight and 3am, but higher volumes of occurrences continue until 6am on this day.

Occurrence Start Day of Week	Reported Hour						
	Midnight	1am	2am	3am	4am	5am	6am
Monday	16	10	7	5	5	2	2
Tuesday	13	13	16	6	3	6	2
Wednesday	19	19	10	18	16	8	
Thursday	14	11	6	7	5	1	
Friday	23	19	12	10	14	4	3
Saturday	33	33	19	21	23	7	3
Sunday	41	49	36	25	27	16	8

Repeat premises linked to ASB incidents:

² Western Area NTE serious sexual offences profile April –Dec Author Vicky QUICK Date: 20/01/14

Produced by:

Produced for:

Date produced:

Premises	No of ASB incidents linked
	34
	25
	23
	17
	14
	14
	14
	12
	11
	10
	10
	8

Table 4: All ASB incidents by day and hour from 2300hrs

- Both [REDACTED] and [REDACTED] also feature highly in relation to VAP offences.
- All the incidents linked to [REDACTED] are reported after midnight, up until 5.34hrs. The majority, 15, occur between 2am and 5am. Most of these incidents are reports of issues with the door staff or the door staff reporting incidents of customers causing problems.
- [REDACTED] does feature in the top 12 but more VAP incidents are linked to the premise. 6 of these occur between 1am and 3.30am
- Of the 17 incidents at [REDACTED], 11 of them were actually reported between 2am and 6am, suggesting this is an area for persons to congregate when leaving the NTE, most likely [REDACTED], the nearest late opening Club. Several of the reports have come from the near by hotels reporting excess noise.

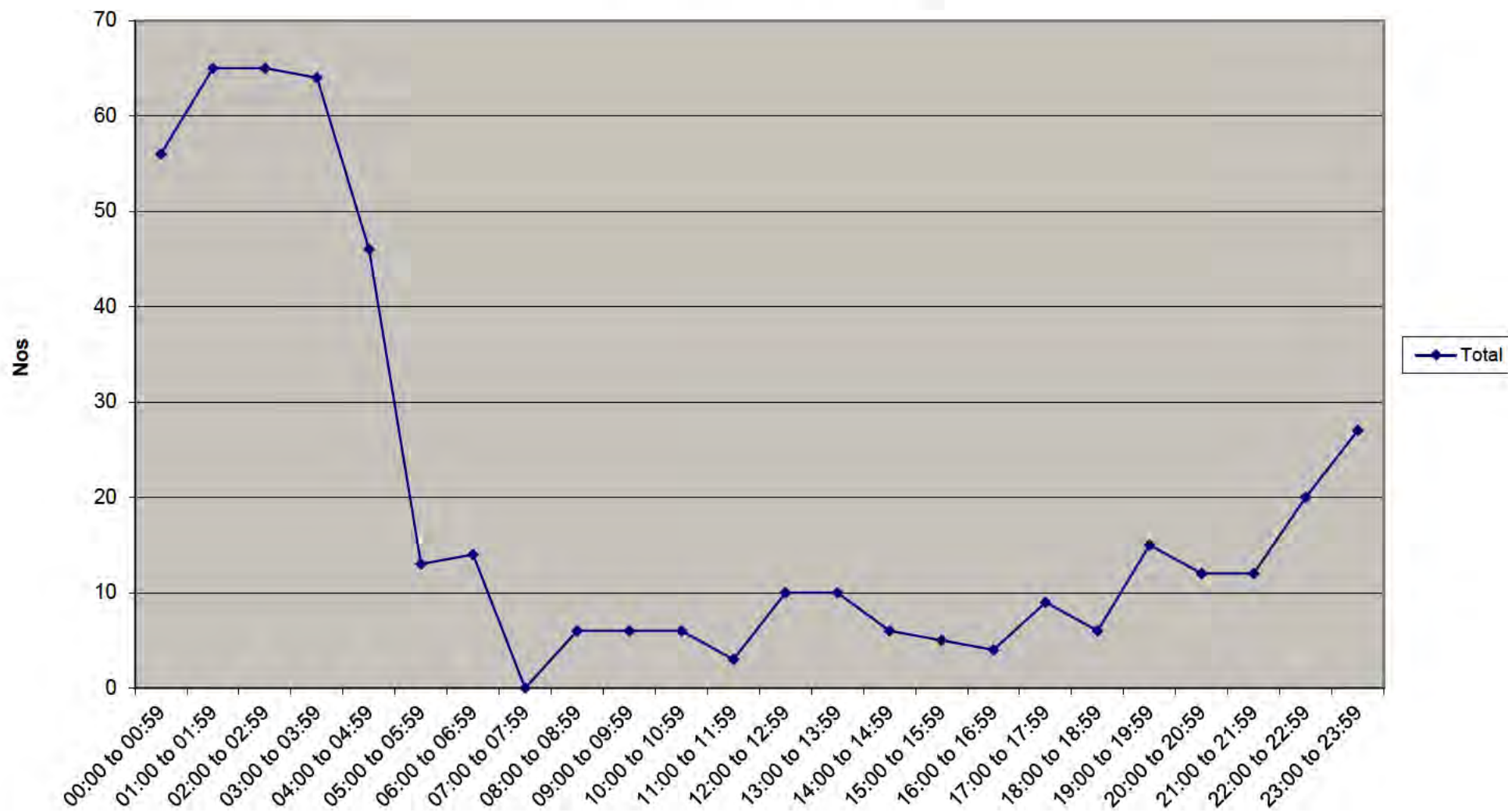
CONCLUSIONS & RECOMMENDATIONS

The NTE continues to draw Police resources into the city centre to deal with violence and anti-social behaviour. The weekend remains particularly busy, especially the early hours of Friday and Saturday mornings.

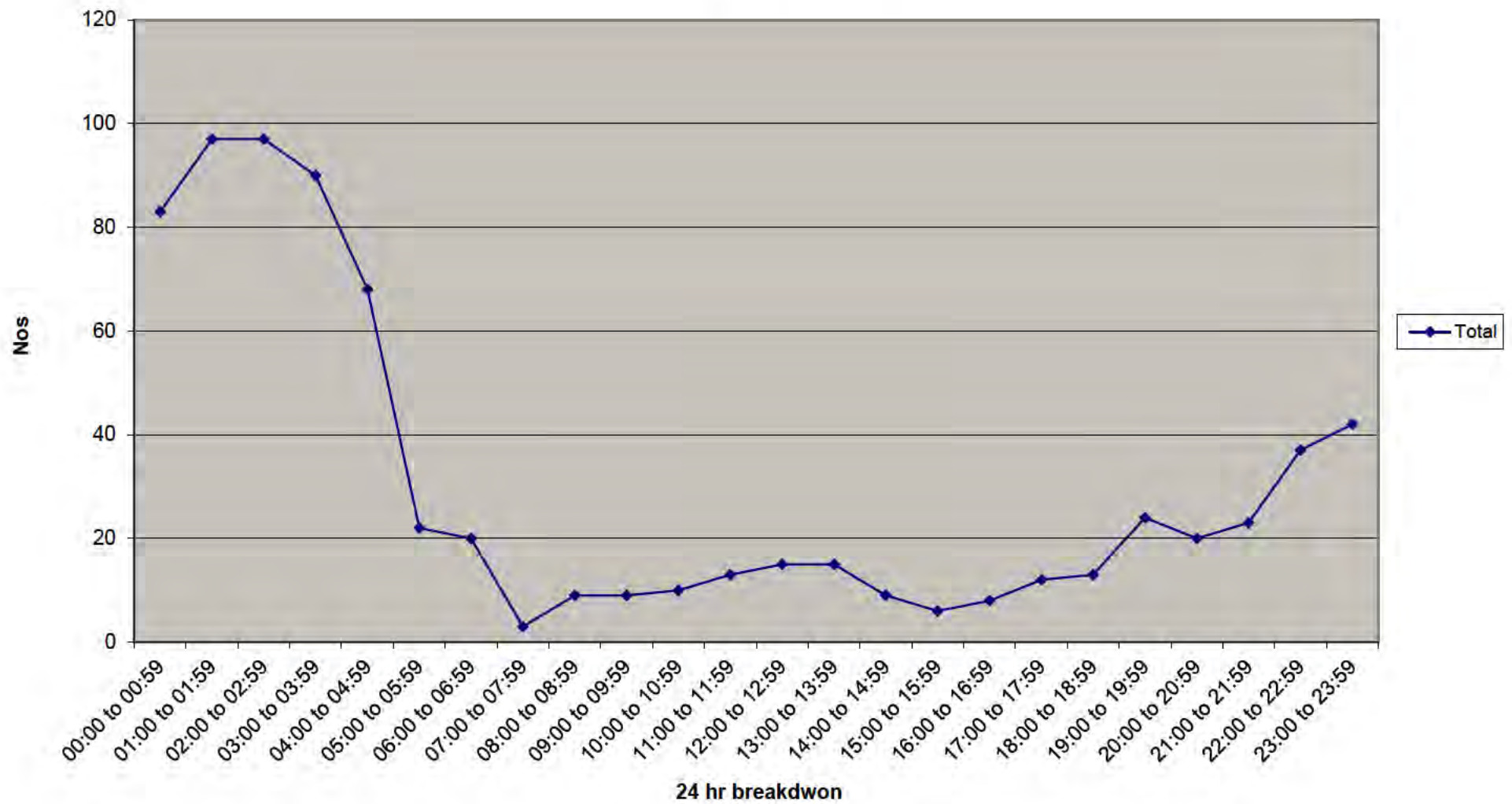
Despite reports of lower footfall in these pubs and clubs, they are still linked to nearly a third of all VAP reported in the whole of Southampton between 1900 & 0700 hours. The number of VAP incidents linked to alcohol consumption is likely to be a lot higher than currently recorded due to issues discussed above. While the NTE continues to exist, there will remain a need for police to resource the crime that results from this.

There is currently no accurate recording of crime and ASB linked to the NTE; a bus/org on RMS may assist providing a better picture of the issue and where resources are most needed.

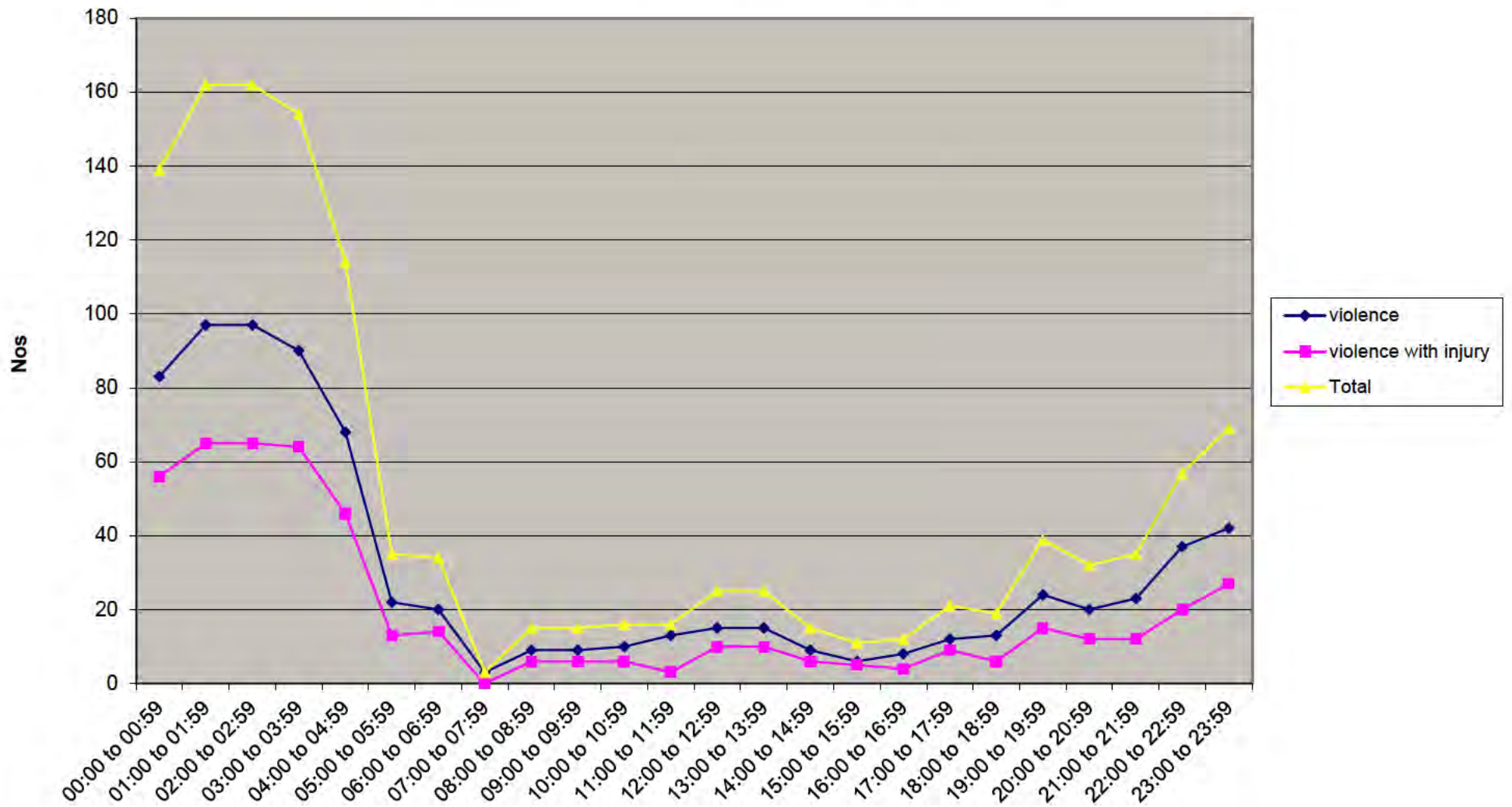
Violence with injury 2014/15



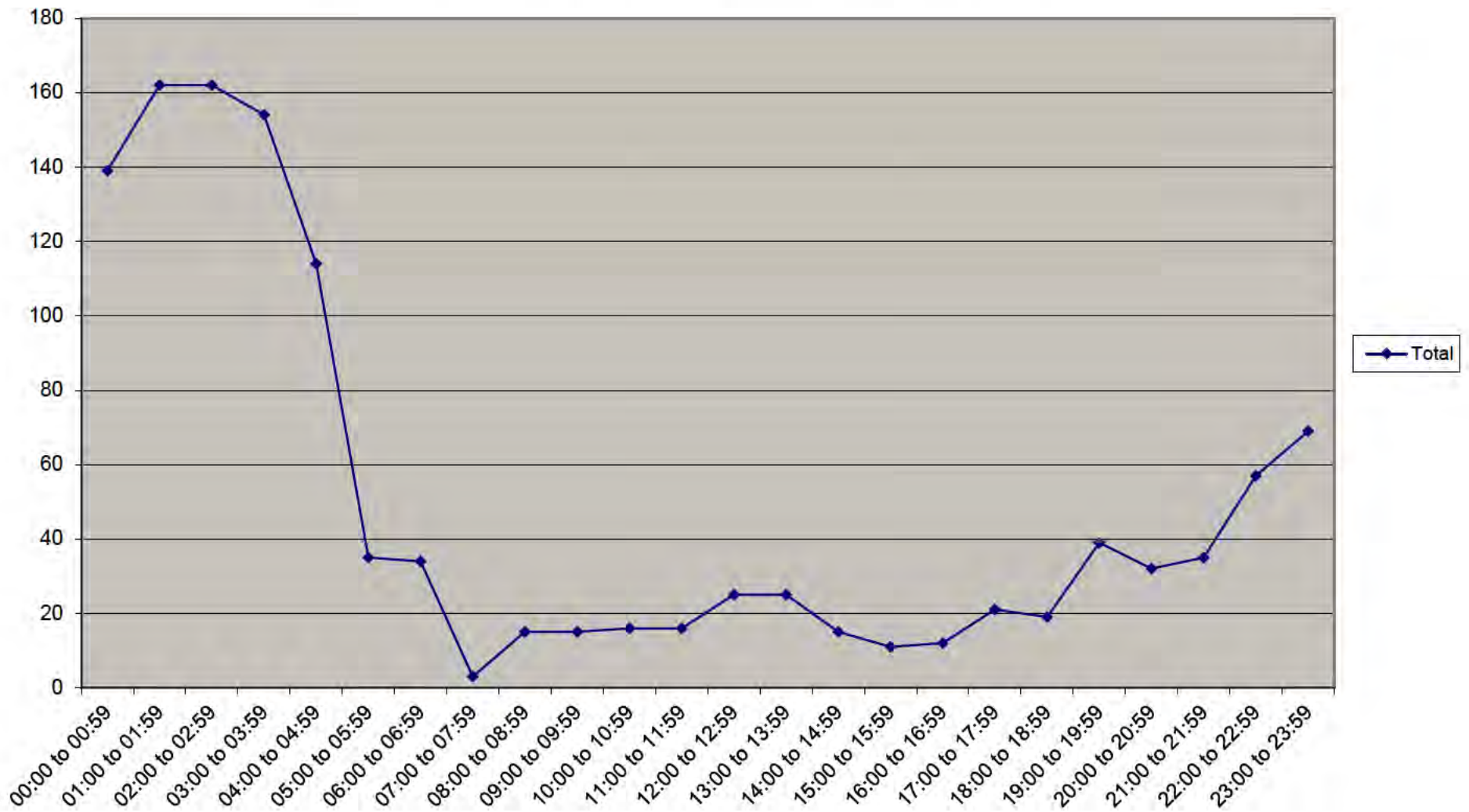
Violence 2014/15



Combined 2014/15 (violence & violence with injury)



Cumulative totals only 2014/15 (violence & violence with injury)



Violence 2014/15

Reported H	Total
00:00 to 00	83
01:00 to 01	97
02:00 to 02	97
03:00 to 03	90
04:00 to 04	68
05:00 to 05	22
06:00 to 06	20
07:00 to 07	3
08:00 to 08	9
09:00 to 09	9
10:00 to 10	10
11:00 to 11	13
12:00 to 12	15
13:00 to 13	15
14:00 to 14	9
15:00 to 15	6
16:00 to 16	8
17:00 to 17	12
18:00 to 18	13
19:00 to 19	24
20:00 to 20	20
21:00 to 21	23
22:00 to 22	37
23:00 to 23	42

Violence with injury 2014/15

Reported H	Total
00:00 to 00	56
01:00 to 01	65
02:00 to 02	65
03:00 to 03	64
04:00 to 04	46
05:00 to 05	13
06:00 to 06	14
07:00 to 07	0
08:00 to 08	6
09:00 to 09	6
10:00 to 10	6
11:00 to 11	3
12:00 to 12	10
13:00 to 13	10
14:00 to 14	6
15:00 to 15	5
16:00 to 16	4
17:00 to 17	9
18:00 to 18	6
19:00 to 19	15
20:00 to 20	12
21:00 to 21	12
22:00 to 22	20
23:00 to 23	27

Combined 2014/15 (violence & violence with injury)

Reported H	violence	violence w	Total
00:00 to 00	83	56	139
01:00 to 01	97	65	162
02:00 to 02	97	65	162
03:00 to 03	90	64	154
04:00 to 04	68	46	114
05:00 to 05	22	13	35
06:00 to 06	20	14	34
07:00 to 07	3	0	3
08:00 to 08	9	6	15
09:00 to 09	9	6	15
10:00 to 10	10	6	16
11:00 to 11	13	3	16
12:00 to 12	15	10	25
13:00 to 13	15	10	25
14:00 to 14	9	6	15
15:00 to 15	6	5	11
16:00 to 16	8	4	12
17:00 to 17	12	9	21
18:00 to 18	13	6	19
19:00 to 19	24	15	39
20:00 to 20	20	12	32
21:00 to 21	23	12	35
22:00 to 22	37	20	57
23:00 to 23	42	27	69

Cumulative totals only 2014/15 (violence & vic

Reported H	Total
00:00 to 00	139
01:00 to 01	162
02:00 to 02	162
03:00 to 03	154
04:00 to 04	114
05:00 to 05	35
06:00 to 06	34
07:00 to 07	3
08:00 to 08	15
09:00 to 09	15
10:00 to 10	16
11:00 to 11	16
12:00 to 12	25
13:00 to 13	25
14:00 to 14	15
15:00 to 15	11
16:00 to 16	12
17:00 to 17	21
18:00 to 18	19
19:00 to 19	39
20:00 to 20	32
21:00 to 21	35
22:00 to 22	57
23:00 to 23	69

SAP BusinessObjects InfoView - Windows Internet Explorer provided by Hampshire Constabulary

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Web Intelligence - Anti-Social Behaviour (ASB) Report - Apr 2011 onwards

Document View 100% 1/1

District Name (All values) Sector Name (All values) Neighbourhood Team Name (All values) Occ Risk Type (All values) Occ Behaviour Type (All values)

GOSPORT	HART	HAVANT	ISLE OF WIGHT	NEW FOREST	PORTSMOUTH	RUSHMOOR	SOUTHAMPTON	TEST VALLEY	WINCHESTER	Total
426	269	461	661	651	1,289	426	1,867	473	469	8,952
1,722	902	2,281	2,342	1,822	5,380	1,827	7,210	1,512	1,598	32,858
928	463	1,206	1,232	1,148	2,338	853	3,423	869	719	16,727
3,076	1,634	3,948	4,235	3,621	9,007	2,906	12,500	2,854	2,786	58,537

GOSPORT	HART	HAVANT	ISLE OF WIGHT	NEW FOREST	PORTSMOUTH	RUSHMOOR	SOUTHAMPTON	TEST VALLEY	WINCHESTER	Total
41	62	57	74	82	122	65	218	68	75	1,146
206	93	269	303	297	1,163	189	1,084	212	285	5,000
795	303	962	888	726	1,750	626	2,567	617	552	12,448
191	81	192	199	219	440	210	589	116	207	3,058
252	154	371	413	428	684	249	965	252	240	5,099
1,214	654	1,509	1,768	1,285	3,874	1,175	5,310	1,100	910	23,311
32	17	60	179	43	235	68	280	31	156	1,262
60	43	52	65	76	140	49	158	69	71	1,059
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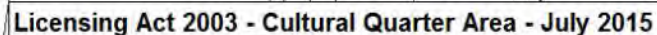
Notes Page Summary Detail Current vs previous Graphs

Refresh Date: 15 June 2015 19:21:20 GMT+01:00

Discussions

The list pane is updated.

start CRAFT (v4).do... SAP BusinessO... ASB DRAFT (v... created graphs 2014 to 2015 s... Document9 - M... Local Intranet 100% 19:24



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Procedure – Applications etc. under the Licensing Act 2003 or Gambling Act 2005

1. A hearing will be held to decide applications, etc., under the Licensing Act 2003, where there have been relevant representations from one or more of the responsible authorities or other persons. The parties to the hearing will have the chance to be heard. They are also entitled to be helped or represented by another person if due written notice is given in advance.
2. Hearings will take place before a Sub-Committee comprising three members of the Licensing Committee. One of these members will be elected Chair of the Sub-Committee for that hearing.
3. Please note that for day time hearings the Sub-Committee will normally adjourn for lunch at 1:00 p.m. and that comfort breaks will be taken at the discretion of the Chair at appropriate points during the meeting.

Preliminary matters

4. The Chair will introduce those present.
5. The Chair will check whether any of the Sub-Committee members has a “disclosable pecuniary”, “personal” or “pecuniary” interest.
6. The Chair will check whether all the parties are present at the hearing, and if any are not, whether they have told the Council that they do not wish to attend or be represented. If any party who was expected to attend has not done so, the Sub-Committee will decide whether to hold the hearing in that party’s absence, or to adjourn it to another date. Hearings will be adjourned if the Sub-Committee considers this necessary in the public interest, if that is possible. If the Sub-Committee decides to hold the hearing in a party’s absence, they will still consider any written information received.
7. In the case of an application for variation or a new licence, the Sub-Committee’s legal advisor will ask the applicant or their advisor for confirmation that the required public notices have been displayed where they can conveniently be read from the exterior of the premises and that notice was given in a local newspaper within eleven working days of the day on which the application was received by the licensing authority.
8. Normally, hearings will be open to the public. However, the Sub-Committee may exclude the public from the hearing (or part of it) if they think the public interest in doing so outweighs the public interest in having the hearing in public. If the public are excluded, any of the parties to the hearing, and/or anyone helping or representing them, may also be excluded.
9. The Chair will propose a motion that the public and the press be excluded from the hearing while the Sub-Committee considers the matter. Ordinarily the legal advisor and democratic support officer will remain (see paragraph 30 (b) below).
10. The Openness of Local Government Bodies Regulations 2014 provide an entitlement for the public to film, photograph and audibly record (“record”) public meetings. However, by virtue of Schedule 6, paragraph 58 of the Licensing Act 2003 and section 101 (15) of the Local Government Act 1972, Licensing Act 2003 hearings are not covered by the entitlement to film as of right. The Council’s general approach is to encourage openness and transparency in all its dealings and the general presumption is that filming or recording of hearings shall generally be permitted where due notice has been provided in advance of the hearing. Nonetheless the following shall apply:

- i) Filming / recording / photographing hearings shall only be permitted with the express permission of the Chair. Such permission may include restrictions to protect children, vulnerable persons or others that object to being filmed / photographed / recorded.
 - ii) Requests to film / record / photograph should be made with sufficient notice in advance of the hearing. Late requests may not be granted if there shall be a delay to proceedings as a result.
 - iii) Every party to the hearing and any witnesses shall have the opportunity to object and those representations shall be considered by the Sub-Committee.
 - iv) No filming, photography or sound recording shall be permitted of any person under 18 years of age.
 - v) No person shall be put under any pressure to consent to such and no payment for such consent shall be given.
 - vi) The Chair shall have the final say as to whether any filming, photography or recording is allowed (including the extent to which permission is granted e.g. the parts of the meeting, the individuals concerned or the arrangement of the recording equipment).
 - vii) All directions given by the Chair shall be fully complied with and the Chair shall have the absolute discretion to withdraw permission to film, photograph or record in the event the same causes an obstruction or interferes with the general conduct of the hearing, including the impeding of the giving of proper evidence.
11. A party may have asked for someone else to appear at the hearing to make a point or points that may help the Sub-Committee reach a decision. It is up to the Sub-Committee to decide whether that person should be heard, although permission will not be refused unreasonably. Such a person is referred to as a “witness” in this procedure.
12. Where application has been made, in advance of the hearing, that it should be conducted in private (e.g. by the Police in review or summary review proceedings) reports shall be prepared and presented as confidential so that the Committee can make a meaningful determination in accordance with Regulation 14 of the Licensing Act 2003 (Hearings) Regulations 2005 to exclude the press and public. It is important to note that reports presenting Licensing Act 2003 matters are not required to be published in advance. However, certain limited information must be published in accordance with the Licensing Act 2003 (Licensing Authority’s Register) (Other Information) Regulations 2005 and section 8 of the Licensing Act 2003.
13. The Chair will then explain the procedure that will follow.

General information on the conduct of the hearing

14. Each party is entitled to:
- (a) Give further information in response to any point that the Council told them before the hearing they would like clarified;
 - (b) With the permission of the Chair, seek clarification on any point by any other party;
 - (c) Address the Sub-Committee.
15. Members of the Sub-Committee may also seek clarification of any party or witness.
16. At the Chair’s discretion, the Sub-Committee’s legal advisor may ask any questions he or she thinks are relevant.

17. Unless the Council has requested in advance that a particular point be clarified, new documentary or other evidence may not be submitted for the first time at the hearing, unless all the other parties agree.
18. Members of the Sub-Committee will have read all the papers included in the agenda for the hearing before the hearing starts. The parties are requested not to spend unnecessary time repeating evidence which is already in the papers and which is not disputed.
19. Evidence that is not relevant to the case, or to the promotion of the four licensing objectives, will be disregarded.

Hearing Procedure

20. If any party has asked permission for a witness or witnesses to appear, the Sub-Committee will decide whether they should be heard (see paragraph 10 above).
21. All parties will be allowed a similar (and maximum) amount of time to put their case, and ask questions of other parties, subject to the Chair's discretion to not hear repetitive matters or questions.

The applicant

22. The applicant for the licence (or their representative) or the applicant in review proceedings, may present their case.
23. If the Sub-Committee permits, the applicant may call those witnesses whose names have been provided in advance to support their application.
24. Where a group of witnesses wish to speak in support of the application for similar reasons, one person should, where possible, act as spokesperson for the whole group. The Sub-Committee may reasonably refuse permission for a witness to be heard if their evidence simply repeats points already made.
25. The Chair will invite those making representations to seek clarification on any point made by the applicant. The Chair will decide in which order those making representations will be invited to put their questions.
26. Members of the Sub-Committee or the Legal Advisor, if so permitted by the Chair, may also seek clarification of the applicant or any of their witnesses.

The representations

27. Where there is more than one person making a representation, the Chair will decide the order in which they may put their case. If there is a representation from one or more of the responsible authorities, their representatives will normally be invited to put their case first.
28. The following procedure will apply to each person making a representation in turn:-
 - (a) The person making a representation (or their representative) may present their case.
 - (b) If the Sub-Committee permits, the person making a representation may call those witnesses whose names have been provided in advance to support their objection.
 - (c) Where a group of witnesses wish to speak in support of the objection for similar reasons, where possible, one person should act as spokesperson for the whole group. The Sub-Committee may reasonably refuse permission for a witness to be heard if their evidence simply repeats points already made.

(d) The Chair will invite the applicant to seek clarification on any points made by those making representations.

(e) Members of the Sub-Committee or the Legal Advisor, if so permitted by the Chair, may seek clarification of those making representations or any witnesses.

Summing up

29. The Chair will invite each person making a representation to make a final statement or sum up their case.

30. The Chair will invite the applicant to make a final statement or sum up their case.

Sub-Committee's decision

31.

(a) At the end of the hearing the Sub-Committee will move to private session whilst it considers the matter.

(b) The Sub-Committee's legal advisor will remain to provide legal advice and the democratic services officer will remain to record the decision. Details of any legal advice will be recorded and referenced in the decision and reasons.

(c) The parties will be invited to wait to be informed of the outcome.

(d) As soon as the decision is reached, the public and press will be invited to return to the room in which the hearing took place, and the Chair will announce the decision and the reasons for it.

(e) If a room is available, the Committee may retire to deliberate and make its decision

(f) All parties will be formally notified in writing of the decision and reasons as soon as possible.

In most cases the Sub-Committee will announce the decision at the conclusion of the hearing. In certain cases where this is not possible due to time constraints (and the Hearings Regulations permit – Regulation 26 (1) sets out those hearings where delay is not possible) the decision shall be made within 5 working days beginning with the day of the hearing or the last day of the hearing.